

MORRIS COUNTY VOCATIONAL SCHOOL DISTRICT
BOARD OF EDUCATION

September 10, 2013

A regular meeting of the Morris County Vocational School District held on September 10, 2013 at the Morris County School of Technology, 400 East Main Street, Denville, New Jersey was called to order by President Barbara Dawson at 6:00 pm. with a salute to the flag.

Presiding Officer President Barbara Dawson the following statement:

"I hereby announce that adequate notice of this meeting of the Board of Education of the Morris County Vocational School District was given as required by the "Open Public Meetings Act" as follows:

Pursuant to Section 5 of the Open Public Meetings Act adequate written notice was given to the official newspapers the Star Ledger and Daily Record/Morristown Newspapers, Inc. by fax on November 19, 2012, and a copy of the notice was posted on the bulletin board in the Morris County School of Technology, Denville, New Jersey by the Secretary of this Board and a copy of the notice was likewise filed in the Secretary's Office and a copy sent to the Clerk of the Board of Chosen Freeholders of Morris County and the Clerk of the Township of Denville at the same time. Copies of this notice were mailed, by certified mail to all persons who have requested it, and the Secretary of this Board shall incorporate into the minutes of this meeting a copy of the notice as above set forth."

ROLL CALL

The following Board Members were present at roll call: President Barbara Dawson, Vice President Reginald Stanton, Mr. John Hyland and Dr. Rosalie Lamonte.

Also present were: Superintendent Scott Moffitt, Business Administrator/Board Secretary Susan Young and Board Attorney John Mills.

CORRESPONDENCE -

Annual Public Report of Local District Performance:
Meets Special Education Requirements

Peggy McDonald
Director, Office of
Special Education
NJ Department of Education

SUPERINTENDENT'S REPORT-

Graduation Data – LPS & MSE- 100% Graduation rate. Denville campus only one student did not graduate.
2013-2014 Enrollment – Slight increase from prior year.
Off-site Expansion Opportunities – Academy discussions with Butler and Morris Hills are ongoing.
Capital Project meeting with Freeholder committee- Mr. Moffitt explained that multiple projects would be submitted to the state for 40% debt service aid.
Mr. Moffitt commended Principal Jackson on a great start to the school year.

COMMITTEE PROGRAMS – none

HEARING OF THE PUBLIC (related to agenda items only) - none

MINUTES

The following motion made by Judge Stanton, seconded by Mr. Hyland, to approve the minutes of the Regular Meeting of the Board of Education of August 13, 2013.

Roll Call Vote – Yes: 3 Mrs. Dawson, Judge Stanton, and Mr. Hyland.
No: 0
Abstain: 1 Dr. Lamonte
Motion carried

BUSINESS ADMINISTRATOR/BOARD SECRETARY'S REPORT

The following motions made by Judge Stanton, seconded by Mr. Hyland were approved as submitted.

Amended the resolution of August 13, 2013 to *approve* the Report of the Business Administrator/Board Secretary submitted pursuant to 18A:17-9 for the period ending and investments made during the month of June 2013. Further, pursuant to N.J.A.C. 6A:23A-16.10(c)4 the Board of Education certifies that as of June 30, 2013, after review of the Secretary's monthly financial report (appropriate section) and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year (motion reworded to correct approve vs accept).

Pursuant to N.J.A.C. 6A:23A-16.10(c)3, I certify that as of June 30, 2013 no budgetary line item account has been overexpended in violation of N.J. A. C. 6A:23A-16.10.

Business Administrator/Board Secretary

Date

Approved, the Report of the Business Administrator/Board Secretary submitted pursuant to 18A:17-9 for the period ending and investments made during the month of July 2013. Further, pursuant to N.J.A.C. 6A:23A-16.10(c) 4 the Board of Education certifies that as of July 31, 2013, after review of the Secretary's monthly financial report (appropriate section) and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Pursuant to N.J.A.C. 6A:23A-16.10(c)3, I certify that as of July 31, 2013 no budgetary line item account has been overexpended in violation of N.J. A. C. 6A:23A-16.10.

Business Administrator/Board Secretary

Date

Roll Call Vote – Yes: 4 Mrs. Dawson, Judge Stanton, Dr. Lamonte and Mr. Hyland.
No: 0
Abstain: 0
Motion carried

TREASURER'S REPORT

The following motions made by Judge Stanton, seconded by Mr. Hyland were approved as submitted.

Amended upon the recommendation of the Superintendent the resolution of August 13, 2013 to *approve* the Report of the Treasurer submitted pursuant to N.J.S.A. 18A:17-36 for the period ending June 30, 2013 (motion reworded to correct approve vs accept).

Approved, the Report of the Treasurer submitted pursuant to N.J.S.A. 18A:17-36 for the period ending July 31, 2013.

Roll Call Vote – Yes: 4 Mrs. Dawson, Judge Stanton, Dr. Lamonte and Mr. Hyland.

No: 0

Abstain: 0

Motion carried

FINANCE

The following motions made by Mr. Hyland, seconded by Judge Stanton were approved as submitted.

A. Approved, upon the recommendation of the Superintendent, the payment of bills as attached.

Roll Call Vote – Yes: 4 Mrs. Dawson, Judge Stanton, Dr. Lamonte and Mr. Hyland.

No: 0

Abstain: 0

Motion carried

B. Approved, upon the recommendation of the Superintendent, the following amendments to the 2013/2014 Current Expense anticipated revenue budget statement and the corresponding appropriations budget for Funds 11, 12, 13, 20, 30, 60, 61, 62, 63, 66 and 67 as per listing attached.

Roll Call Vote – Yes: 4 Mrs. Dawson, Judge Stanton, Dr. Lamonte and Mr. Hyland.

No: 0

Abstain: 0

Motion carried

C. Approved, upon the recommendation of the Superintendent, the attached list of travel and related costs which are educationally necessary, fiscally prudent, in compliance with state travel reimbursement guidelines, are related to and within the scope of the employee's current responsibilities and promote the delivery of instruction or further the efficient operation of the school district.

Roll Call Vote – Yes: 3 Mrs. Dawson, Judge Stanton, and Mr. Hyland.

No: 0

Abstain: 1 Dr. Lamonte

Motion carried

D. Approved, upon the recommendation of the Superintendent, the execution of the following attached resolutions regarding the district's participation in a cooperative pricing system, the Alliance for Competitive Energy Services (ACES), in accordance with New Jersey Law (N.J.S.A. 18A:55-3) for the purchase of electricity and natural gas services: (Attachment #13)

1. Resolution Binding the MCVSD to Purchase Electric Generation Services through the Alliance for Competitive Energy Services ("ACES") Bid
2. Resolution Binding the MCVSD to Purchase Natural Gas Services through the Alliance for Competitive Energy Services ("ACES") Bid

Roll Call Vote – Yes: 4 Mrs. Dawson, Judge Stanton, Dr. Lamonte and Mr. Hyland.
No: 0
Abstain: 0
Motion carried

- E. Approved, upon the recommendation of the Superintendent, Change Order #001 for \$628.00 for ACP for the cost of installing a booster pump. Additional cost of \$628.00 is to be drawn from the \$10,000.00 remaining in the Contingency Allowance. The new contract sum including this change order will be \$298,698.00.

Roll Call Vote – Yes: 4 Mrs. Dawson, Judge Stanton, Dr. Lamonte and Mr. Hyland.
No: 0
Abstain: 0
Motion carried

- F. Accepted, upon the recommendation of the Superintendent, a donation from Lorraine and George Lees, Lake Hopatcong, New Jersey, of a commercial paint sprayer, assorted hinges and fasteners and vinyl lettering supplies with an approximate value of \$500.00 for use in the auto body and buildings and grounds programs, with a letter of appreciation to the donor.

Roll Call Vote – Yes: 4 Mrs. Dawson, Judge Stanton, Dr. Lamonte and Mr. Hyland.
No: 0
Abstain: 0
Motion carried

- G. Approved, upon the recommendation of the Superintendent, a final change order deduct of (-\$9,372.00) for ACP Contracting Inc., with a final contract amount of \$289,326.00.

Roll Call Vote – Yes: 4 Mrs. Dawson, Judge Stanton, Dr. Lamonte and Mr. Hyland.
No: 0
Abstain: 0
Motion carried

- H. Approved, upon the recommendation of the Superintendent, the fee for the timekeeper for the 2013-2014 school year at the rate of \$35.00 per hour.

Roll Call Vote – Yes: 4 Mrs. Dawson, Judge Stanton, Dr. Lamonte and Mr. Hyland.
No: 0
Abstain: 0
Motion carried

- I. Approved, upon the recommendation of the Superintendent, the submission of the application for FY14 County Apprenticeship Grant in the amount of \$15,000.

Roll Call Vote – Yes: 4 Mrs. Dawson, Judge Stanton, Dr. Lamonte and Mr. Hyland.
No: 0
Abstain: 0
Motion carried

CURRICULUM, INSTRUCTION, PROGRAMS, STUDENTS

The following motions made by Mr. Hyland, seconded by Judge Stanton were approved as submitted.

- A.** Approved, upon the recommendation of the Superintendent, the senior internships for the 2013-2014 school year as per the attached list.

Roll Call Vote – Yes: 4 Mrs. Dawson, Judge Stanton, Dr. Lamonte and Mr. Hyland.
No: 0
Abstain: 0
Motion carried

- B.** Approved, upon the recommendation of the Superintendent, the following new curriculum:

Civil and Criminal Law

Roll Call Vote – Yes: 4 Mrs. Dawson, Judge Stanton, Dr. Lamonte and Mr. Hyland.
No: 0
Abstain: 0
Motion carried

- C.** Approved, upon the recommendation of the Superintendent, that October 7-11, 2013 be recognized as Week of Respect in the Morris County Vocational School District.

Roll Call Vote – Yes: 4 Mrs. Dawson, Judge Stanton, Dr. Lamonte and Mr. Hyland.
No: 0
Abstain: 0
Motion carried

- D.** Approved, upon the recommendation of the Superintendent, field trips for Health Care Science Academy students to Arden Courts, Whippany, New Jersey on October 1, 3 and 7, 2013.

Roll Call Vote – Yes: 3 Mrs. Dawson, Judge Stanton, and Mr. Hyland.
No: 0
Abstain: 1 Dr. Lamonte
Motion carried

POLICIES AND PROCEDURES

The following motion made by Judge Stanton, seconded by Mr. Hyland was approved as submitted.

- A.** Approved, upon the recommendation of the Superintendent, the Uniform State Memorandum of Agreement-2011 Revisions and 2011-2012 Addendum 2 which were reviewed at the annual meeting between the Chief School Administrator and the Chief of the Denville Township Police Department on August 13, 2013.

Roll Call Vote – Yes: 4 Mrs. Dawson, Judge Stanton, Dr. Lamonte and Mr. Hyland.
No: 0
Abstain: 0
Motion carried

PERSONNEL

The following motions made by Mr. Hyland, seconded by Judge Stanton were approved as submitted.

- A.** Approved, upon the recommendation of the Superintendent, the following job descriptions:
Teacher
Grants Program Manager

Roll Call Vote – Yes: 4 Mrs. Dawson, Judge Stanton, Dr. Lamonte and Mr. Hyland.
No: 0
Abstain: 0
Motion carried

- B.** Confirmed and approved, upon the recommendation of the Superintendent, an additional 25 hours at \$34.00 per hour during July 2013 for Edward Netherland as instructor for the YTTW Grant sponsored auto program, with funding provided by the YTTW Grant.

Roll Call Vote – Yes: 4 Mrs. Dawson, Judge Stanton, Dr. Lamonte and Mr. Hyland.
No: 0
Abstain: 0
Motion carried

- C.** Confirmed and approved, upon the recommendation of the Superintendent, the appointment of the Continuing Adult Education part-time staff for the period September 1, 2013 through June 30, 2014 as per attached.

Roll Call Vote – Yes: 4 Mrs. Dawson, Judge Stanton, Dr. Lamonte and Mr. Hyland.
No: 0
Abstain: 0
Motion carried

- D.** Confirmed and approved, upon the recommendation of the Superintendent, the appointment of the ABS/IELCE staff as per attached list for the period September 1, 2013 through June 30, 2014, with funding provided by ABS/IELCE FY14 Grant.

Roll Call Vote – Yes: 4 Mrs. Dawson, Judge Stanton, Dr. Lamonte and Mr. Hyland.
No: 0
Abstain: 0
Motion carried

- E.** Approved, upon the recommendation of the Superintendent, the appointment of Gayle Adler as HOSA Advisor for the 2013-2014 school year.

Roll Call Vote – Yes: 4 Mrs. Dawson, Judge Stanton, Dr. Lamonte and Mr. Hyland.
No: 0
Abstain: 0
Motion carried

- F.** Approved, upon the recommendation of the Superintendent, the following rates of pay for substitutes:

Substitute Teacher	\$100 per diem
Substitute Teacher (vocationally certified)	\$125 per diem
Long-Term Substitute Teacher	\$150 per diem
Substitute Nurse	\$170 per diem
Substitute Secretary	\$100 per diem
Long-Term Substitute Secretary	\$125 per diem
Substitute Bus Driver	\$16.50 per hour
Substitute Custodian (without Black Seal license)	\$100 per diem
Substitute Custodian (with Black Seal license)	\$125 per diem

Roll Call Vote – Yes: 4 Mrs. Dawson, Judge Stanton, Dr. Lamonte and Mr. Hyland.
No: 0
Abstain: 0
Motion carried

- G.** Approved, upon the recommendation of the Superintendent, the appointment of the following faculty members to teach one additional block of instruction for the 2013-2014 school year:

Melissa Eckoff
Kathleen Harrington
Albert Prentice
Michael Quaglio
Debra Romano
Danah Younce

Roll Call Vote – Yes: 4 Mrs. Dawson, Judge Stanton, Dr. Lamonte and Mr. Hyland.
No: 0
Abstain: 0
Motion carried

- H.** Approved, upon the recommendation of the Superintendent, the appointment of the following individuals for the six annual VPA program productions to be conducted during the 2013-2014 school year:

Ruth Clark – Production Director, Dance
Irene Fitzpatrick – Production Director, Drama
Barbara Stasiak – Production Director, Multimedia

Roll Call Vote – Yes: 4 Mrs. Dawson, Judge Stanton, Dr. Lamonte and Mr. Hyland.
No: 0
Abstain: 0
Motion carried

- I.** Approved, upon the recommendation of the Superintendent, the appointment of Tina Bibbo as Peer Leader Club Advisor for the 2013-2014 school year.

Roll Call Vote – Yes: 4 Mrs. Dawson, Judge Stanton, Dr. Lamonte and Mr. Hyland.
No: 0
Abstain: 0
Motion carried

- J. Approved, upon the recommendation of the Superintendent, the appointment of the following VPA Guest Artists for the 2013-2014 school year:

Name	# Days	Rate	Total	Funding Source
Alyssa Battaglia	10	\$300 per day	\$3,000	General
Ahmed Bennane	7	\$275 per day	\$1,925	General
Scott Furman	6	\$275 per day	\$1,650	General
Lynne Grossman	15	\$300 per day	\$4,500	General
Tom Kopache	3	\$300 per day	\$ 900	General
Molloy Molloy	2	\$300 per day	\$ 600	General
David Murgittroyd	5	\$300 per day	\$1,500	General
Erin O'Brien	10	\$300 per day	\$3,000	General
Michelle Robinson	6	\$275 per day	\$1,650	General
Scott Tyler	7	\$300 per day	\$2,100	General
10 Hairy Legs – Alex Biegelson, Associate Artistic Director	25	\$300 per day	\$2,750	AIE Grant

Roll Call Vote – Yes: 4 Mrs.Dawson, Judge Stanton, Dr. Lamonte and Mr. Hyland.
No: 0
Abstain: 0
Motion carried

BUILDINGS AND GROUNDS

The following motions made by Mr. Hyland, seconded by Judge Stanton were approved as submitted.

- A. Motion to approve, upon the recommendation of the Superintendent, the use of facilities by the School Transportation Supervisors Association for northern region directors meetings from 9:00 a.m. to 12 noon in the Building #4 Culinary Dining Room on the following dates

October 4, 2013
February 28, 2014
March 21, 2014
May 2, 2014

Roll Call Vote – Yes: 4 Mrs.Dawson, Judge Stanton, Dr. Lamonte and Mr. Hyland.
No: 0
Abstain: 0
Motion carried

- B. Motion to approve, upon the recommendation of the Superintendent, the use of facilities by Tim Lorencovitz for men's recreational basketball in the Gymnasium from 8:00 – 10:00 a.m. on the following Sundays:

September 15, 22, 29, 2013
October 6, 2013

Roll Call Vote – Yes: 4 Mrs.Dawson, Judge Stanton, Dr. Lamonte and Mr. Hyland.
No: 0
Abstain: 0
Motion carried

HEARING OF THE PUBLIC-

Dale Bendsak presented the pin designed by an MCVSD student that won first place at the Skills USA competition.

OLD BUSINESS-

New Jersey School Boards Association Fall Workshop 2013: October 22-24, 2013

NEW BUSINESS

Next Board Meeting: October 8, 2013 at 6:00 p.m

SUNSHINE RESOLUTION

The following motion made by Mr. Hyland, seconded by Judge Stanton was approved as submitted.

WHEREAS, this meeting is duly and properly called for a regular session meeting of this Body and adequate notice has been given as provided for by the "Open Public Meetings Act:" and,

WHEREAS, it is now necessary that the Board of Education of the Morris County Vocational School District consider the following matters:

- Arbitration Hearing Resolution: Former employee grievance

which fall within the exceptions as set forth in the "Open Public Meetings Act" and therefore are matters which this Body determines should be discussed at a closed meeting. It is anticipated that this closed session will last approximately 30 minutes.

NOW, THEREFORE, BE IT HEREBY RESOLVED BY THE Board of Education of the Morris County Vocational School District as follows:

That this Body shall at this time recess this meeting and conduct a closed meeting concerning the above referenced matters, which involve exceptions this Body hereby determines are of such a nature that they cannot be discussed at an open meeting and this Body is at this time unable to determine when the matters under discussion can be disclosed to the public. However, this Body will make such a disclosure when circumstances permit.

The meeting was recessed at 6:24 pm. and reconvened at 6:29 pm. with the following Board Members present: President Barbara Dawson, Judge Stanton, Dr. Rosalie Lamonte and Mr. John Hyland. Also present were: Superintendent Scott Moffitt, Business Administrator/Board Secretary Susan Young and Board Attorney John Mills.

ADJOURNMENT

Motion made by Mr. Hyland seconded by Judge Stanton to adjourn the meeting at 6:30 p.m.

All present voted yes – Motion carried.

Respectfully submitted,

A handwritten signature in cursive script that reads "Susan Young". The signature is written in black ink and is positioned above the typed name.

Susan Young, Business Administrator/Board Secretary