

MORRIS COUNTY VOCATIONAL SCHOOL DISTRICT  
BOARD OF EDUCATION

**October 14, 2014**

A regular meeting of the Morris County Vocational School District held on October 14, 2014 at the Morris County School of Technology, 400 East Main Street, Denville, New Jersey was called to order by President Barbara Dawson at 6:03 pm. with a salute to the flag.

Presiding Officer President Barbara Dawson the following statement:

"I hereby announce that adequate notice of this meeting of the Board of Education of the Morris County Vocational School District was given as required by the "Open Public Meetings Act" as follows:

Pursuant to Section 5 of the Open Public Meetings Act adequate written notice was given to the official newspapers the Star Ledger and Daily Record/Morristown Newspapers, Inc. by fax on November 5, 2013 and a copy of the notice was posted on the bulletin board in the Morris County School of Technology, Denville, New Jersey by the Secretary of this Board and a copy of the notice was likewise filed in the Secretary's Office and a copy sent to the Clerk of the Board of Chosen Freeholders of Morris County and the Clerk of the Township of Denville at the same time. Copies of this notice were mailed, by certified mail to all persons who have requested it, and the Secretary of this Board shall incorporate into the minutes of this meeting a copy of the notice as above set forth."

**ROLL CALL**

The following Board Members were present at roll call: President Dawson, Mr. Colasurdo, and Mr. Hyland.

Also present were: Superintendent Scott Moffitt, Business Administrator/Board Secretary Susan Young and Board Attorney John Mills.

**CORRESPONDENCE -**

Special Education Requirements: Local District  
Performance (Meets Requirements)

Peggy McDonald  
Office of Special Education  
Programs, NJ DOE

**SUPERINTENDENT'S REPORT-**

Irene Schrader and Mike Gowdy presented the Continuing Education Program Enrollment update and reviewed significant accomplishments.

Judge Stanton entered the meeting at 6:08 p.m.

Neil Torino reviewed the statistics of the Violence and Vandalism Report (January – June 2014)

John M. Mills distributed and reviewed the code of ethics and related materials.

Scott Moffitt indicated that there were not sufficient NCLB funds to implement a schoolwide program and difficulties with running targeted assistance after school programs therefore the district would be declining the NCLB funds.

**Information Only:**

- Security Drill Log
- Student Incident Report

**COMMITTEE PROGRAMS – None**

**HEARING OF THE PUBLIC** (related to agenda items only) – Kim Persson inquired about parking, expansion and the area preserved for the community on district grounds for a future playground.

**MINUTES**

The following motion made by Mr. Hyland, seconded by Judge Stanton was approved as submitted.

Approved, the minutes of the Regular and Closed Session Meetings of the Board of Education of September 9, 2014 as submitted.

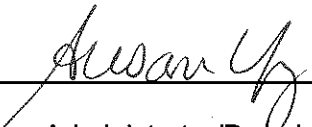
Roll Call Vote – Yes: 4 Mrs. Dawson, Judge Stanton, Mr. Colasurdo and Mr. Hyland  
No: 0  
Abstain: 0  
Motion Carried.

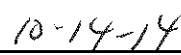
**BUSINESS ADMINISTRATOR/BOARD SECRETARY'S REPORT and TREASURER'S REPORT**

The following motions made by Mr. Hyland, seconded by Judge Stanton, were approved as submitted.

Approved, the Report of the Business Administrator/Board Secretary submitted pursuant to 18A:17-9 for the period ending and investments made during the month of August 2014. Further, pursuant to N.J.A.C. 6A:23A-16.10(c) 4 the Board of Education certifies that as of August 31, 2014, after review of the Secretary's monthly financial report (appropriate section) and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Pursuant to N.J.A.C. 6A:23A-16.10(c)3, I certify that as of August 31, 2014 no budgetary line item account has been over expended in violation of N.J. A. C. 6A:23A-16.10.

  
\_\_\_\_\_  
Business Administrator/Board Secretary

  
\_\_\_\_\_  
Date

Approved, the Report of the Treasurer submitted pursuant to N.J.S.A. 18A:17-36 for the period ending August 31, 2014.

Roll Call Vote – Yes: 4 Mrs. Dawson, Judge Stanton, Mr. Colasurdo and Mr. Hyland  
No: 0  
Abstain: 0  
Motion Carried.

**FINANCE**

The following motions made by Mr. Hyland, seconded by Mr. Colasurdo were approved as submitted.

- A.** Approved, upon the recommendation of the Superintendent, the payment of bills as attached.

Roll Call Vote – Yes: 4 Mrs. Dawson, Judge Stanton, Mr. Colasurdo and Mr. Hyland

No: 0

Abstain: 0

- B.** Approved, upon the recommendation of the Superintendent, the following amendments to the 2014/2015 Current Expense anticipated revenue budget statement and the corresponding appropriations budget for Funds 11, 12, 13, 20, 30, 60, 61, 62, 63, 66 and 67 as per listing attached.

Roll Call Vote – Yes: 4 Mrs. Dawson, Judge Stanton, Mr. Colasurdo and Mr. Hyland

No: 0

Abstain: 0

- C.** Approved, upon the recommendation of the Superintendent, the attached list of travel and related costs which are educationally necessary, fiscally prudent, in compliance with state travel reimbursement guidelines, are related to and within the scope of the employee's current responsibilities and promote the delivery of instruction or further the efficient operation of the school district.

Roll Call Vote – Yes: 4 Mrs. Dawson, Judge Stanton, Mr. Colasurdo and Mr. Hyland

No: 0

Abstain: 0

- D.** Approved, upon the recommendation of the Superintendent, the second year renewal of the Refuse Collection/Removal Services and Recycling Bid #400 as a whole bid (Bid Items 1-3 inclusive) to Gaeta Recycling in accordance with N.J.S.A. 18A:18A-42c for the term of November 1, 2014 through October 31, 2015 with no price increase, subject to all of the terms and conditions of the original bid after finding that the services are being performed in an effective and efficient manner and the terms and conditions of the contract remain substantially the same.

Roll Call Vote – Yes: 4 Mrs. Dawson, Judge Stanton, Mr. Colasurdo and Mr. Hyland

No: 0

Abstain: 0

- E.** Approved, upon the recommendation of the Superintendent, the second year renewal of the Snow Plowing – 2012/2013 School Year Quote #812 as a whole quote to Bob Squire Painting & Landscaping in accordance with N.J.S.A. 18A:18A-42c for the term of Fall-Winter from the first snow through the last snow during the 2014/2015 Snow Plowing season with no price increase, subject to all of the terms and conditions of the original bid after finding that the services are being performed in an effective and efficient manner and the terms and conditions of the contract remain substantially the same.

Roll Call Vote – Yes: 4 Mrs. Dawson, Judge Stanton, Mr. Colasurdo and Mr. Hyland

No: 0

Abstain: 0

- F.** Approved, upon the recommendation of the Superintendent, the submission of a budget amendment to the FY15 IDEA Grant for the reallocation of funds in the amount of \$6,983.00.

Roll Call Vote – Yes: 4 Mrs. Dawson, Judge Stanton, Mr. Colasurdo and Mr. Hyland  
No: 0  
Abstain: 0

- G.** Approved, upon the recommendation of the Superintendent, that Morris County Vocational School District be a Consortium Partner with Hunterdon County Vocational-Technical School District to apply for the FY15 Youth Transition to Work (YTTW) Grant in the amount of \$60,278.00.

Roll Call Vote – Yes: 4 Mrs. Dawson, Judge Stanton, Mr. Colasurdo and Mr. Hyland  
No: 0  
Abstain: 0

- H.** Approved, upon the recommendation of the Superintendent, the following resolution:

WHEREAS, the New Jersey Department of Education has completed a review of funds received and disbursed from one or more federal programs by the Morris County Vocational School District Board of Education for the period July 1, 2012 through February 28, 2014; and

WHEREAS, the resulting Consolidated Monitoring Report was issued to the district and a copy provided to each board member; and

WHEREAS, the Morris County Vocational School District Board of Education publicly reviewed said report and discussed the findings in the report at a public board meeting on September 9, 2014.

NOW, THEREFORE, BE IT RESOLVED, that the attached Correction Action Plan, which addresses the issues raised in the report, be approved by the Morris County Vocational School District Board of Education.

Roll Call Vote – Yes: 4 Mrs. Dawson, Judge Stanton, Mr. Colasurdo and Mr. Hyland  
No: 0  
Abstain: 0

- I.** Approved, upon the recommendation of the Superintendent, the following resolution:

WHEREAS, the Morris County Vocational School District (“District”) desires to enter into a contract with a commercial real estate broker to identify potential properties and provide related real estate services in connection with the potential purchase of a building and/or property; and

WHEREAS, pursuant to the Public School Contracts Law and its implementing regulations, providing a service requiring the approval of a board of education, which may or may not involve a fee, is considered to be a “concession” or may be awarded as an extraordinary unspecifiable service; and

WHEREAS, the District has determined that it needs to award a contract for these services in order to identify suitable buildings and/or properties that fit the needs of the District and to have the broker assist in the negotiation of the terms and conditions of any sale; and

WHEREAS, the District has determined that the benefits of the services to be provided by a real estate broker, including, but not limited to the streamlined process for identifying buildings and/or

properties and evaluating the cost thereof, far outweigh any risk of the service, which the Board determines to be minimal; and

WHEREAS, the District proposes to award the services based upon price and other factors considered; and

WHEREAS, pursuant to N.J.S.A. 18A:18A-4.1, the District has determined to procure the services through the use of competitive contracting through a Request for Proposals.

NOW, THEREFORE, BE IT RESOLVED, that the District hereby authorizes the use of competitive contracting to identify and select a commercial real estate broker to identify potential properties and provide related real estate services in connection with the potential purchase of a building and/or property, on the basis of cost and other factors; and

BE IT FURTHER RESOLVED, that the District hereby authorizes the Business Administrator, with the assistance of the Board's legal counsel, to prepare all documents and take all action pursuant to law necessary to engage in competitive contracting to identify and recommend a commercial real estate broker.

Roll Call Vote – Yes: 4 Mrs. Dawson, Judge Stanton, Mr. Colasurdo and Mr. Hyland  
No: 0  
Abstain: 0

**J.** Approved, upon the recommendation of the Superintendent, the withdrawal of the application for NCLB (Title I and II) grant funds for the 2014-2015 school year and the refusal of all NCLB 2014-2015 awarded funds.

Roll Call Vote – Yes: 4 Mrs. Dawson, Judge Stanton, Mr. Colasurdo and Mr. Hyland  
No: 0  
Abstain: 0

**K.** Approved, upon the recommendation of the Superintendent, Change Order #2 for an addition of \$2,300.00 for C&M Door Controls, which represents the replacement of an additional frame, door and hardware at the cost of \$3,400.00 minus the remaining allowance of \$1,100.00, which increases the contract sum to \$78,100.00.

Roll Call Vote – Yes: 4 Mrs. Dawson, Judge Stanton, Mr. Colasurdo and Mr. Hyland  
No: 0  
Abstain: 0

**L.** Approved, upon the recommendation of the Superintendent, Change Order #1 for a net addition of \$1,060.95 for the Gillespie Group, which represents a charge of \$3,031.05 for additional flooring repair work in the Building #4 Culinary Arts kitchen, a charge of \$3,029.90 for flooring repair work in the AutoTech #1 shop, to be deducted from the \$5,000.00 contingency allowance. The final contract sum including this change order is \$83,440.35.

Roll Call Vote – Yes: 4 Mrs. Dawson, Judge Stanton, Mr. Colasurdo and Mr. Hyland  
No: 0  
Abstain: 0

- M.** Approved, upon the recommendation of the Superintendent, Change Order #1 for a deduction of \$2,506.15 for Oxford Engineering Company, which represents a deduct of \$3,029.90 for unacceptable concrete work and an addition of \$523.75 for expanded soil sampling due to unknown conditions, which reduces the contract sum to \$33,093.85.

Roll Call Vote – Yes: 4 Mrs. Dawson, Judge Stanton, Mr. Colasurdo and Mr. Hyland  
No: 0  
Abstain: 0

- N.** Approved, upon the recommendation of the Superintendent, the following resolution:

WHEREAS, there exists a need for the retention of site and civil professional services including professional engineers, licensed land surveyors, licensed site remediation professionals and professional planners; and

WHEREAS, funds are available for these purposes, and

WHEREAS, contracts for “Professional Services” under Local Public Contracts Law (N.J.S.A. 18A:18A 5) require an award by the Board of Education by resolution at a public meeting.

The President and Secretary are hereby authorized and directed to execute an agreement with:

Maser Consulting P.A. to serve as site and civil professionals to the Board of Education for the 2014-2015 school year per the rate schedule attached.

These contracts are awarded without competitive bidding as a “Professional Service” under the provisions of the Local Contracts Law because:

The services of licensed engineers et al. are considered “Professional Services” under the provisions of the Local Public Contracts Law because such services are of such qualitative nature as will not reasonably permit the drawing of specifications or the receipt of competitive bids.

Roll Call Vote – Yes: 4 Mrs. Dawson, Judge Stanton, Mr. Colasurdo and Mr. Hyland  
No: 0  
Abstain: 0

## **CURRICULUM, INSTRUCTION, PROGRAMS, STUDENTS**

The following motions made by Mr. Colasurdo, seconded by Judge Stanton were approved as submitted.

- A.** Approved, upon the recommendation of the Superintendent, the senior internships for the 2014-2015 school year as per the attached list.

Roll Call Vote – Yes: 4 Mrs. Dawson, Judge Stanton, Mr. Colasurdo and Mr. Hyland  
No: 0  
Abstain: 0

- B.** Approved, and presented to the public, upon the recommendation of the Superintendent, the Violence and Vandalism Report for the district for the period January 1 – June 30, 2014 and to declare October 20 – 24, 2014 as Violence Awareness Week in all schools operated by the Morris County Vocational School District.

Roll Call Vote – Yes: 4 Mrs. Dawson, Judge Stanton, Mr. Colasurdo and Mr. Hyland  
No: 0  
Abstain: 0

- C.** Approved, upon the recommendation of the Superintendent, the attached list of field trips for the 2014-2015 school year.

Roll Call Vote – Yes: 4 Mrs. Dawson, Judge Stanton, Mr. Colasurdo and Mr. Hyland  
No: 0  
Abstain: 0

- D.** Confirmed and approved, upon the recommendation of the Superintendent, a field trip for the CRC Learning Center students to Hamilton Farms, Denville, New Jersey on October 14, 2014.

Roll Call Vote – Yes: 4 Mrs. Dawson, Judge Stanton, Mr. Colasurdo and Mr. Hyland  
No: 0  
Abstain: 0

- E.** Confirmed and approved, upon the recommendation of the Superintendent, a field trip for students in the Fall drama production to the Bickford Theater, Morristown, New Jersey on October 8, 2014 for an orientation meeting.

Roll Call Vote – Yes: 4 Mrs. Dawson, Judge Stanton, Mr. Colasurdo and Mr. Hyland  
No: 0  
Abstain: 0

- F.** Approved, upon the recommendation of the Superintendent, the contract between Morris County Vocational School District and Andover Subacute & Rehab Center Services Two, Inc. to provide a clinical site for the licensed practical nursing students for the period October 15, 2014 through October 15, 2016.

Roll Call Vote – Yes: 4 Mrs. Dawson, Judge Stanton, Mr. Colasurdo and Mr. Hyland  
No: 0  
Abstain: 0

- G.** Confirmed and approved, upon the recommendation of the Superintendent, the attached articulation agreement with Rider University for the Tomorrow's Teachers Program.

Roll Call Vote – Yes: 4 Mrs. Dawson, Judge Stanton, Mr. Colasurdo and Mr. Hyland  
No: 0  
Abstain: 0

- H.** Approved, upon the recommendation of the Superintendent, the 2014-2015 School Safety and Security Plan.

Roll Call Vote – Yes: 4 Mrs. Dawson, Judge Stanton, Mr. Colasurdo and Mr. Hyland  
No: 0  
Abstain: 0

**I.** Approved, upon the recommendation of the Superintendent, the 2014-2015 Crisis Response Plan.

Roll Call Vote – Yes: 4 Mrs. Dawson, Judge Stanton, Mr. Colasurdo and Mr. Hyland

No: 0

Abstain: 0

**J.** Approved, upon the recommendation of the Superintendent, the following new curriculum:

AP Physics I

Roll Call Vote – Yes: 4 Mrs. Dawson, Judge Stanton, Mr. Colasurdo and Mr. Hyland

No: 0

Abstain: 0

**K.** Approved, upon the recommendation of the Superintendent, the following Resolution:

WHEREAS, The Morris County Vocational School District believes that random canine searches promote a safe school environment and act as a means to educate and deter children from bringing illegal drugs to school; and

WHEREAS, The Denville Township Police Department, in cooperation with the Morris County Prosecutor's Office, will conduct suspicionless canine searches at the school throughout the school year; and

WHEREAS, These searches will be scheduled in advance and require the approval of the building superintendent.

NOW, THEREFORE, BE IT RESOLVED, The Morris County Vocational School District, in an effort to promote a safe, drug-free environment, authorizes the Denville Police Department to conduct suspicionless canine searches.

Roll Call Vote – Yes: 4 Mrs. Dawson, Judge Stanton, Mr. Colasurdo and Mr. Hyland

No: 0

Abstain: 0

## **POLICIES AND PROCEDURES**

The following motions made by Mr. Hyland, seconded by Mr. Colasurdo were approved as submitted.

**A.** Approved, upon the recommendation of the Superintendent, the following revised policies:

3280	Gifts, Grants and Requests
3542	Food Service Program/Charge Meal
3542.1	Wellness and Nutrition
5120	Assessment of Individual Needs
6142.4	Physical Education and Health
6146	Graduation Requirements

Roll Call Vote – Yes: 4 Mrs. Dawson, Judge Stanton, Mr. Colasurdo and Mr. Hyland

No: 0

Abstain: 0



- B.** Approved, upon the recommendation of the Superintendent, the Uniform State Memorandum of Agreement-2011 Revisions and 2011-2012 Addendum 2 which were reviewed at the annual meeting between the Chief School Administrator and the Chief of the Denville Township Police Department on September 18, 2014.

Roll Call Vote – Yes: 4 Mrs. Dawson, Judge Stanton, Mr. Colasurdo and Mr. Hyland  
No: 0  
Abstain: 0

## **PERSONNEL**

The following motions made by Mr. Colasurdo, seconded by Mr. Hyland were approved as submitted.

- A.** Approved, upon the recommendation of the Superintendent, the attached contract for Susan Young, Business Administrator, for the period July 1, 2014 through June 30, 2015, as approved by the Interim Executive Morris County Superintendent on September 18, 2014.

Roll Call Vote – Yes: 4 Mrs. Dawson, Judge Stanton, Mr. Colasurdo and Mr. Hyland  
No: 0  
Abstain: 0

- B.** Approved, upon the recommendation of the Superintendent, the following Resolution:

WHEREAS the Morris County Vocational School District Board of Education approved the 2014-2015 merit goal for Susan Young, Business Administrator, at its meeting on August 19, 2014; and

WHEREAS the Morris County Office of Education approved the 2014-2015 merit goal on September 18, 2014; and

WHEREAS Susan Young has achieved the 2014-2015 merit goal to become a Certified Administrator of School Finance and Operations (SFO) through the Association of School Business Officials International.

NOW, THEREFORE, BE IT RESOLVED that the Morris County Vocational School District hereby approves that the 2014-2015 merit goal for Susan Young has been achieved.

Roll Call Vote – Yes: 4 Mrs. Dawson, Judge Stanton, Mr. Colasurdo and Mr. Hyland  
No: 0  
Abstain: 0

- C.** Approved, upon the recommendation of the Superintendent, the transfer of Miriam Paz, Continuing Education School Secretary (12-month position) to Attendance Secretary (10-month position) effective November 10, 2014 through June 30, 2015.

Roll Call Vote – Yes: 4 Mrs. Dawson, Judge Stanton, Mr. Colasurdo and Mr. Hyland  
No: 0  
Abstain: 0

- D.** Approved, upon the recommendation of the Superintendent, the appointment of Angela Velasquez, as Continuing Education School Secretary (12-month position) at Step 5, effective November 1, 2014 through June 30, 2015, pending successful completion of a criminal history background check and pre-employment physical examination.

Roll Call Vote – Yes: 4 Mrs. Dawson, Judge Stanton, Mr. Colasurdo and Mr. Hyland

No: 0

Abstain: 0

- E.** Approved, upon the recommendation of the Superintendent, a leave of absence for Megan Petrucelli under the Federal Family Medical Leave Act with an anticipated start date of January 26, 2015 through March 6, 2015, using accumulated sick days followed by an unpaid leave of absence under the New Jersey Family Medical Leave Act for the period March 9, 2015 through May 16, 2015.

Roll Call Vote – Yes: 4 Mrs. Dawson, Judge Stanton, Mr. Colasurdo and Mr. Hyland

No: 0

Abstain: 0

- F.** Approved, upon the recommendation of the Superintendent, the appointment of Laura Dessel and Katherine Ilardi as Co-Advisors for the National Honor Society and National Technical Honor Society for the 2014-2015 school year.

Roll Call Vote – Yes: 4 Mrs. Dawson, Judge Stanton, Mr. Colasurdo and Mr. Hyland

No: 0

Abstain: 0

- G.** Confirmed and approved, upon the recommendation of the Superintendent, the appointment of Irene Fitzpatrick as Drama Club/Theatrical Society Advisor for the 2014-2015 school year.

Roll Call Vote – Yes: 4 Mrs. Dawson, Judge Stanton, Mr. Colasurdo and Mr. Hyland

No: 0

Abstain: 0

- H.** Approved, upon the recommendation of the Superintendent, the appointment of Marilynn Donahue as Multicultural Club Advisor for the 2014-2015 school year (year of inception, no stipend).

Roll Call Vote – Yes: 4 Mrs. Dawson, Judge Stanton, Mr. Colasurdo and Mr. Hyland

No: 0

Abstain: 0

- I.** Approved, upon the recommendation of the Superintendent, the appointment of the following staff members as Cosmetology Instructors for Remediation for 2.5 hours per day, one day per week from 3:00 – 5:30 p.m. for a total of 37.5 hours (total hours to be shared between all three instructors) at their hourly rate for the period October 20, 2014 through May 29, 2015, with funding provided by FY 15 Perkins Perkins Secondary Grant:

Dana Dandino  
Tina Flechsig  
Patrice O'Keefe

Roll Call Vote – Yes: 4 Mrs. Dawson, Judge Stanton, Mr. Colasurdo and Mr. Hyland  
No: 0  
Abstain: 0

- J.** Approved, upon the recommendation of the Superintendent, a reimbursement to Shari Castelli for mentoring fees in the amount of \$2,500.00 upon successful completion of the NJ Leaders to Leaders program.

Roll Call Vote – Yes: 4 Mrs. Dawson, Judge Stanton, Mr. Colasurdo and Mr. Hyland  
No: 0  
Abstain: 0

- K.** Recognized, upon the recommendation of the Superintendent, that the attached list of staff members who hold current certification from the American Red Cross in cardio-pulmonary resuscitation are trained in cardio-pulmonary resuscitation and in the use of a defibrillator.

Roll Call Vote – Yes: 4 Mrs. Dawson, Judge Stanton, Mr. Colasurdo and Mr. Hyland  
No: 0  
Abstain: 0

- L.** Rescinded, the resolution of September 9, 2014 to appoint David Landau as a VPA Guest Artist for the 2014-2015 school year.

Roll Call Vote – Yes: 4 Mrs. Dawson, Judge Stanton, Mr. Colasurdo and Mr. Hyland  
No: 0  
Abstain: 0

- M.** Approved, upon the recommendation of the Superintendent, the appointment of David Landau as a Film Production Assistant for the 2014-2015 school year at the rate of \$275.00 per day for a maximum of 25 days, pending successful completion of a criminal history background check.

Roll Call Vote – Yes: 4 Mrs. Dawson, Judge Stanton, Mr. Colasurdo and Mr. Hyland  
No: 0  
Abstain: 0

- N.** Approved, upon the recommendation of the Superintendent, the appointment of Jennifer Skomial as a Home Instructor for the 2014-2015 school year.

Roll Call Vote – Yes: 4 Mrs. Dawson, Judge Stanton, Mr. Colasurdo and Mr. Hyland  
No: 0  
Abstain: 0

- O.** Approved, upon the recommendation of the Superintendent, the appointment of the following staff members as Accuplacer Proctors for the 2014-2015 school year at the rate of \$33.00 per hour:

Lisa Adams	Patricia Mercurio
Jeffrey Chase	Marisa Pelosi
Laura Dessel	Susan Phillips
Michael Harriott	Robin Ravotto
Mary Anne Hartmann	Terry Schweon
Carol Knapp	Eva Ursell
John Knapp	Helen Zeris
Patricia Mann	

Roll Call Vote – Yes: 4 Mrs. Dawson, Judge Stanton, Mr. Colasurdo and Mr. Hyland  
No: 0  
Abstain: 0

- P.** Approved, upon the recommendation of the Superintendent, the appointment of Kelly Hickey to write curriculum for the Continuing Education veterinary assistant program for the 2014-2015 school year at the rate of \$33.00 per hour for a maximum of 37.5 hours.

Roll Call Vote – Yes: 4 Mrs. Dawson, Judge Stanton, Mr. Colasurdo and Mr. Hyland  
No: 0  
Abstain: 0

- Q.** Confirmed and approved, upon the recommendation of the Superintendent, the appointment of John DeMarco as part-time Adult Continuing Education Instructor/HVAC-R at the rate of \$33.00 per hour for a maximum of 42 hours for the period September 30, 2014 through December 30, 2014.

Roll Call Vote – Yes: 4 Mrs. Dawson, Judge Stanton, Mr. Colasurdo and Mr. Hyland  
No: 0  
Abstain: 0

- R.** Approved, upon the recommendation of the Superintendent, the appointment of George Terry as a substitute bus driver for the 2014-2015 school year, pending successful completion of a criminal history background check.

Roll Call Vote – Yes: 4 Mrs. Dawson, Judge Stanton, Mr. Colasurdo and Mr. Hyland  
No: 0  
Abstain: 0

- S.** Approved, upon the recommendation of the Superintendent, the appointment of David Keidel as a school bus driver after hours for the 2014-2015 school year at the rate of \$16.50 per hour.

Roll Call Vote – Yes: 4 Mrs. Dawson, Judge Stanton, Mr. Colasurdo and Mr. Hyland  
No: 0  
Abstain: 0

- T.** Approved, upon the recommendation of the Superintendent, the appointment of the following substitute teachers for the 2014-2015 school year:

Tonya Daher  
Deborah Kauf  
Tracy Kohut  
Jamie Manser  
Catherine Mohrle  
Elizabeth Moutis

Roll Call Vote – Yes: 4 Mrs. Dawson, Judge Stanton, Mr. Colasurdo and Mr. Hyland  
No: 0  
Abstain: 0

- U.** Approved, upon the recommendation of the Superintendent, the grant funded positions for staff for the 2014-2015 school year as per attached.

Roll Call Vote – Yes: 4 Mrs. Dawson, Judge Stanton, Mr. Colasurdo and Mr. Hyland  
No: 0  
Abstain: 0

- V.** Accepted, upon the recommendation of the Superintendent, the resignation of Roberta Boatman, ESL Instructor, effective September 10, 2014.

Roll Call Vote – Yes: 4 Mrs. Dawson, Judge Stanton, Mr. Colasurdo and Mr. Hyland  
No: 0  
Abstain: 0

- W.** Confirmed and approved, upon the recommendation of the Superintendent, the appointment of William Majerscak as an ESL Instructor (Saturdays), effective September 27, 2014 through June 30, 2015, for a maximum of 120 hours at the rate of \$35.00 per hour with funding provided by FY15 ABE/IELCE Grant.

Roll Call Vote – Yes: 4 Mrs. Dawson, Judge Stanton, Mr. Colasurdo and Mr. Hyland  
No: 0  
Abstain: 0

- X.** Accepted, upon the recommendation of the Superintendent, the resignation of Linda Cobb, ABS Lead Instructor, effective October 16, 2014.

Roll Call Vote – Yes: 4 Mrs. Dawson, Judge Stanton, Mr. Colasurdo and Mr. Hyland  
No: 0  
Abstain: 0

- Y.** Accepted, upon the recommendation of the Superintendent, the resignation due to retirement of Terri Baird, ABS Instructor, effective November 1, 2014.

Roll Call Vote – Yes: 4 Mrs. Dawson, Judge Stanton, Mr. Colasurdo and Mr. Hyland  
No: 0  
Abstain: 0

- Z.** Approved, upon the recommendation of the Superintendent, an increase in hours for the following ABE/IELCE Program staff for the period of November 1, 2014 to June 30, 2015:

Name	Position	Location	Hour Changes	Hrly Rate	Total Hrs	Total
Anna Arnette	EOW	Neighborhood House	Increase from 150 to 165	\$32.00	165	\$5,280
Kathleen Marano	Lead Instructor	Morristown High School	Increase from 390 to 400	\$35.00	400	\$14,000
Irene Schrader	Lead Instructor	MCST	Increase from 150 to 160	\$35.00	160	\$5,600
Henrietta Dancik	Substitute Instructor	Head Start, MHS, MCST	Increase from 120 to 132	\$31.00	132	\$4,092

Roll Call Vote – Yes: 4 Mrs. Dawson, Judge Stanton, Mr. Colasurdo and Mr. Hyland  
No: 0  
Abstain: 0

- AA.** Approved, upon the recommendation of the Superintendent, the appointment of David Murgittroyd as a VPA Guest Artist for the 2014-2015 school year for 2 days at \$250.00 per day, with funding provided by the VPA-Drama Student Activities Account.

Roll Call Vote – Yes: 4 Mrs. Dawson, Judge Stanton, Mr. Colasurdo and Mr. Hyland  
No: 0  
Abstain: 0

- BB.** Approved, upon the recommendation of the Superintendent, the appointment of Jeffrey Chase as a part-time Adult Continuing Education auto instructor for a total of 10 hours at \$33.00 per hour for the period October 20 through November 30, 2014.

Roll Call Vote – Yes: 4 Mrs. Dawson, Judge Stanton, Mr. Colasurdo and Mr. Hyland  
No: 0  
Abstain: 0

- CC.** Rescinded, upon the recommendation of the Superintendent, the resolution of August 19, 2014 to appoint Robert Havas as GSA Club Advisor for the 2014-2015 school year.

Roll Call Vote – Yes: 4 Mrs. Dawson, Judge Stanton, Mr. Colasurdo and Mr. Hyland  
No: 0  
Abstain: 0

- DD.** Approved, upon the recommendation of the Superintendent, the appointment of Robert Havas and Marisa Pelosi as GSA Club Co-Advisors for the 2014-2015 school year.

Roll Call Vote – Yes: 4 Mrs. Dawson, Judge Stanton, Mr. Colasurdo and Mr. Hyland  
No: 0  
Abstain: 0

## **BUILDINGS AND GROUNDS**

The following motions made by Mr. Colasurdo, seconded by Mr. Hyland were approved as submitted.

- A.** Confirmed and approved, upon the recommendation of the Superintendent, the use of facility by the VPA Education Foundation on the following dates for monthly meetings:

<u>Date</u>	<u>Location</u>
October 9, 2014	Cafeteria
January 15, 2015	Faculty Dining Room
March 26, 2015	Faculty Dining Room
June 4, 2015	Faculty Dining Room

Roll Call Vote – Yes: 4 Mrs. Dawson, Judge Stanton, Mr. Colasurdo and Mr. Hyland  
No: 0  
Abstain: 0

- B.** Approved, upon the recommendation of the Superintendent, the use of facility by the Morris County Athletic Directors Association on May 5, 2015 and June 2, 2015 for breakfast meetings in the Culinary Dining Room, Building #4, from 9:30 – 11:30 a.m.

Roll Call Vote – Yes: 4 Mrs. Dawson, Judge Stanton, Mr. Colasurdo and Mr. Hyland  
No: 0  
Abstain: 0  
Motion Carried.

## **HEARING OF THE PUBLIC- None**

## **OLD BUSINESS-**

Open House: October 22, 2014 at 6:00 p.m.  
New Jersey School Boards Association Fall Workshop 2014: October 28-30, 2014  
Attending: Barbara Dawson, Lawrence Colasurdo, Scott Moffitt, Shari Castelli and Susan Young

## **NEW BUSINESS**

Next Board Meeting: November 3, 2014 (Reorganization/Regular Business) 6:00 p.m.

Morris County Schools Boards Association Meeting: November 20, 2014 (Barbara Dawson unable to attend)

The Board acknowledged Judge Stanton's contributions at this meeting, his last meeting.

**SUNSHINE RESOLUTION**

The following motion made by Mr. Colasurdo seconded by Mr. Hyland was approved as submitted.

WHEREAS, this meeting is duly and properly called for a regular session meeting of this Body and adequate notice has been given as provided for by the "Open Public Meetings Act:" and,

WHEREAS, it is now necessary that the Board of Education of the Morris County Vocational School District consider the following matters:

- US Office of Civil Rights Complaint (Student)
- Student 504 Plan Issue
- Parent Correspondence
- Land Acquisition
- MCVTEA Negotiations

which fall within the exceptions as set forth in the "Open Public Meetings Act" and therefore are matters which this Body determines should be discussed at a closed meeting. It is anticipated that this closed session will last approximately **30 minutes**.

NOW, THEREFORE, BE IT HEREBY RESOLVED BY THE Board of Education of the Morris County Vocational School District as follows:

That this Body shall at this time recess this meeting and conduct a closed meeting concerning the above referenced matter, which involves exceptions this Body hereby determines are of such a nature that they cannot be discussed at an open meeting and this Body is at this time unable to determine when the matter under discussion can be disclosed to the public. However, this Body will make such a disclosure when circumstances permit.

The meeting was recessed at 7:05 pm. and reconvened at 7:40 pm. with the following Board Members present: President Barbara Dawson, Judge Stanton, Mr. Colasurdo and Mr. John Hyland. Also present were: Superintendent Scott Moffitt, Business Administrator/Board Secretary Susan Young and Board Attorney John Mills.

**ADJOURNMENT**

Motion made by Judge Stanton seconded by Mr. Hyland to adjourn the meeting at 7:41 pm.

All present voted yes – Motion carried.

Respectfully submitted,



Susan Young, Business Administrator/Board Secretary