

MORRIS COUNTY VOCATIONAL SCHOOL DISTRICT
BOARD OF EDUCATION

April 8, 2014

A regular meeting of the Morris County Vocational School District held on April 8, 2014 at the Morris County School of Technology, 400 East Main Street, Denville, New Jersey was called to order by President Barbara Dawson at 6:00 pm. with a salute to the flag.

Presiding Officer President Barbara Dawson the following statement:

"I hereby announce that adequate notice of this meeting of the Board of Education of the Morris County Vocational School District was given as required by the "Open Public Meetings Act" as follows:

Pursuant to Section 5 of the Open Public Meetings Act adequate written notice was given to the official newspapers the Star Ledger and Daily Record/Morristown Newspapers, Inc. by fax on November 5, 2013, and a copy of the notice was posted on the bulletin board in the Morris County School of Technology, Denville, New Jersey by the Secretary of this Board and a copy of the notice was likewise filed in the Secretary's Office and a copy sent to the Clerk of the Board of Chosen Freeholders of Morris County and the Clerk of the Township of Denville at the same time. Copies of this notice were mailed, by certified mail to all persons who have requested it, and the Secretary of this Board shall incorporate into the minutes of this meeting a copy of the notice as above set forth."

ROLL CALL

The following Board Members were present at roll call: President Dawson, Dr. Lamonte, Mr. Hyland and Mr. Colasurdo.

Also present were: Superintendent Scott Moffitt, Business Administrator/Board Secretary Susan Young and Board Attorney John Mills.

CORRESPONDENCE - None

SUPERINTENDENT'S REPORT-

Susan Young was Appointed as Second Vice President, Executive Committee, New Jersey Association of School Business Officials

PARCC Field Test- District participated. Field Test went well.

Consolidated Federal Grant Monitoring Visit went well. Biggest challenge is use of NCLB funds.

Board of School Estimate approved 2014-2015 budget and county tax levy.

Information Only:

- Security Drill Log
- Student Incident Report

COMMITTEE PROGRAMS –

School Improvement Committee was presented by Lynne Jackson and Melissa Sevola discussing topics such as the new teacher evaluation system, Teachscape, a mentoring program for first year teachers, etc.

HEARING OF THE PUBLIC (related to agenda items only) – **None**

TREASURER'S REPORT

The following motion made by Mr. Colasurdo, seconded by Mr. Hyland was approved as submitted.

Approved, the Report of the Treasurer submitted pursuant to N.J.S.A. 18A:17-36 for the period ending February 28, 2014.

Roll Call Vote – Yes: 4 Mrs. Dawson, Dr. Lamonte, Mr. Hyland and Mr. Colasurdo
No: 0
Abstain: 0
Motion carried

FINANCE

The following motions made by Mr. Hyland, seconded by Mr. Colasurdo were approved as submitted.

A. Approved, upon the recommendation of the Superintendent, the payment of bills as attached.

Roll Call Vote – Yes: 4 Mrs. Dawson, Dr. Lamonte, Mr. Hyland and Mr. Colasurdo
No: 0
Abstain: 0
Motion carried

B. Approved, upon the recommendation of the Superintendent, the following amendments to the 2013/2014 Current Expense anticipated revenue budget statement and 67 as per listing attached.

Roll Call Vote – Yes: 4 Mrs. Dawson, Dr. Lamonte, Mr. Hyland and Mr. Colasurdo
No: 0
Abstain: 0
Motion carried

C. Approved, upon the recommendation of the Superintendent, the attached list of travel and related costs which are educationally necessary, fiscally prudent, in compliance with state travel reimbursement guidelines, are related to and within the scope of the employee's current responsibilities and promote the delivery of instruction or further the efficient operation of the school district.

Roll Call Vote – Yes: 3 Mrs. Dawson, Mr. Colasurdo, and Mr. Hyland
No: 0
Abstain: 1 Dr. Lamonte
Motion carried

D. Approved, upon the recommendation of the Superintendent, the following resolution:

WHEREAS Title 18A:18A-10 provides that, "A Board of Education, without advertising for bids, or after having rejected all bids obtained pursuant to advertising therefore, by resolution may purchase any goods or services pursuant to a contract or contracts for such goods or services entered into on behalf of the state by the Division of Purchase and Property, and

WHEREAS, the Morris County Vocational School District has the need, on a timely basis, to

procure goods and services utilizing State Contracts, and

WHEREAS, the Morris County Vocational School District desires to authorize its purchasing agent for the 2013-2014 school year to make any and all purchases necessary to meet the needs of the school district throughout the school year,

NOW THEREFORE BE IT RESOLVED that the Morris County Vocational School District Board of Education does hereby authorize the district purchasing agent to make purchases of goods and services entered into on behalf of the State by the Division of Purchase and Property utilizing various vendors as listed below:

<u>Commodity/Service</u>	<u>Vendor</u>	<u>State Contract #</u>
Auctioneering Services: Internet Auctions to Sell Surplus Property	GovDeals Inc.	83453
Advertising	Mary Pomerantz Advertising	84646

Roll Call Vote – Yes: 4 Mrs. Dawson, Dr. Lamonte, Mr. Hyland and Mr. Colasurdo
No: 0
Abstain: 0
Motion carried

- E.** Approved, upon the recommendation of the Superintendent, the Educational Services Commission of Morris County 2014-2015 Professional Support/NonPublic Services Agreements and rates as per attached.

Roll Call Vote – Yes: 4 Mrs. Dawson, Dr. Lamonte, Mr. Hyland and Mr. Colasurdo
No: 0
Abstain: 0
Motion carried

- F.** Approved, upon the recommendation of the Superintendent, the following resolution:

WHEREAS, there exists a need for professional services for 2013-2014 and funds are available for these purposes,

WHEREAS, the Public School Contracts Law (Chapter 114, Laws of 1977) requires that the Resolution authorizing the award of contracts for professional services without competitive bids be publicly adopted,

NOW THEREFORE BE IT RESOLVED by the Morris County Vocational School District that the following be engaged for professional services for DOE Submission/Project Applications for the following work as educational facility capital project as described and in an amount not to exceed:

USA Architects Planners + Interior Designers

USA Project #2014-021 Project Adventure-Physical Education Challenge Course
\$6,500

Roll Call Vote – Yes: 4 Mrs. Dawson, Dr. Lamonte, Mr. Hyland and Mr. Colasurdo
No: 0
Abstain: 0
Motion carried

- G.** Approved, upon the recommendation of the Superintendent, that the Board of Education gives Delegation of Authority to School Business Administrator for supervision of the School Facilities Projects as applicable for the following work as educational facility capital project:

USA Project #2014-021 Project Adventure-Physical Education Challenge Course

Roll Call Vote – Yes: 4 Mrs. Dawson, Dr. Lamonte, Mr. Hyland and Mr. Colasurdo
No: 0
Abstain: 0
Motion carried

- H.** Approved, upon the recommendation of the Superintendent, that the Board of Education authorizes amendments to the district's approved Long Range Facility Plan for the following projects:

USA Project #2014-021 Project Adventure-Physical Education Challenge Course
USA Project #2014-022 Failing Stucco walls
Maser Consulting Proposal No. 13001054P LSRP Services

Roll Call Vote – Yes: 3 Mrs. Dawson, Mr. Colasurdo, and Mr. Hyland
No: 0
Abstain: 1 Dr. Lamonte
Motion carried

- I.** Approved, upon the recommendation of the Superintendent, that the Board of Education approves submission to the State Department of Education the project application for the following work as an educational facility capital project requesting debt service aid:

USA Project #2014-021 Project Adventure-Physical Education Challenge Course

Roll Call Vote – Yes: 3 Mrs. Dawson, Mr. Colasurdo, and Mr. Hyland
No: 0
Abstain: 1 Dr. Lamonte
Motion carried

- J.** Approved, upon the recommendation of the Superintendent, the following resolution:

WHEREAS, there exists a need for professional services for 2013-2014 and funds are available for these purposes,

WHEREAS, the Public School Contracts Law (Chapter 114, Laws of 1977) requires that the Resolution authorizing the award of contracts for professional services without competitive bids be publicly adopted,

NOW THEREFORE BE IT RESOLVED by the Morris County Vocational School District that the following be engaged for professional services for DOE Submission/Project Applications for the following work as a non-educational facility capital project as described and in an amount not to exceed:

USA Architects Planners + Interior Designers

USA Project #2014-022 Failing Stucco walls (preliminary investigative work) \$15,275

Maser Consulting P.A.

Maser Consulting Proposal No. 13001054P LSRP Services \$64,800

Roll Call Vote – Yes: 4 Mrs. Dawson, Dr. Lamonte, Mr. Hyland and Mr. Colasurdo
No: 0
Abstain: 0
Motion carried

K. Approved, upon the recommendation of the Superintendent, that the Board of Education gives Delegation of Authority to School Business Administrator for supervision of the School Facilities Projects as applicable for the following work as a non-educational facility capital project:

USA Project #2014-022 Failing Stucco walls
Maser Consulting Proposal No. 13001054P LSRP Services

Roll Call Vote – Yes: 4 Mrs. Dawson, Dr. Lamonte, Mr. Hyland and Mr. Colasurdo
No: 0
Abstain: 0
Motion carried

L. Approved, upon the recommendation of the Superintendent, that the Board of Education approves submission to the State Department of Education the project application for the following work as a non-educational facility capital project requesting debt service aid:

USA Project #2014-022 Failing Stucco walls
Maser Consulting Proposal No. 13001054P LSRP Services

Roll Call Vote – Yes: 3 Mrs. Dawson, Mr. Colasurdo, and Mr. Hyland
No: 0
Abstain: 1 Dr. Lamonte
Motion carried

CURRICULUM, INSTRUCTION, PROGRAMS, STUDENTS

The following motions made by Mr. Hyland, seconded by Mr. Colasurdo were approved as submitted.

A. Approved, upon the recommendation of the Superintendent, the senior internships for the 2013-2014 school year as per the attached list.

Roll Call Vote – Yes: 4 Mrs. Dawson, Dr. Lamonte, Mr. Hyland and Mr. Colasurdo
No: 0
Abstain: 0
Motion carried

B. Accepted, upon the recommendation of the Superintendent, the attached Harrassment, Intimidation and Bullying Report.

Roll Call Vote – Yes: 4 Mrs. Dawson, Dr. Lamonte, Mr. Hyland and Mr. Colasurdo
No: 0
Abstain: 0
Motion carried

C. Approved, upon the recommendation of the Superintendent, the attached list of field trips for the 2013-2014 school year.

Roll Call Vote – Yes: 3 Mrs. Dawson, Mr. Colasurdo, and Mr. Hyland
No: 0
Abstain: 1 Dr. Lamonte
Motion carried

D. Approved, upon the recommendation of the Superintendent, a field trip for Adult Continuing Education LPN students to the Body Worlds Exhibition in New York City on April 25, 2014.

Roll Call Vote – Yes: 3 Mrs. Dawson, Mr. Colasurdo, and Mr. Hyland
No: 0
Abstain: 1 Dr. Lamonte
Motion carried

E. Approved, upon the recommendation of the Superintendent, the attached 2014-2015 school calendar.

Roll Call Vote – Yes: 4 Mrs. Dawson, Dr. Lamonte, Mr. Hyland and Mr. Colasurdo
No: 0
Abstain: 0
Motion carried

PERSONNEL

The following motions made by Mr. Colasurdo, seconded by Mr. Hyland were approved as submitted.

A. Approved, upon the recommendation of the Superintendent, the appointment of the following individuals as SkillsUSA chaperones for the 2013-2014 school year:

David Keidel
Albert Prentice
Dan Riccio

Roll Call Vote – Yes: 4 Mrs. Dawson, Dr. Lamonte, Mr. Hyland and Mr. Colasurdo
No: 0
Abstain: 0
Motion carried

- B.** Approved, upon the recommendation of the Superintendent, the appointment of the following individuals as Placement Test Proctors at the rate of \$33.00 per hour for the 2013-2014 school year:

Jennifer Berk
Carol Knapp
Patricia Mann
Marisa Pelosi

Roll Call Vote – Yes: 4 Mrs. Dawson, Dr. Lamonte, Mr. Hyland and Mr. Colasurdo

No: 0

Abstain: 0

Motion carried

- C.** Amended, upon the recommendation of the Superintendent, the resolution of March 11, 2014 to appoint Donna Scro as VPA guest artist for 12 half days at the rate of \$175 per half day for the 2013-2014 school year, with funding provided by the VPA Student Activities Account. (correction to funding source)

Roll Call Vote – Yes: 4 Mrs. Dawson, Dr. Lamonte, Mr. Hyland and Mr. Colasurdo

No: 0

Abstain: 0

Motion carried

- D.** Approved, upon the recommendation of the Superintendent, the attendance of the following individuals at the DECA National Conference in Atlanta, Georgia from May 2-7, 2014:

Students
Wesley Ogilvie
Ryan Theall

Chaperone
Daniel Riccio
Julia Ioannou

Roll Call Vote – Yes: 3 Mrs. Dawson, Mr. Colasurdo, and Mr. Hyland

No: 0

Abstain: 1 Dr. Lamonte

Motion carried

- E.** Approved, upon the recommendation of the Superintendent, the appointment of the following substitute teachers for the 2013-2014 school year:

Debra Johnson (pending successful completion of criminal history background check)
Sharon McGrogan

Roll Call Vote – Yes: 4 Mrs. Dawson, Dr. Lamonte, Mr. Hyland and Mr. Colasurdo

No: 0

Abstain: 0

Motion carried

- F.** Approved, upon the recommendation of the Superintendent, the appointment of the following individuals as Chaperones for the LPS field trip to Quantico, Virginia on April 29-30, 2014:

Eric Mason
Julia Placko

Roll Call Vote – Yes: 3 Mrs. Dawson, Mr. Colasurdo, and Mr. Hyland
No: 0
Abstain: 1 Dr. Lamonte
Motion carried

- G.** Approved, upon the recommendation of the Superintendent, the grant funded salaries for the 2013-2014 school year as per attached.

Roll Call Vote – Yes: 4 Mrs. Dawson, Dr. Lamonte, Mr. Hyland and Mr. Colasurdo
No: 0
Abstain: 0
Motion carried

- H.** Approved, upon the recommendation of the Superintendent, the attached addendum to Article X, B-4 of the 2012-2015 MCVTEA Agreement to clarify the procedures regarding tuition reimbursement.

Roll Call Vote – Yes: 4 Mrs. Dawson, Dr. Lamonte, Mr. Hyland and Mr. Colasurdo
No: 0
Abstain: 0
Motion carried

- I.** Accepted, the resignation due to retirement of Gloria Davison, School Counselor, effective July 1, 2014.

Roll Call Vote – Yes: 4 Mrs. Dawson, Dr. Lamonte, Mr. Hyland and Mr. Colasurdo
No: 0
Abstain: 0
Motion carried

- J.** Approved, upon the recommendation of the Superintendent, the attached revision (job title only) to the job description for Assistant Supervisor Buildings and Grounds.

Roll Call Vote – Yes: 4 Mrs. Dawson, Dr. Lamonte, Mr. Hyland and Mr. Colasurdo
No: 0
Abstain: 0
Motion carried

HEARING OF THE PUBLIC- Mrs. Seminev raised concerns regarding personnel matters relating to her spouse's employment. The board declined to comment.

OLD BUSINESS- None

NEW BUSINESS

- Next Board Meeting: May 13, 2014 at 6:00 p.m.
- Academic Achievement Award Dinner, June 4, 2014, 6:00 p.m. Hanover Marriott, Whippany, New Jersey
- Mrs. Dawson distributed a NJSBA resolution for consideration by the board at the next meeting.

SUNSHINE RESOLUTION

The following motion made by Mr. Hyland seconded by Mr. Colasurdo was approved as submitted.

WHEREAS, this meeting is duly and properly called for a regular session meeting of this Body and adequate notice has been given as provided for by the "Open Public Meetings Act;" and,

WHEREAS, it is now necessary that the Board of Education of the Morris County Vocational School District consider the following matters:

- Personnel Issues
- Parent Correspondence

which fall within the exceptions as set forth in the "Open Public Meetings Act" and therefore are matters which this Body determines should be discussed at a closed meeting. It is anticipated that this closed session will last approximately 30 minutes and action may be taken.

NOW, THEREFORE, BE IT HEREBY RESOLVED BY THE Board of Education of the Morris County Vocational School District as follows:

That this Body shall at this time recess this meeting and conduct a closed meeting concerning the above referenced matters, which involve exceptions this Body hereby determines are of such a nature that they cannot be discussed at an open meeting and this Body is at this time unable to determine when the matters under discussion can be disclosed to the public. However, this Body will make such a disclosure when circumstances permit.

The meeting was recessed at 6:35 pm. and reconvened at 7:42 pm. with the following Board Members present: President Barbara Dawson, Dr. Rosalie Lamonte, Mr. John Hyland, and Mr. Lawrence Colasurdo. Also present were: Superintendent Scott Moffitt, Business Administrator/Board Secretary Susan Young and Board Attorney John Mills.

The following motion made by Mr. Colasurdo, seconded by Mr. Hyland was approved as submitted.

Be it resolved that the Board of Education of the Morris County Vocational Schools approves the Settlement Agreement and Release between it and Employee #4200; and

Be it further resolved that the Board President is authorized to execute the Agreement on the Board's behalf and the Business Administrator and Superintendent are authorized to undertake any actions required by the Agreement's terms; and

Acceptance of the resignation of Dale Redmond, Custodian, Effective June 18, 2014.

Roll Call Vote – Yes: 4 Mrs. Dawson, Dr. Lamonte, Mr. Hyland and Mr. Colasurdo
No: 0
Abstain: 0
Motion carried

ADJOURNMENT

Motion made by Mr. Hyland seconded by Mr. Colasurdo to adjourn the meeting at 7:44 p.m.

All present voted yes – Motion carried.

Respectfully submitted,

Susan Young, Business Administrator/Board Secretary