

MORRIS COUNTY VOCATIONAL SCHOOL DISTRICT
BOARD OF EDUCATION

January 8, 2013

A regular meeting of the Morris County Vocational School District held on January 8, 2013 at the Morris County School of Technology, 400 East Main Street, Denville, New Jersey was called to order by President Barbara Dawson at 6:00 pm. with a salute to the flag.

Presiding Officer President Barbara Dawson read the following statement:

"I hereby announce that adequate notice of this meeting of the Board of Education of the Morris County Vocational School District was given as required by the "Open Public Meetings Act" as follows:

Pursuant to Section 5 of the Open Public Meetings Act adequate written notice was given to the official newspapers the Star Ledger and Daily Record/Morristown Newspapers, Inc. by fax on November 19, 2012, and a copy of the notice was posted on the bulletin board in the Morris County School of Technology, Denville, New Jersey by the Secretary of this Board and a copy of the notice was likewise filed in the Secretary's Office and a copy sent to the Clerk of the Board of Chosen Freeholders of Morris County and the Clerk of the Township of Denville at the same time. Copies of this notice were mailed, by certified mail to all persons who have requested it, and the Secretary of this Board shall incorporate into the minutes of this meeting a copy of the notice as above set forth."

ROLL CALL

The following Board Members were present at roll call: President Mrs. Barbara Dawson, Mr. Lawrence Colasurdo, Mr. John Hyland and Dr. Kathleen Serafino.

Also present were: Superintendent/Principal Scott Moffitt, Business Administrator/Board Secretary Susan Young and Board Attorney John Mills.

CORRESPONDENCE

- Food Donation Thank-You Rosemary Gilmartin, Executive Director
Interfaith Food Pantry
- National Blue Ribbon School Nomination Aba Kumi, Director, National Blue Ribbon
Schools Program

SUPERINTENDENT'S REPORT

Morris County Executive Superintendent- Mr. Moffitt announced Dr. Serafino's transfer and replacement by Dr. Rosalie Lamonte. He thanked Dr. Serafino for her service.

School Safety and Security- Mr. Moffitt briefed the board on meetings held with local police and school districts to discuss this topic.

Susan Young presented Capital Projects tentatively approved by the County Freeholders

Full-Time Admissions update

Security Drill Log

Student Incident Report

COMMITTEE PROGRAMS - none

HEARING OF THE PUBLIC (related to agenda items only) -

Mrs. Stitt requested that her son be re-considered for an applicant interview.

MINUTES

The following motion made by Mr. Colasurdo, seconded by Mr. Hyland approved the minutes of the Reorganization and Regular sessions of the Board of Education meeting of December 11, 2012.

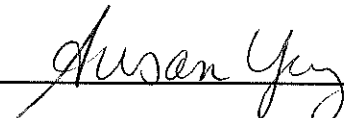
Roll Call Vote – All present voted yes - Motion carried

BUSINESS ADMINISTRATOR/BOARD SECRETARY'S REPORT

The following motion made by Mr. Colasurdo, seconded Mr. Hyland was approved as submitted.

Accepted the Report of the Business Administrator/Board Secretary submitted pursuant to 18A:17-9 for the period ending and investments made during the month of November 2012. Further, pursuant to N.J.A.C. 6A:23A-16.10(c) 4 the Board of Education certifies that as of November 30, 2012, after review of the Secretary's monthly financial report (appropriate section) and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Pursuant to N.J.A.C. 6A:23A-16.10(c)3, I certify that as of November 30, 2012 no budgetary line item account has been overexpended in violation of N.J. A. C. 6A:23A-16.10.



Business Administrator/Board Secretary

1-8-13

Date

Roll Call Vote – All present voted yes – Motion carried

TREASURER'S REPORT

The following motion made by Mr. Colasurdo, seconded by Mr. Hyland was approved as submitted.

Accepted the Report of the Treasurer submitted pursuant to N.J.S.A. 18A:17-36 for the period ending November 30, 2012.

Roll Call Vote – All present voted yes – Motion carried

FINANCE

The following motions made by Mr. Colasurdo, seconded by Mr. Hyland were approved as submitted.

Approved, upon the recommendation of the Superintendent, the payment of bills as attached.

Approved, upon the recommendation of the Superintendent, the following amendments to the 2012/2013 Current Expense anticipated revenue budget statement and the corresponding appropriations budget for Funds 11, 12, 13, 20, 30, 60, 61, 62, 63, 66 and 67 as per listing attached.

proved, upon the recommendation of the Superintendent, the attached list of travel and related costs which are educationally necessary, fiscally prudent, in compliance with state travel reimbursement guidelines, are related to and within the scope of the employee's current responsibilities and promote the delivery of instruction or further the efficient operation of the school district.

Approved, upon the recommendation of the Superintendent, the attached resolution authorizing the Morris County Vocational School District to execute agreements in connection with the Morris County Improvement Authority's 2013 County Guaranteed Leasing Program for the sub lease purchase of the following copiers:

LOCATION	New Model	Purchase Price
Day School	1107 EX	\$ 29,925.00
Superintendent	C4502SPF	\$ 12,771.00
Guidance	C4502SPF	\$ 12,771.00
Business Office	9060 SP	\$ 13,450.00
Adult Ed	C4502SPF	\$ 12,771.00
VPA	C4502SP	\$ 11,276.00
TOTAL		\$ 92,964.00

Approved, upon the recommendation of the Superintendent, the service of the above copiers and the Savin Model #7502 copier under State Contract #51464.

Roll Call Vote – All present voted yes – Motion carried

CURRICULUM, INSTRUCTION, PROGRAMS, STUDENTS

The following motions made by Mr. Hyland, seconded by Mr. Colasurdo were approved as submitted.

Approved, upon the recommendation of the Superintendent, the senior internships for the 2012-2013 school year as per the attached list.

Approved, upon the recommendation of the Superintendent, a field trip for HOSA students to the Northern Regional Leadership Conference Competition at Passaic County Technical Institute in Wayne, New Jersey, on January 12, 2013.

Approved, upon the recommendation of the Superintendent, field trips for the period January 9 – June 30, 2013 as per attached list.

Roll Call Vote – All present voted yes – Motion carried

PERSONNEL

The following motions made by Mr. Hyland, seconded by Mr. Colasurdo were approved as submitted.

Approved, upon the recommendation of the Superintendent, the appointment of Lynne Jackson as Principal with an anticipated start date of March 11, 2013 as per attached contract, pending successful completion of criminal history background check and pre-employment physical.

Approved, upon the recommendation of the Superintendent, advancement on the salary guide for Michael Quaglio to MA+30 effective February 1, 2013, pending receipt of official college transcript by required deadline.

Approved, upon the recommendation of the Superintendent, advancement on the salary guide for Marilyn Donahue to MA+30 effective February 1, 2013.

Approved, upon the recommendation of the Superintendent, advancement on the salary guide for Albert Prentice to BA+30 effective February 1, 2013.

Approved, upon the recommendation of the Superintendent, the appointment of Kevin Conover as a Teacher of Electrical Trades at ND Step 5 effective January 21, 2013 through June 30, 2013, pending successful completion of a criminal history background check and pre-employment physical examination.

Rescinded, the appointment of Brian Doig to write curriculum for LPS 2, 3 and 4.

Approved, upon the recommendation of the Superintendent, the appointment of Jill Catherwood as a substitute teacher for the 2012-2013 school year.

Accepted, upon the recommendation of the Superintendent, the resignation of Debra Romano as JV Girls Softball Co-Coach for the 2012-2013 school year.

Accepted, upon the recommendation of the Superintendent, the resignation of Jessica Murphy as JV Girls Softball Co-Coach for the 2012-2013 school year.

Approved, upon the recommendation of the Superintendent, the appointment of Michael Harriott as JV Girls Softball Coach for the 2012-2013 school year.

Approved, upon the recommendation of the Superintendent, the appointment of the following HOSA chaperones for the 2012-2013 school year:

Bruce Feakins

Approved, upon the recommendation of the Superintendent, the appointment of the following Adult Education Culinary Instructors at the rate of \$35.00 per hour for a maximum of 60 hours each, for the period February 1, 2013 through June 30, 2013:

Christopher Santhouse
Carlo Pagano

Approved, upon the recommendation of the Superintendent, the appointment of Guy Taylor as Adult Education Graphic Arts Instructor at the rate of \$35.00 per hour for a maximum of 45 hours, for the period February 1, 2013 through June 30, 2013.

Approved, upon the recommendation of the Superintendent, the appointment of the ABS /IELCE Instructors for the period January 9, 2013 through June 30, 2013 as per attached.

Accepted, the resignation of Jennifer Skomial as National Technical Honor/Honor Society Advisor effective January 25, 2013.

Motion to accept the resignation of Jennifer Skomial as Class of 2016 Co-Advisor effective January 25, 2013.

Confirmed and Approved, upon the recommendation of the Superintendent, the appointment of Gina McNeill and Mary Rooney to cater the Freeholder reorganization meeting on January 4, 2013 for a maximum of 6.5 hours each at the at the rate of \$33.00 per hour.

Approved, upon the recommendation of the Superintendent, the appointment of Barbara Stasiak and Ruth Clark to conduct auditions for prospective VPA candidates for a maximum of four hours each at their hourly rate on Saturday, January 19, 2013.

Approved, upon the recommendation of the Superintendent, the appointment of Erica McCrystal as a leave replacement Teacher of English with an anticipated start date of January 25, 2012, pending successful completion of a criminal history background check and pre-employment physical examination.

Approved, upon the recommendation of the Superintendent, the appointment of Gayle Adler as a Driver's Education Instructor for students from the Academy for Visual and Performing Arts for a maximum of 30 hours after school during the 2012-2013 school year at her hourly rate.

Rescinded, the appointment of the Supervisor of Buildings and Grounds as the Chemical Hygiene Officer.

Approved, upon the recommendation of the Superintendent, the appointment of the Supervisor of Science, Technology, Engineering and Mathematics as the Chemical Hygiene Officer.

Approved, upon the recommendation of the Superintendent, the appointment of the following VPA guest artists as acting coaches for the 2012-2013 school year:

<u>Name</u>	<u>Rate</u>	<u># Days</u>	<u>Funding Source</u>
David Murgittroyd	\$100 per day	4	Student Activity/Drama Acct
Scott Tyler Richenaker	\$100 per day	4	Student Activity/Drama Acct

Approved, upon the recommendation of the Superintendent, the appointment of Rich Poline as a guest lecturer for the plumbing program at the rate of \$60.00 per hour, 3 hours per day, 3 days per week effective January 14 – June 30, 2013, pending successful completion of a criminal history background check.

Approved, upon the recommendation of the Superintendent, the appointment of Doreen Fulton as a chaperone and school representative to accompany Kevin Fulton to diving tournaments per NJSIAA regulations at no cost to the district.

Approved, upon the recommendation of the Superintendent, an unpaid leave of absence for Mary Trautmann under the Federal Family Medical Leave Act for the maximum allowable twelve weeks effective January 21, 2013.

Accepted, the disability retirement of Mary Trautmann, effective February 1, 2013.

Awarded, upon the recommendation of the Superintendent, an additional 9.5 sick days to Mary Trautmann, less the cost of a substitute if required.

Approved, upon the recommendation of the Superintendent, advancement on the salary guide for Michael LeRose to BA+30, effective February 1, 2013.

Approved, upon the recommendation of the Superintendent, advancement on the salary guide for Jessica Murphy to MA, effective February 1, 2013.

Accepted, the resignation of Michael Harriott as Spring Weightlifting Club Advisor.

Roll Call Vote – All present voted yes – Motions carried

BUILDINGS AND GROUNDS

The following motion made by Mr. Colasurdo, seconded by Mr. Hyland was approved as submitted.

Approved, upon the recommendation of the Superintendent, the use of facility by the Patriots Path Council Boy Scouts of America on Saturday, January 19, 2013 (snow date Saturday, February 9, 2013) from 2:00 – 4:00 p.m. in the welding classroom and lab for the boy scout welding merit badge project, under the supervision of Herb Browne, MCVSD Welding Instructor.

Approved, upon the recommendation of the Superintendent, the use of facilities by the School Ethics Commission on Tuesday, January 29, 2013 in the Computer Lab, Bldg #1, from 10 a.m. – Noon and 1:00 – 3:00 p.m. to conduct training sessions for new on-line system for disclosure statements.

Roll Call Vote – All present voted yes – Motion carried

HEARING OF THE PUBLIC:

Jeff Chase thanked Scott Moffitt and the Board in regards to providing Mary Trautman additional sick days.

Scott Moffitt thanked Jeff Chase for assisting with the issue as well.

OLD BUSINESS- none

NEW BUSINESS

Next Board Meeting will be on February 12, 2013 at 6:00 p.m.

The Board recessed at 6:40 for a reception for Dr. Serafino.

The Board reconvened at 6:51 to go in to closed session.

SUNSHINE RESOLUTION

The following motion made by Mr. Colasurdo, seconded by Mr. Hyland was approved as submitted.

Motion to adopt the following sunshine resolution:

WHEREAS, this meeting is duly and properly called for a regular session meeting of this Body and adequate notice has been given as provided for by the "Open Public Meetings Act;" and,

WHEREAS, it is now necessary that the Board of Education of the Morris County Vocational School District consider the following matters:

- Parent correspondence regarding student accommodations
- Teacher issue
- MCVTEA contract update
- EEOC complaint outcome

which fall within the exceptions as set forth in the "Open Public Meetings Act" and therefore are matters which this Body determines should be discussed at a closed meeting.

NOW, THEREFORE, BE IT HEREBY RESOLVED BY THE Board of Education of the Morris County Vocational School District as follows:

That this Body shall at this time recess this meeting and conduct a closed meeting concerning the above referenced matters, which involve exceptions this Body hereby determines are of such a nature that they cannot be discussed at an open meeting and this Body is at this time unable to determine when the matters under discussion can be disclosed to the public. However, this Body will make such a disclosure when circumstances permit.

The meeting was recessed at 6:51 pm. and reconvened at 7:26 pm. with the following Board Members present: President Barbara Dawson, Dr. Kathleen Serafino, Mr. Colasurdo and Mr. John Hyland. Also present were: Superintendent/Principal Scott Moffitt, Business Administrator/Board Secretary Susan Young and Board Attorney John Mills. Ms. Borzeka attended the parent correspondence portion of the meeting.

ADJOURNMENT

Motion made by Dr. Serafino, seconded by Mr. Colasurdo to adjourn the meeting at 7:27 p.m.

All present voted yes – Motion carried.

Respectfully submitted,



Susan Young, Business Administrator/Board Secretary