

MORRIS COUNTY VOCATIONAL SCHOOL DISTRICT
BOARD OF EDUCATION

July 24, 2012

A regular meeting of the Morris County Vocational School District held on July 24, 2012 at the Morris County School of Technology, 400 East Main Street, Denville, New Jersey was called to order by President Barbara Dawson at 7:30 am with a salute to the flag.

Presiding Officer President Barbara Dawson read the following statement:

"I hereby announce that adequate notice of this meeting of the Board of Education of the Morris County Vocational School District was given as required by the "Open Public Meetings Act" as follows:

Pursuant to Section 5 of the Open Public Meetings Act adequate written notice was given to the official newspapers the Star Ledger and Daily Record/Morristown Newspapers, Inc. by fax on July 16, 2012, and a copy of the notice was posted on the bulletin board in the Morris County School of Technology, Denville, New Jersey by the Secretary of this Board and a copy of the notice was likewise filed in the Secretary's Office and a copy sent to the Clerk of the Board of Chosen Freeholders of Morris County and the Clerk of the Township of Denville at the same time. Copies of this notice were mailed, by certified mail to all persons who have requested it, and the Secretary of this Board shall incorporate into the minutes of this meeting a copy of the notice as above set forth."

ROLL CALL

The following Board Members were present at roll call: President Mrs. Barbara Dawson, Vice President Honorable Reginald Stanton, Dr. Serafino and Mr. John Hyland.

Also present were: Superintendent/Principal Scott Moffitt, Business Administrator/Board Secretary Susan Young and Board Attorney John Mills.

CORRESPONDENCE - none

SUPERINTENDENT'S REPORT

Information Only:

- Security Drill Log
- Student Incident Report

COMMITTEE PROGRAMS - none

HEARING OF THE PUBLIC (related to agenda items only) - None.

MINUTES

The following motion made by Mr. Hyland, seconded by Dr. Serafino approved the minutes of the Regular and Closed Session Meetings of the Board of Education of June 12, 2012.

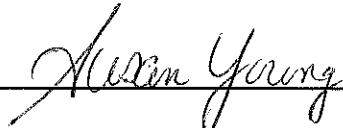
Roll Call Vote – Yes - Mrs. Dawson, Judge Stanton, Mr. Hyland and Dr. Serafino –
Motion carried

BUSINESS ADMINISTRATOR/BOARD SECRETARY'S REPORT

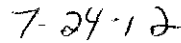
The following motion made by Mr. Hyland, seconded by Dr. Serafino was approved as submitted.

Accepted the Report of the Business Administrator/Board Secretary submitted pursuant to 18A:17-9 for the period ending and investments made during the month of May 2012. Further, pursuant to N.J.A.C. 6A:23A-16.10(c) 4 the Board of Education certifies that as of May 31, 2012, after review of the Secretary's monthly financial report (appropriate section) and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Pursuant to N.J.A.C. 6A:23A-16.10(c)3, I certify that as of May 31, 2012 no budgetary line item account has been overexpended in violation of N.J. A. C. 6A:23A-16.10.



Business Administrator/Board Secretary



Date

Roll Call Vote – All present voted yes – Motion carried

TREASURER'S REPORT

The following motions made by Mr. Hyland, seconded by Dr. Serafino were approved as submitted.

Accepted the Report of the Treasurer submitted pursuant to N.J.S.A. 18A:17-36 for the period ending May 31, 2012.

Roll Call Vote – All present voted yes – Motion carried

FINANCE

The following motions made by Mr. Hyland, seconded by Dr. Serafino were approved as submitted.

Approved, upon the recommendation of the Superintendent, the payment of bills as attached.

Approved, upon the recommendation of the Superintendent, the following amendments to the 2011/2012 Current Expense anticipated revenue budget statement and the corresponding appropriations budget for Funds 11, 12, 13, 18, 20, 60, 61, 62, 63, 64, 66 and 67 as per listing attached.

Approved, upon the recommendation of the Superintendent, the attached list of travel and related costs which are educationally necessary, fiscally prudent, in compliance with state travel reimbursement

guidelines, are related to and within the scope of the employee's current responsibilities and promote the delivery of instruction or further the efficient operation of the school district.

Authorized, upon the recommendation of the Superintendent, the Business Administrator to void the below listed outstanding checks from the General Fund and Student Activities Accounts:

**General Fund
Account**

ck #	Date		Amount
53886	7/11/07	Verizon	\$ 1,497.00
54176	10/10/07	Car Quest	\$ 158.60
		Progressive	
54488	11/14/07	Tours	\$ 575.00
54864	2/20/08	ADP	\$ 450.00
55129	4/10/08	Accuplacer	\$ 3,100.00
55757	6/30/08	Tirella Justin	\$ 4.00
55948	9/10/08	KBM Promo	\$ 66.50
57097	5/13/09	Cumberland	\$ 90.00
56444	12/16/08	Ccall	\$ 60.00
58830	5/28/10	Verizon	\$ 3,599.24
58811	5/28/10	Randolph	\$ 185.00
58604	4/15/10	Car Quest	\$ 37.95
58503	3/10/10	Elsevier	\$ 490.62
58346	2/12/10	Carolina Bio	\$ 34.50
57594	9/9/09	Car Quest	\$ 168.50

**Student Activities
Account**

Check #	Date		Amount
1947	2010	R Gorreall	71.00
2026	2010	J Saul	100.00

Approved, upon the recommendation of the Superintendent, the acceptance of funds for The Artists in Education (AIE) FY 13 Residency Grant in the amount of \$8,765 for the 2012-2013 school year.

Approved, upon the recommendation of the Superintendent, the Athletic Assignor Fee Schedule for 2012-2013 as attached.

Accepted, upon the recommendation of the Superintendent, the donation of the following items from the AVPA Foundation for use in the multimedia program, with a letter of appreciation to the donor:

- 3rd generation iPad with 32 GB ram (approximate value of \$800)
- LaCie 4 terabyte 2-Bay RAID server (approximate value of \$450)

Approved, upon the recommendation of the Superintendent, the following resolution:

WHEREAS, on June 5, 2012, the Morris County Vocational School District ("District") held a public bid opening for the HVAC Upgrades at the Morris County School of Technology project ("Project"); and

WHEREAS, the District received one (1) bid at the public bid opening, which bid substantially exceeded the District's cost estimate and the District's appropriation for the Project; and

WHEREAS, N.J.S.A. 18A:18A-22 permits a board of education to reject all bids for a project when the lowest bid substantially exceeds the board's cost estimate for the project and/or substantially exceeds the board's appropriation for the project; and

WHEREAS, that in accordance with the provisions of N.J.S.A. 18A:18A-22, the District rejected the sole bid received for the Project on the basis that the bid substantially exceeds the District's cost estimate and the District's appropriation for the Project; and

WHEREAS, the Business Administrator was authorized to take all steps necessary to re-bid the Project; and

WHEREAS, on July 10, 2012, the Morris County Vocational School District ("District") held a public bid opening for the HVAC Upgrades at the Morris County School of Technology project ("Project"); and

WHEREAS, the District received four (4) bids at the public bid opening; and

WHEREAS, the lowest numerical bid was submitted by ACP Contracting (ACP) Fairfield, New Jersey, with a base bid, inclusive of a Ten Thousand Dollar (\$10,000.00) Contingency Allowance, of Two Hundred Seventeen Thousand Seven Hundred Forty-eight (\$217,748.00), a bid of Fifty-Nine Thousand Two Hundred Seventy Dollars (\$59,270.00) on Alternate #1 (provide condensing unit for AHU-1), a bid of Sixteen Thousand Seven Hundred Dollars (\$16,700.00) on Alternate #2 (replace existing condensing unit on roof), a bid of Ten Thousand Two Hundred Eighty Dollars (\$10,280.00) on Alternate # 3 (remove existing fresh air unit indicated), and a bid of Fifty Three Thousand Nine Hundred Seventy Dollars (\$53,970) on Alternate #4 (remove existing exposed insulation below purlins,etc) ; and

WHEREAS, the District, in conjunction with its Design Professional, has determined ACP to be the lowest responsive and responsible bidder.

NOW, THEREFORE, BE IT RESOLVED, that the above recitals are incorporated herein by reference; and

BE IT FURTHER RESOLVED, that in accordance with the provisions of the Public School Contracts Law, N.J.S.A. 18A:18A-1, et. seq., the District awards a contract for the Project to ACP in the total amount of Two Hundred Ninety Eight Thousand Six Hundred Ninety Eight Dollars (\$298,698.00), consisting of a base bid, inclusive of a Ten Thousand Dollar (\$10,000.00) Contingency Allowance, of Two Hundred Seventeen Thousand Seven Hundred Forty-eight Dollars (\$217,748.00), a bid of Sixteen Thousand Seven Hundred Dollars (\$16,700.00) on Alternate #2 (replace existing condensing unit on roof), and a bid of Ten Thousand Two Hundred Eighty Dollars (\$10,280.00) on Alternate # 3 (remove existing fresh air unit indicated), and a bid of Fifty Three Thousand Nine Hundred Seventy Dollars (\$53,970) on Alternate #4 (remove existing exposed insulation below purlins,etc); and

BE IT FURTHER RESOLVED, that the Business Administrator is authorized to return the bid securities to all but the three (3) lowest bidders; and

BE IT FURTHER RESOLVED, that the District authorizes its legal counsel to prepare the contract for the Project, transmit same to ACP, and to obtain all documents required thereby; and

BE IT FURTHER RESOLVED, that upon receipt of the executed contract from ACP, as well as the Project bonds, insurance certificate, and any other documents required by the contract, that the Business Administrator is authorized to return the bid securities to the remaining bidders; and

BE IT FURTHER RESOLVED, that because of the time constraints involved with the Project and the District's meeting schedule over the summer, the District hereby authorizes the Business Administrator to execute the contract on behalf of the District, and further appoints the Administration to act as the District's Representative during the construction of the Project.

Approved, upon the recommendation of the Superintendent, the following resolution:

WHEREAS, the Board of Education of the Morris County Vocational School District is the owner of certain personal property not needed for school purposes, and

WHEREAS, the estimated fair value of the property to be sold exceeds Two Thousand Five Hundred Dollars (\$2,500.00), and

WHEREAS, in accordance with N.J.S.A. 18A:18A-45 and 18A:18A-3, the Board of Education hereby determines and declares that the personal property as per the attached list shall be sold at a publicly advertised sale to the highest bidders as per attached listing.

NOW THEREFORE, BE IT HEREBY RESOLVED, by the Board of Education of the Morris County Vocational School District as follows:

That this Board of Education does hereby determine and declare that the personal property owned by the Board of Education and set forth in the above listing is no longer needed for school purposes.

That in accordance with paragraph one above, this Board of Education does hereby order and direct that the listed personal property be advertised for public sale utilizing sealed bids and sold to the highest bidder. This Board of Education reserves the right to reject any and all bids if in its determination it would be in the best interest of the public to do so. (Attachment #9)

Official Newspaper

Designated, the Star Ledger as the official legal newspaper of the Board of Education and designate the Daily Record as the second newspaper for open public meetings law/sunshine notices for 2012-2013.

Official Depository

Designated, the Provident Bank as the official depository for 2012-2013 for the following accounts:

General Account - 3 Signatures required: President, Vice President, Secretary or Treasurer
Payroll and Payroll Agency, Student Activities, Tuition, and Supermarkets Class Accounts
Scholarship Savings Accounts: Ginty, LPN Recognition Award, Catapano, Goldblatt, Morris County

Beauty Culture and Wyatt

SUI Account

12 Month Pay Option Account

Flex Spending Account

Financial Aid Account

2 Signatures required for above listed accounts: Secretary, Superintendent or Treasurer

Petty Cash Funds

Approved, the petty cash funds for the 2012-2013 school year as listed below:

<u>Fund</u>	<u>Amount</u>
Petty Cash	\$600
Business Office Cash Box	\$300
Adult Ed Cash Box	\$100
Cosmetology 2	\$50
Culinary	\$40
Cosmetology I	\$25
Supermarkets	\$20

Wire Transfers

Approved, upon the recommendation of the Superintendent, that the Morris County Vocational School District Board of Education authorize the wire transfer money between the following accounts with authorized signatures as listed below:

<u>Account</u>	<u>Wire Transfer</u>	<u>Authorized Signature</u>
Provident Payroll Agency Account	Horizon Wachovia Bank 1339 Chestnut Street Philadelphia, PA 19107 ABA # 0312-01-467	Business Administrator Superintendent
Provident Payroll Agency Account	Trico Federal Credit Union Alloya Corp Federal Credit Union 4450 Weaver Parkway Warrenville, IL 60555 ABA# 221381715 To Further Credit TriCo Federal Credit Union 140 Speedwell Ave Morris Plains, NJ 07950 ABA# 221275070	Business Administrator Superintendent

Public Agency Compliance Officer

Designated Susan Young to serve as a Public Agency Compliance Officer (P.A.C.O.) and to act as liaison for the district in accordance with P.L. 1975 c. 127 (N.J.A.C. 17:27) for fiscal year 2013.

Purchasing Agent

Appointed the Business Administrator/Board Secretary as the Qualified Purchasing Agent for the Morris County Vocational School District for the 2012-2013 school year with the associated threshold authorizations.

Award of Purchases, Contracts or Agreements

Approved, in accordance with Title 18A:18A-37c, the authorization of the Business Administrator to award contracts that are in the aggregate less than 15 percent of the bid threshold without soliciting competitive quotes.

Authorization of Procurement of Goods/Services through State Contracts for 2012-2013 School Year

WHEREAS Title 18A:18A-10 provides that, "A Board of Education, without advertising for bids, or after having rejected all bids obtained pursuant to advertising therefore, by resolution may purchase any goods or services pursuant to a contract or contracts for such goods or services entered into on behalf of the state by the Division of Purchase and Property, and

WHEREAS, the Morris County Vocational School District has the need, on a timely basis, to procure goods and services utilizing State Contracts, and

WHEREAS, the Morris County Vocational School District desires to authorize its purchasing agent for the 2012-2013 school year to make any and all purchases necessary to meet the needs of the school district throughout the school year,

NOW THEREFORE BE IT RESOLVED that the Morris County Vocational School District Board of Education does hereby authorize the district purchasing agent to make purchases of goods and services entered into on behalf of the State by the Division of Purchase and Property utilizing various vendors as listed below:

<u>Commodity/Service</u>	<u>Vendor</u>	<u>State contract #</u>
Technology	Apple Computer	70259
Technology	Dell Marketing LP	70256
Technology	Hewlett Packard	70262
Automotive	Warnock	T2102
GSA Reprographic	Xerox	51145
Office Supplies	Staples	77249
Maint/Custodial Supplies	Grainger	79875
Furniture Classroom	Krueger	67818
Furniture Office	Krueger	71476
Furniture Office	Supplies Supplies	81074
Park/Playground Equipment	BSN	81413
Furniture	Soyka Smith	69945
Carpet	Commercial Interiors direct	65751
Automotive Equipment	Mohawk Resources LTD	80129

Authorization of Procurement of Goods/Services through Joint Purchasing Agreements for 2012-2013 School Year

WHEREAS Title 18A:18A-11 provides that the Boards of Education of two or more districts may provide jointly by agreement for the provision and performance of goods and services for their respective districts, or one or more boards of education may provide for such provision or performance of goods or services by joint agreement with the governing body of any municipality or county, and

WHEREAS, the Morris County Vocational School District has the need, on a timely basis, to procure goods and services utilizing Joint Purchasing Agreements, and

WHEREAS, the Morris County Vocational School District desires to authorize its purchasing agent for the 2012-2013 school year to make any and all purchases necessary to meet the needs of the school district throughout the school year,

NOW THEREFORE BE IT RESOLVED that the Morris County Vocational School District Board of Education does hereby authorize the district purchasing agent to make purchases of goods and services utilizing joint purchasing agreements.

School Medical Examiner

Appointed Dr. Maurizio Cervone as School Medical Examiner for the 2012-2013 school year as per attached agreement.

Professional Services

WHEREAS, there exists a need for (1) the retention of an Auditor, (2) the retention of Counsel, (3) the retention of Labor Relations and Construction Counsel and

WHEREAS, funds are available for these purposes, and

WHEREAS, contracts for "Professional Services" under Local Public Contracts Law (N.J.S.A. 18A:18A 5) require an award by the Board of Education by resolution at a public meeting.

The President and Secretary are hereby authorized and directed to execute an agreement with:

Nisivoccia & Company to serve as Auditor for the Board of Education for the 2012-2013 school year at a fee not to exceed \$40,000. (*Auditor for 2011-2012: Nisivoccia & Company*)

John M. Mills, III of Mills & Mills to serve as Counsel to the Board of for the 2012-2013 school year at \$130.00 per hour and \$300.00 per Board of Education Meeting. (*Attorney for 2011-2012: John M. Mills, III of Mills & Mills; rates remain the same for 2012-2013*)

Schwartz Simon Edelstein & Celso LLC to serve as Labor Relations and Construction Counsel for the Board of Education for the 2012-2013 school year at \$150 per hour (*Labor and Relations Construction Counsel for the 2011-2012: Schwartz Simon Edelstein & Kelso LLC; rates remain the same for 2012-2013*)

These contracts are awarded without competitive bidding as a "Professional Service" under the provisions of the Local Contracts Law because:

The Auditors are considered as a "Professional Service" and bids are not required pursuant to N.J.S.A. 18A:18A-5.

The legal services of Counsel are considered as a "Professional Service" under the provisions of the Local Public Contracts Law because such services are of such qualitative nature as will not reasonably permit the drawing of specifications or the receipt of competitive bids.

The services of a Labor Relations and Construction Counsel are considered as a "Professional Service" under the provisions of the Local Public Contracts Law because such services are of such qualitative nature as will not reasonably permit the drawing of specifications or the receipt of competitive bids.

Tax Shelter Annuities

Approved the following 403(b) tax shelter annuity companies for the 2012-2013 school year:

VALIC Financial Advisors, Inc.
AXA Equitable
Lincoln Financial Advisors Corp
MetLife Resources
Primerica Financial Services

Architect of Record

Approved, Ronald Schmidt & Associates, P.A. as Architect of Record to the Board of Education for the 2012-2013 school year.

Benefits Insurance Consultant

Approved, RHM Benefits as Health and Dental Benefits Broker of Record for the 2012-2013 school year.

Roll Call Vote – All present voted yes – Motion carried

CURRICULUM, INSTRUCTION, PROGRAMS, STUDENTS

The following motions made by Mr. Hyland, seconded by Dr. Serafino were approved as submitted.

Approved, upon the recommendation of the Superintendent, the senior internships for the 2012-2013 school year as per the attached list.

Approved, upon the recommendation of the Superintendent, the attached educational affiliation agreement with St. Clare's Hospital.

Approved, upon the recommendation of the Superintendent, the attached NJ Department of Labor and Workforce Development Workforce Investment Program agreement.

Approved, upon the recommendation of the Superintendent, the attached Integrated Testing Agreement with Kaplan, Inc. for the Adult Education LPN Program.

Approved, upon the recommendation of the Superintendent, a field trip for students to Fairview Lake YMCA Camp and Conference Center, Newton, New Jersey on August 25-26, 2012 for peer leadership training with a total cost to the Board of \$4,070 (37 students at \$110 per student).

Acknowledged, upon the recommendation of the Superintendent, the completion of the second of two required school bus evacuation drills on June 7, 2012 as per attached report in accordance with N.J.A.C. 6A:27-11.2.

Approved, upon the recommendation of the Superintendent, the alignment of all district curricula with the New Jersey State-Board adopted Standards for Implementation September 1, 2012 in the following content areas for grades 9-12:

- Language Arts-ELA
- Mathematics
- Visual and Performing Arts
- Comprehensive Health and Physical Education
- Technology
- 21st Century Life and Careers
- World Languages
- Social Studies
- Science
- Career and Technical Programs

Roll Call Vote – All present voted yes – Motion carried

PERSONNEL

The following motions made by Mr. Hyland, seconded by Judge Stanton were approved as submitted.

Approved, upon the recommendation of the Superintendent, the appointment of Joseph Silversey as an Auto Body Teacher at ND+30 Step 7 (no step movement on salary guide following settlement of MCVTEA contract) effective September 1, 2012 through June 30, 2013, pending successful completion of a criminal history background check and pre-employment physical examination and issuance of a Certificate of Eligibility as Teacher of Collision Repair Technology by the New Jersey Department of Education, Office of Licensure and Credentials.

Approved, upon the recommendation of the Superintendent, the appointment of Patricia Mann as Guidance Secretary Grade II Step 6 (no step movement on salary guide following settlement of MCVTEA contract) effective August 6, 2012 through June 30, 2013.

Approved, upon the recommendation of the Superintendent, the appointment of Edward Netherland as an Automotive Service Technology Teacher at BA Step 8 (no step movement on salary guide following settlement of MCVTEA contract) effective September 1, 2012 through June 30, 2013 pending successful completion of a criminal history background check and pre-employment physical and issuance of standard teacher certification as a Teacher of Automotive Technology by the New Jersey Department of Education, Office of Licensure and Credentials.

Accepted, the resignation of Lisa Rodriguez, Spanish Teacher, effective June 30, 2012.

Accepted, the resignation of Donna Picciuto, Guidance Secretary, effective August 31, 2012.

Accepted, the retirement of Stacy Pendergrast, Learning Disabilities Teacher Consultant, effective August 1, 2012.

Approved, upon the recommendation of the Superintendent, the following job descriptions:

Secretary to Child Study Team
Share-Time Special Needs Liaison

Approved, upon the recommendation of the Superintendent, an unpaid leave of absence under the Federal Family Leave Act for Linda Scapicchio effective June 7, 2012 through July 6, 2012.

Confirmed and approved, upon the recommendation of the Superintendent, the appointment of the following chaperones to accompany the auto body class to the monster jam show at MetLife Stadium, East Rutherford, New Jersey on June 16, 2012:

Eric Johnson
Louis Rosso

Confirmed and approved, upon the recommendation of the Superintendent, the following student interns to assist the Summer Camp Instructors, at the rate of \$8.00 per hour for a maximum of 30 hours for the period July 9, 2012 through July 12, 2012:

Rocky Trifari (Technology)
Nicole Smith (Culinary)

Approved, upon the recommendation of the Superintendent, the appointment of Herb Browne to teach a custom Welding Workshop for the Morris County Park System, at the rate of \$33.00 per hour for a maximum of 35 hours for the period July 23, 2012 to August 24, 2012.

Rescinded, upon the recommendation of the Superintendent, the motion of June 12, 2012 appointing James Reidy to work a maximum of 60 hours during the period July 1, 2012 through August 31, 2012.

Approved, upon the recommendation of the Superintendent, additional hours for the following individuals to work during the period July 1, 2012 through August 31, 2012:

<u>Name</u>	<u>Title</u>	<u>Additional # Hours</u>
Jennifer Berk	School Counselor	Maximum 20 Hours
Gloria Davison	School Counselor	Maximum 20 Hours
Marisa Pelosi	School Counselor	Maximum 20 Hours

Approved, upon the recommendation of the Superintendent, the appointment of the following Club Advisors for the 2012-2013 school year:

<u>Faculty Advisor</u>	<u>Club Activity</u>	<u>Notation</u>
Michael LeRose	Chorus	
Laura Dessel/Katherine Ilardi	Class of 2013	Sharing stipend
Debra Romano	Class of 2014	
Robert Doran/Christine Hietanen	Class of 2015	Sharing stipend
Lisa Adams/Jennifer Skomial	Class of 2016	Sharing stipend
Irene Fitzpatrick	Drama Club	
Christine Bacolas	Environmental Club	
Michael LeRose	Jazz Band	
Carolyn Branch	Key Club	
Ruth Clark	National Dance Honor Society	
Jennifer Skomial	National Technical Honor & Honor Societies	
Dale Bendsak	Photography Club	
Christine Hietanen	Poetry Club	
Kimberly Delesky	SkillsUSA Advisor Level III	
Kevin Brophy	Weightlifting Club Advisor: Fall Season	

Approved, upon the recommendation of the Superintendent, the appointment of the following Athletic Coaches for the 2012-2013 school year:

<u>Coach</u>	<u>Sport</u>	<u>Notation</u>
Kevin Brophy/Michael Quaglio	Baseball – Varsity	Sharing stipend
Michael McClain	Basketball – Boys Varsity	
Jennifer Berk	Basketball – Girls JV	
Timothy Gordon	Basketball – Girls Varsity	
Joyce Hulbert	Bowling – Varsity	
Andrew Latincsics	Cross Country – Boys Varsity	
Emily Bohn-Drake	Cross Country – Girls	

Timothy Gordon	Varsity	
AJ Prentice	Golf – Varsity	
Michael Harriott	Golf – JV	
Jessica Murphy	Soccer – Girls Varsity	
Jessica Murphy/Debra Romano	Soccer – Girls JV	
Gayle Adler	Softball – JV	Sharing stipend
Bruce Feakins	Volleyball – Girls JV	
	Volleyball – Girls	
	Varsity	

Approved, upon the recommendation of the Superintendent, the appointment of the following individuals as Detention Monitors for the 2012-2013 school year:

Dale Bendsak	Robin Mutter
Kimberly Delesky	Dorothy Parker
Eric Johnson	Jennifer Skomial

Approved, upon the recommendation of the Superintendent, the appointment of Gina DiDomenico as Student Activities Site Manager for the 2012-2013 school year.

Approved, upon the recommendation of the Superintendent, the appointment of Scott Malagold as a Teacher of Social Studies at MA+30 Step 3 (no step movement on salary guide following settlement of MCVTEA contract) effective September 1, 2012 through June 30, 2013, pending successful completion a pre-employment physical and criminal history background check.

Confirmed and approved, upon the recommendation of the Superintendent, the appointment of Regina McNeill and Mary Rooney as instructors for the YTTW Grant sponsored culinary program from July 23-26, 2012 for a maximum of 25 hours each at \$33.00 per hour, with funding provided by the FY12 YTTW Grant.

Confirmed and approved, upon the recommendation of the Superintendent, the appointment of Nicole Smith to work in the YTTW Grant sponsored culinary program from July 23-26, 2012 for a maximum of 25 hours at \$8.00 per hour, with funding provided by the FY12 YTTW Grant.

Approved, upon the recommendation of the Superintendent, the appointment of the following chaperones for the peer leader training at Fairview Lake YMCA Camp, Newton, New Jersey on August 25-26, 2012:

Tina Bibbo
Kevin Brophy

Approved, upon the recommendation of the Superintendent, the appointment of the following individuals for the six annual VPA program productions to be conducted during the 2012-2013 school year:

Ruth Clark – Production Director, Dance
Irene Fitzpatrick – Production Director, Drama
Barbara Stasiak – Production Director, Multimedia

Approved, upon the recommendation of the Superintendent, the appointment of the following individuals to write curriculum with funding provided by FY 13 Perkins Secondary Grant:

<u>Name</u>	<u>Curriculum</u>	<u>Maximum # Hours</u>
Brian Doig	Law and Public Safety 1 (revision)	37.5 Hours
	Law and Public Safety 2 (revision)	37.5 Hours
	Law and Public Safety 3 (revision)	37.5 Hours
	Law and Public Safety 4 (revision)	37.5 Hours
Tairran Moschella	Economics (new)	50 Hours
Melissa Sevola	Global Studies (new)	50 Hours

Confirmed and approved, upon the recommendation of the Superintendent, the appointment of Josephine Sanchez as a part-time Adult Education LPN and Health Occupation Classes Instructor for the period July 1, 2012 through June 30, 2013 at the rate of \$34.00 per hour for a maximum of 750 hours.

Confirmed and approved,, upon the recommendation of the Superintendent, the appointment of Mary Picatello as Adult Education Health Occupation Classes Instructor for the period July 15, 2012 through August 30, 2012 at the rate of \$33.00 per hour for a maximum of 40 hours.

Board Secretary

Approved, the appointment of Susan Young as Board Secretary for the 2012-2013 school year.

Affirmative Action Officer

Approved, the appointment of Athena Borzeka as Affirmative Action Officer for the 2012-2013 school year.

504 Compliance Officer

Approved, the appointment of Athena Borzeka as 504 Compliance Officer for the 2012-2013 school year.

Title IX Officer

Approved, the appointment of Athena Borzeka as Title IX Officer for the 2012-2013 school year.

Student Assistance Coordinator

Approved, the appointment of Tina Bibbo as Student Assistance Coordinator for the 2012-2013 School year.

Custodian of School Records

Approved, the appointment of the Business Administrator/ Board Secretary as the Records Custodian in accordance with the State of New Jersey Open Public Records Act (P.L. 2001,c.404,N.J.S.A. 47:1A-letseq) for the 2012-2013 school year.

Asbestos Management Officer

Approved, the appointment of the Supervisor of Buildings and Grounds as the Asbestos Management Officer for the district for the 2012-2013 school year.

Indoor Air Quality Officer

Approved, the appointment of the Supervisor of Buildings and Grounds as the Indoor Air Quality Officer for the district for the 2012-2013 school year.

Integrated Pest Management Officer

Approved, the appointment of the Supervisor of Buildings and Grounds as the Integrated Pest Management Officer for the district for the 2012-2013 school year.

Right to Know Officer

Approved, the appointment of the Supervisor of Buildings and Grounds as the Right to Know Officer for the district for the 2012-2013 school year.

AHERA Coordinator

Approved, the appointment of the Supervisor of Buildings and Grounds as the AHERA Coordinator for the district for the 2012-2013 school year.

Chemical Hygiene Officer

Approved, the appointment of the Supervisor of Buildings and Grounds as the Chemical Hygiene Officer.

Anti-Bullying Specialist

Approved, the appointment of Robin Mutter as the Anti-Bullying Specialist for the 2012-2013 school year.

Anti-Bullying Coordinator

Approved, the appointment of Athena Borzeka as the Anti-Bullying Coordinator for the 2012-2013 school year.

Roll Call Vote – All present voted yes – Motions carried

HEARING OF THE PUBLIC- none

OLD BUSINESS- None

NEW BUSINESS

Next board meeting: Tuesday, August 14, 2012 at 7:30 a.m.
Graduation Date: June 2013
NJSBA Fall Workshop October 23-25, 2012

SUNSHINE RESOLUTION

The following motion made by Mr. Hyland, seconded by Dr. Serafino was approved as submitted.

Motion to adopt the following sunshine resolution:

WHEREAS, this meeting is duly and properly called for a regular session meeting of this Body and adequate notice has been given as provided for by the "Open Public Meetings Act." and,

WHEREAS, it is now necessary that the Board of Education of the Morris County Vocational School District consider the following matters: Employee Retirement/Legal Settlement

which fall within the exceptions as set forth in the "Open Public Meetings Act" and therefore are matters which this Body determines should be discussed at a closed meeting.

NOW, THEREFORE, BE IT HEREBY RESOLVED BY THE Board of Education of the Morris County Vocational School District as follows:

That this Body shall at this time recess this meeting and conduct a closed meeting concerning the above referenced matters, which involve exceptions this Body hereby determines are of such a nature that they cannot be discussed at an open meeting and this Body is at this time unable to determine when the matters under discussion can be disclosed to the public. However, this Body will make such a disclosure when circumstances permit.

The meeting was recessed at 7:40 am. and reconvened at 8:00 a.m. with the following Board Members present: President Barbara Dawson, Vice President Honorable Reginald Stanton, Mr. John Hyland and Dr. Kathleen Serafino. Also present were: Superintendent/Principal Scott Moffitt, Business Administrator/Board Secretary Susan Young and Board Attorney John Mills.

PERSONNEL

The following motions made by Mr. Hyland, seconded by Judge Stanton were approved as submitted.

Accepted, the retirement of Kenneth Williams, Director of Instructional Support Services, effective August 1, 2012.

Approved, the separation agreement and mutual release between it and employee # 4260.

Roll Call Vote – All present voted yes – Motions carried

ADJOURNMENT

Motion made by Mr. John Hyland, seconded by Dr. Serafino to adjourn the meeting at 8:04 am.

All present voted yes – Motion carried.

Respectfully submitted,



Susan Young, Business Administrator/Board Secretary