

MORRIS COUNTY VOCATIONAL SCHOOL DISTRICT
BOARD OF EDUCATION
Reorganization/Regular Business Meeting
November 3, 2014

An annual reorganization and regular meeting of the Morris County Vocational School District held on November 3, 2014 at the Morris County School of Technology, 400 East Main Street, Denville, New Jersey was called to order by President Mrs. Barbara Dawson at 6:02 p.m. with a salute to the flag.

Presiding Officer Mrs. Barbara Dawson read the following statement:

"I hereby announce that adequate notice of this meeting of the Board of Education of the Morris County Vocational School District was given as required by the "Open Public Meetings Act" as follows:

Written notice was given to the official newspapers the Star Ledger and Daily Record/Morristown Newspapers, Inc. by fax or hand delivered on October 21, 2014 and a copy of the notice was posted on the bulletin board in the Morris County School of Technology, Denville, New Jersey by the Secretary of this Board and a copy of the notice was likewise filed in the Secretary's Office and a copy sent to the Clerk of the Board of Chosen Freeholders of Morris County and the Clerk of the Township of Denville at the same time. Copies of this notice were mailed, by certified mail to all persons who have requested it, and the Secretary of this Board shall incorporate into the minutes of this meeting a copy of the notice as above set forth."

ROLL CALL

The following Board Members were present: President Mrs. Barbara Dawson, Mr. Larry Colasurdo and Mr. John Hyland.

Also present were: Superintendent Mr. Scott Moffitt, Business Administrator/Board Secretary Susan Young and Board Attorney John Mills.

APPOINTMENT AND ELECTION OF OFFICERS

Freeholder Appointment to Board of Education

<u>Board Members</u>	<u>Renewal Date</u>
Barbara Dawson	November 2015
Lawrence J. Colasurdo	November 2016
John P. Hyland	November 2017
Mary Dougherty	November 2018
Dr. Rosalie Lamonte	N/A

Appointed Mary Dougherty as a Trustee to the Morris County Vocational School District Board of Education. Mr. John Mills administered the oath of office.

Motion made by John Hyland, seconded by Larry Colasurdo to appoint Susan Young as temporary chairperson for the purpose of conducting the election of President and Vice President.

Roll Call Vote - All Present Voting Yes - Motion Carried.

The temporary chairperson called for nominations for the Office of President: Lawrence Colasurdo, seconded by John Hyland nominated Mrs. Dawson. There being no other nominations from the floor, John Hyland, moved, seconded by Lawrence Colasurdo to close nominations for the Office of the President and elected Mrs. Barbara Dawson by acclamation.

Roll Call Vote - All Present Voting Yes - Motion Carried.

The temporary chairperson called for nominations for the Office of Vice President: Mr. Hyland seconded by Mary Dougherty nominated Larry Colasurdo.

Dr. Rosalie Lamonte entered the meeting

There being no other nominations from the floor, Mr. Hyland moved, seconded by Larry Colasurdo to close nominations for the Office of the Vice President and elected Larry Colasurdo by acclamation.

Roll Call Vote - All Present Voting Yes - Motion Carried.

Appointment of Committees

The following individuals are appointed to serve on committees until the Annual Reorganization Meeting on November 2, 2015:

COMMITTEE MEMBERSHIP FOR 2014-2015

<u>COMMITTEE</u>	<u>CHAIRPERSON</u>	<u>CO-CHAIRPERSON</u>
Personnel	Mr. Colasurdo	Mrs. Dawson
Finance	Mr. Hyland	Mrs. Dougherty

Appointment of Delegates and Representatives

Motion made by John Hyland, seconded by Lawrence Colasurdo to appoint the following delegates/representatives for the 2014-2015 school year:

Morris County Educational Services Commission: John Hyland

Alternate to the Morris County Educational Services Commission: Mary Dougherty

Morris County School Boards Association: Barbara Dawson

Alternate to the Morris County School Boards Association: Larry Colasurdo

New Jersey School Boards Association: Barbara Dawson

Alternate to the New Jersey School Boards Association: John Hyland

Morris County Board of School Estimate: John Hyland

Alternate to the Morris County Board of School Estimate: Barbara Dawson

Roll Call Vote - All Present Voting Yes - Motion Carried.

The following reorganization motions made by Mr. Colasurdo, seconded by Mrs. Dougherty unanimously approved the remainder of the reorganization motions as submitted.

Meeting Dates

Established regular meeting dates on the 2nd Tuesday of the month at 6 p.m. unless specified otherwise on the below schedule :

December 9, 2014	6:30 P.M.	July 14, 2015	7:30 A.M.
January 13, 2015	6:30 P.M.	August 11, 2015	7:30 A.M.
February 10, 2015	6:30 P.M.	September 8, 2015	6:30 P.M.
March 10, 2015	6:30 P.M.	October 13, 2015	6:30 P.M.
April 14, 2015	6:30 P.M.	*November 2, 2015	6:30 P.M.
May 12, 2015	6:30 P.M.	(Monday) Annual Reorganization	
June 9, 2015	6:30 P.M.	and Regular Business Meeting	

**Reorganization Meeting (1st day of November by State Statute 18A:54-18.)*

Code of Ethics

Adopted the "Code of Ethics for School Board Members" as per the attached.

Authorizations

Approved the Board Attorney or in his/her absence, the President, or the Vice President, to act as Board Secretary in the absence of the Board Secretary.

Curriculum

Approved, the re-adoption of all existing curricula revised to the 2010 New Jersey Core Curriculum Content Standards and 2011 Common Core Standards in Language Arts Literacy and Mathematics for the 2014-2015 school year as per attached list.

Textbooks

Approved, the re-adoption of all existing textbooks for the 2014-2015 school year as per attached list.

Policies and Procedures

Approved the re-adoption of all existing policies and procedures of the Morris County Vocational School District for the 2014-2015 school year.

Organization Chart

Approved, the organization chart as attached.

Standard Operating Procedures Manual

Approved, the Standard Operating Procedures Manual.

Roll Call Vote - All Present Voting Yes - Motions Carried.

REGULAR BUSINESS MEETING

CORRESPONDENCE - none

SUPERINTENDENT'S REPORT

Superintendent Scott Moffitt discussed QSAC: 2014-2015 Statement of Assurance
Superintendent Scott Moffitt discussed the anticipated Partnership Grant with CCM.
Superintendent Scott Moffitt provided an update on the Open House and academy applications to date.

Business Administrator Susan Young discussed the 2015-2016 Tentative Budget Calendar.
Business Administrator Susan Young gave an update on the Automated Temperature Control System Project.

Information Only:

Security Drill Log
Student Incident Report

COMMITTEE PROGRAMS - None

HEARING OF THE PUBLIC - None

MINUTES

The following motion made by Mr. Colasurdo seconded by Mr. Hyland approved the minutes of the Regular session of the Board of Education meeting of October 14, 2014.

Roll Call Vote – Yes: 3 Mrs. Dawson, Mr. Colasurdo and Mr. Hyland
No: 0
Abstain: 2 Mrs. Dougherty and Dr. Lamonte
Motion Carried.

BUSINESS ADMINISTRATOR/BOARD SECRETARY'S REPORT AND TREASURER'S REPORT

The following motion made by Mr. Colasurdo, seconded by Mr. Hyland was approved as submitted.

Approved the Report of the Business Administrator/Board Secretary submitted pursuant to 18A:17-9 for the period ending and investments made during the month of September, 2014. Further, pursuant to N.J.A.C. 6A:23A-16.10(c) 4 the Board of Education certifies that as of September 30, 2014, after review of the Secretary's monthly financial report (appropriate section) and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Pursuant to N.J.A.C. 6A:23A-16.10(c)3, I certify that as of September 30, 2014 no budgetary line item account has been over expended in violation of N.J. A. C. 6A:23A-16.10.

Business Administrator/Board Secretary

Date

Roll Call Vote – Yes: 4 Mrs. Dawson, Mr. Colasurdo, Mrs. Dougherty and Mr. Hyland
No: 0
Abstain: 1 Dr. Lamonte
Motion Carried.

TREASURER'S REPORT

The following motion made by Mr. Colasurdo, seconded by Mr. Hyland was approved as submitted.

Accepted the Report of the Treasurer submitted pursuant to N.J.S.A. 18A:17-36 for the period ending September 30, 2014.

Roll Call Vote – Yes: 4 Mrs. Dawson, Mr. Colasurdo, Mrs. Dougherty and Mr. Hyland
No: 0
Abstain: 1 Dr. Lamonte
Motion Carried.

FINANCE

The following motions made by Mr. Hyland, seconded by Mr. Colasurdo were approved as submitted.

- A.** Approved, upon the recommendation of the Superintendent, the payment of bills as attached.

Roll Call Vote – Yes: 5 Mrs. Dawson, Mr. Colasurdo, Mrs. Dougherty, Dr. Lamonte, and Mr. Hyland
No: 0
Abstain: 0
Motion Carried.

- B.** Approved, upon the recommendation of the Superintendent, the following amendments to the 2014/2015 Current Expense anticipated revenue budget statement and the corresponding appropriations budget for Funds 11, 12, 13, 20, 30, 60, 61, 62, 63, 66 and 67 as per listing attached.

Roll Call Vote – Yes: 5 Mrs. Dawson, Mr. Colasurdo, Mrs. Dougherty, Dr. Lamonte, and Mr. Hyland
No: 0
Abstain: 0
Motion Carried.

- C. Approved, upon the recommendation of the Superintendent, the attached list of travel and related costs which are educationally necessary, fiscally prudent, in compliance with state travel reimbursement guidelines, are related to and within the scope of the employee's current responsibilities and promote the delivery of instruction or further the efficient operation of the school district.

Roll Call Vote – Yes: 5 Mrs. Dawson, Mr. Colasurdo, Mrs. Dougherty, Dr. Lamonte, and Mr. Hyland

No: 0

Abstain: 0

Motion Carried.

- D. Rescinded, upon the recommendation of the Superintendent, the resolution of June 10, 2014 to approve the appointment of RHM Benefits as Dental Benefits Broker of Record for the 2014-2015 school year.

Roll Call Vote – Yes: 5 Mrs. Dawson, Mr. Colasurdo, Mrs. Dougherty, Dr. Lamonte, and Mr. Hyland

No: 0

Abstain: 0

Motion Carried.

- E. Approved, the following resolution:

WHEREAS, the Morris County Vocational School District ("District") desires to enter into a contract with a health insurance broker for dental insurance services; and

WHEREAS, pursuant to the Public School Contracts Law and its implementing regulations, providing a service requiring the approval of a board of education, which may or may not involve a fee, is considered to be a "concession" or may be awarded as an extraordinary unspecifiable service; and

WHEREAS, the District has determined that it needs to award a contract for these services in order to provide dental insurance coverage that fits the needs of the District and to have the broker assist in the negotiation of the terms and conditions of any coverage; and

WHEREAS, the District has determined that the benefits of the services to be provided by a health insurance broker far outweigh any risk of the service, which the Board determines to be minimal; and

WHEREAS, the District proposes to award the services based upon price and other factors considered; and

WHEREAS, pursuant to N.J.S.A. 18A:18A-4.1, the District has determined to procure the services through the use of competitive contracting through a Request for Proposals;

NOW, THEREFORE, BE IT RESOLVED, that the District hereby authorizes the use of competitive contracting to identify and select a health insurance broker for dental insurance services on the basis of cost and other factors; and

BE IT FURTHER RESOLVED, that the District hereby authorizes the Business Administrator, with the assistance of the Board's legal counsel, to prepare all documents and take all action pursuant to law necessary to engage in competitive contracting to identify and recommend a health insurance broker.

Roll Call Vote – Yes: 5 Mrs. Dawson, Mr. Colasurdo, Mrs. Dougherty, Dr. Lamonte, and Mr. Hyland

No: 0

Abstain: 0

Motion Carried.

- F. Approved, upon the recommendation of the Superintendent, the submission of a budget amendment to the FY15 IDEA Grant to reallocate the amount of \$18,211.00 in order to properly expend FY13-14 carryover funds.

Roll Call Vote – Yes: 5 Mrs. Dawson, Mr. Colasurdo, Mrs. Dougherty, Dr. Lamonte, and Mr. Hyland

No: 0

Abstain: 0

Motion Carried.

- G. Accepted, upon the recommendation of the Superintendent, the donation of a 2005 Chevrolet Cavalier with an estimated value of \$1,500.00 from Angel Bernabe, Newton, New Jersey, for use in the auto body program, with a letter of appreciation to the donor.

Roll Call Vote – Yes: 5 Mrs. Dawson, Mr. Colasurdo, Mrs. Dougherty, Dr. Lamonte, and Mr. Hyland

No: 0

Abstain: 0

Motion Carried.

- H. Approved, upon the recommendation of the Superintendent, that the Flexible Spending Account Cafeteria Plan Administrative Services Agreement and Plan Documents originally effective April 1, 2008 be re-affirmed, and that the proper officers of the Corporation are hereby authorized and directed to execute and deliver to the Administrator of the Plan one or more counterparts of the Plan.

Roll Call Vote – Yes: 5 Mrs. Dawson, Mr. Colasurdo, Mrs. Dougherty, Dr. Lamonte, and Mr. Hyland

No: 0

Abstain: 0

Motion Carried.

- I. Approved, upon the recommendation of the Superintendent, that the Flexible Spending Account Cafeteria Plan Document retain the grace period option allowed by the IRS under the "use or lose " rule.

Roll Call Vote – Yes: 5 Mrs. Dawson, Mr. Colasurdo, Mrs. Dougherty, Dr. Lamonte, and Mr. Hyland

No: 0

Abstain: 0

Motion Carried.

CURRICULUM, INSTRUCTION, PROGRAMS, STUDENTS

The following motions made by Mr. Colasurdo, seconded by Mr. Hyland were approved as submitted.

- A. Approved, upon the recommendation of the Superintendent, the senior internships for the 2014-2015 school year as per the attached list.

Roll Call Vote – Yes: 5 Mrs. Dawson, Mr. Colasurdo, Mrs. Dougherty, Dr. Lamonte, and Mr. Hyland

No: 0

Abstain: 0

Motion Carried.

- B. Accepted, upon the recommendation of the Superintendent, the attached Harassment, Intimidation and Bullying Report.

Roll Call Vote – Yes: 5 Mrs. Dawson, Mr. Colasurdo, Mrs. Dougherty, Dr. Lamonte, and Mr. Hyland

No: 0

Abstain: 0

Motion Carried.

- C. Approved, upon the recommendation of the Superintendent, the following resolution:

WHEREAS THE Quality Single Accountability Continuum (QSAC) is a statutorily-mandated system of school district performance assessment and is New Jersey's system of education accountability; and

WHEREAS, QSAC requires that in every public school district in New Jersey, members of the board of education, administrators, teachers and other staff members convene every three years to assess their district's performance in five key areas:

- Instruction and Program
- Personnel
- Fiscal Management
- Operations Management
- Governance

WHEREAS, QSAC involves a performance assessment by a district committee, a statement of assurance signed by the chief school administrator and approved by the

board of education, verification by the executive county superintendent, review by the Commissioner of Education and placement at the appropriate point on the performance continuum;

NOW THEREFORE BE IT RESOLVED, that the 2014-2015 New Jersey Quality Single Accountability Continuum (QSAC) Statement of Assurance is approved for submission to the New Jersey Department of Education. (Attachment #18)

Roll Call Vote – Yes: 4 Mrs. Dawson, Mr. Colasurdo, Mrs. Dougherty, and Mr. Hyland

No: 0

Abstain: 1 Dr. Lamonte,

Motion Carried.

- D.** Confirmed and approved, upon the recommendation of the Superintendent, a field trip for the Buildings and Grounds students to Idlewood Pool, Morris Plains, New Jersey, on October 24, 2014 for lawn maintenance.

Roll Call Vote – Yes: 4 Mrs. Dawson, Mr. Colasurdo, Mrs. Dougherty and Mr. Hyland

No: 0

Abstain: 1 Dr. Lamonte

Motion Carried.

- E.** Approved, upon the recommendation of the Superintendent, the 2014-2015 Nursing Services Plan.

Roll Call Vote – Yes: 4 Mrs. Dawson, Mr. Colasurdo, Mrs. Dougherty and Mr. Hyland

No: 0

Abstain: 1 Dr. Lamonte

Motion Carried.

- F.** Approved, upon the recommendation of the Superintendent, the Comprehensive Equity Plan Annual Statement of Assurance for the 2014-2015 school year.

Roll Call Vote – Yes: 4 Mrs. Dawson, Mr. Colasurdo, Mrs. Dougherty and Mr. Hyland

No: 0

Abstain: 1 Dr. Lamonte

Motion Carried.

- G.** Approved, upon the recommendation of the Superintendent, the School Bus Emergency Evacuation Drill report completed on October 23, 2014.

Roll Call Vote – Yes: 4 Mrs. Dawson, Mr. Colasurdo, Mrs. Dougherty and Mr. Hyland

No: 0

Abstain: 1 Dr. Lamonte

Motion Carried.

PERSONNEL

The following motions made by Mr. Colasurdo, seconded by Mr. Hyland were approved as submitted.

- A.** Approved, upon the recommendation of the Superintendent, the appointment of the following staff members to revise curriculum for the 2014-2015 school year at the rate of \$33.00 per hour for a total of 37.5 hours per curriculum, with funding provided by FY15 Perkins Secondary Grant:

<u>Name</u>	<u>Curriculum</u>
Joseph Silversay	Auto Body Grade 11
Louis Rosso	Auto Body Grade 12
Catherine Bienkowski/Marilynn Donahue	Health Care Sciences Grade 9
Catherine Bienkowski/Marilynn Donahue	Health Care Sciences Grade 10
Catherine Bienkowski/Marilynn Donahue	Health Care Sciences Grade 11
Catherine Bienkowski/Marilynn Donahue	Health Care Sciences Grade 12
Eric Mason	Law and Public Safety Grade 12
Kenneth Rust	Plumbing Grade 11
Kenneth Rust	Plumbing Grade 12
Herbert Browne	Welding Grade 11
Herbert Browne	Welding Grade 12

Roll Call Vote – Yes: 5 Mrs. Dawson, Mr. Colasurdo, Mrs. Dougherty, Dr. Lamonte, and Mr. Hyland

No: 0
Abstain: 0
Motion Carried.

- B.** Approved, upon the recommendation of the Superintendent, the appointment of Christopher Faulkner as a substitute custodian for the 2014-2015 school year, pending successful completion of a criminal history background check.

Roll Call Vote – Yes: 5 Mrs. Dawson, Mr. Colasurdo, Mrs. Dougherty, Dr. Lamonte, and Mr. Hyland

No: 0
Abstain: 0
Motion Carried.

- C.** Amended, upon the recommendation of the Superintendent, the resolution of May 13, 2014 to approve the reappointment of Aiva Drukovskis at the total annual salary of \$62,028.28 (including longevity) for the 2014-2015 school year (correction to salary).

Roll Call Vote – Yes: 5 Mrs. Dawson, Mr. Colasurdo, Mrs. Dougherty, Dr. Lamonte, and Mr. Hyland

No: 0
Abstain: 0
Motion Carried.

- D. Approved, upon the recommendation of the Superintendent, the appointment of Judith Behrendt as a Continuing Education Health Occupation Instructor (Medical Office Practice) for a maximum of 70 hours from November 24, 2014 through February 30, 2015 at the rate of \$33.00 per hour.

Roll Call Vote – Yes: 5 Mrs. Dawson, Mr. Colasurdo, Mrs. Dougherty, Dr. Lamonte, and Mr. Hyland

No: 0
Abstain: 0
Motion Carried.

- E. Approved, upon the recommendation of the Superintendent, the following revised job descriptions:

Custodian
Maintenance Mechanic

Roll Call Vote – Yes: 5 Mrs. Dawson, Mr. Colasurdo, Mrs. Dougherty, Dr. Lamonte, and Mr. Hyland

No: 0
Abstain: 0
Motion Carried.

- F. Approved, upon the recommendation of the Superintendent, the appointment of the following culinary students at the rate of \$8.50 per hour to cater culinary functions on an as-needed basis during the 2014-2015 school year:

MaryJo	Anzano	Leanna	Klein
Sam	Bacharach	Kimberly	Kostrowski
Heather	Barber	Wayne	Lawrence Jr
Santiago	Bedoya	Caitlyn	Lewis
Matthew	Bertollo	Hannah	Lifschin
Kimberly	Blewett	Kiana	Matos
Lindsay	Bowles	Gianna	Messina
Jason	Caprioni	Caroline	Nelson
Ryan	Carroll	David	O'Sullivan
Patricia	Choi	Isabella	Paz
Helena	Costa	Rose	Polillio
Leighann	D'Amato	Vincent	Reinke
Elizabeth	Filippini	Valentina	Romano
Austin	Fullerton	Gianna	Schroeder
Max	Goldstein	Maretta	Scognamiglio
Allison	Huang	Samantha	Steele
Florencia	Izquierdo	Thomas	Valva
Rebecca	Jansen	Kaitlyn	Wargo
Erik	Johnson	Brianna	Young

Roll Call Vote – Yes: 5 Mrs. Dawson, Mr. Colasurdo, Mrs. Dougherty, Dr. Lamonte, and Mr. Hyland

No: 0
Abstain: 0
Motion Carried.

BUILDINGS AND GROUNDS

The following motion made by Mr. Hyland, seconded by Mr. Colasurdo was approved as submitted.

- A.** Approved, upon the recommendation of the Superintendent, the use of facility by Morris County Administrators of Special Education for a luncheon meeting in the Bldg #4 Culinary Dining Room from 12:00-3:00 p.m. on January 9, 2015.

Roll Call Vote – Yes: 5 Mrs. Dawson, Mr. Colasurdo, Mrs. Dougherty, Dr. Lamonte, and Mr. Hyland

No: 0

Abstain: 0

Motion Carried.

- B.** Approved, upon the recommendation of the Superintendent, the use of facility by Denville Township Police Department for a “Share the Keys” presentation in the Bldg #1 Cafeteria at 7:00 p.m. on December 2, 2014 and May 14, 2015.

Roll Call Vote – Yes: 5 Mrs. Dawson, Mr. Colasurdo, Mrs. Dougherty, Dr. Lamonte, and Mr. Hyland

No: 0

Abstain: 0

Motion Carried.

- C.** Approved, upon the recommendation of the Superintendent, the submission of the Annual Maintenance Budget Amount Worksheet (Form M-1) and the Comprehensive Maintenance Three Year Plan, 2013-2014 through 2015-2016 to the County Office.

Roll Call Vote – Yes: 5 Mrs. Dawson, Mr. Colasurdo, Mrs. Dougherty, Dr. Lamonte, and Mr. Hyland

No: 0

Abstain: 0

Motion Carried.

HEARING OF THE PUBLIC – None

OLD BUSINESS - None

NEW BUSINESS

- Next Board Meeting will be on December 9, 2014 at 6:30 p.m.
- Negotiations meeting on November 13, 2014 at 5:30 p.m.
- Meeting with Freeholders and Mayor on November 10, 2014 at 5:30 p.m.

The following motion made by Mr. Colasurdo seconded by Mr. Hyland was approved as submitted.

WHEREAS, this meeting is duly and properly called for a regular session meeting of this Body and adequate notice has been given as provided for by the "Open Public Meetings Act;" and,

WHEREAS, it is now necessary that the Board of Education of the Morris County Vocational School District consider the following matters:

- US Office of Civil Rights Complaint (Student)
- Architect Settlement Agreement
- MCVTEA Negotiations

Which fall within the exceptions as set forth in the "Open Public Meetings Act" and therefore are matters which this Body determines should be discussed at a closed meeting. It is anticipated that this closed session will last approximately **20 minutes**.

NOW, THEREFORE, BE IT HEREBY RESOLVED BY THE Board of Education of the Morris County Vocational School District as follows:

That this Body shall at this time recess this meeting and conduct a closed meeting concerning the above referenced matter, which involves exceptions this Body hereby determines are of such a nature that they cannot be discussed at an open meeting and this Body is at this time unable to determine when the matter under discussion can be disclosed to the public. However, this Body will make such a disclosure when circumstances permit.

The meeting was recessed at 6:39 pm. and reconvened at 7:06 pm. with the following Board Members present: President Barbara Dawson, Mr. Colasurdo, Dr. Lamonte, Mrs. Mary Dougherty and Mr. John Hyland. Also present were: Superintendent Scott Moffitt, Business Administrator/Board Secretary Susan Young and Board Attorney John Mills.

The following motion made by Mrs. Dougherty seconded by Mr. Hyland was approved as submitted.

Approved, authorization for Susan Young to execute settlement agreement with Ronald Schmidt and Associates, P.A.

Roll Call Vote – Yes: 5 Mrs. Dawson, Mr. Colasurdo, Mrs. Dougherty, Dr. Lamonte, and Mr. Hyland

No: 0

Abstain: 0

Motion Carried.

ADJOURNMENT

Motion made by Mr. Hyland, seconded by Dr. Lamonte to adjourn the meeting at 7:07 pm.

Roll Call Vote – All present voted yes – Motion carried.

Respectfully submitted,

A handwritten signature in cursive script that reads "Susan Young". The signature is written in black ink and is positioned above the printed name.

Susan Young, Business Administrator/Board Secretary