

The Role of the School Counselor

- Proactive and student centered
- Develop a shared responsibility with parents to promote a stronger home/school partnership.
- Assist students with educational planning, career decisions, understanding test scores, and personal concerns.

Ninth Grade

- Develop a four-year plan for high school graduation with students and review as needed.
- Explore post-secondary options.
- Assess, explore, and promote career awareness.
- Provide **ongoing services**, i.e.:
 - Orientation
 - Registration
 - Scheduling
 - Program adjustments
 - Counseling for personal, interpersonal, social or academic concerns
 - Referrals to other sources
 - Conferences as requested
 - Provide input to IEP and I&RS meetings
 - Monitor academic progress

Tenth Grade

- Review and revise the four-year plan for high school graduation.
- Provide information to encourage students to take the PSAT in the fall of their junior year.
- Direct students to sources of information about internship programs and military opportunities.
- Continue to assess, explore, and promote career awareness.
- Provide **ongoing services** as listed above.

Eleventh Grade

- Review and revise the four-year plan for high school graduation.
- Encourage students to take the PSAT and SAT/ACT exams.
- Offer students the opportunity to meet with representatives of various institutions regarding post-secondary options.
- Continue to assess, explore, and promote career awareness.
- Provide opportunity to complete graduation proficiency requirements (HSPA).
- Provide **ongoing services** as listed above.

Twelfth Grade

- Review and assess student's schedule to insure appropriate course placement for graduation.
- Provide opportunities to complete graduation proficiency requirements.
- Notify parents/students regarding progress towards graduation.
- Assist students who may not graduate to make plans to complete high school.
- Encourage students to take the SAT/ACT exams.
- Remind students of deadlines for college applications.
- Direct students to sources of information about internship programs and military opportunities.
- Direct students to sources of information about scholarships and other financial aid.
- Provide **ongoing services** as listed above.