

MORRIS COUNTY VOCATIONAL SCHOOL DISTRICT
BOARD OF EDUCATION

December 9, 2014

A regular meeting of the Morris County Vocational School District held on December 9, 2014 at the Morris County School of Technology, 400 East Main Street, Denville, New Jersey was called to order by President Barbara Dawson at 6:30 pm. with a salute to the flag.

Presiding Officer President Barbara Dawson read the following statement:

"I hereby announce that adequate notice of this meeting of the Board of Education of the Morris County Vocational School District was given as required by the "Open Public Meetings Act" as follows:

Pursuant to Section 5 of the Open Public Meetings Act adequate written notice was given to the official newspapers the Star Ledger and Daily Record/Morristown Newspapers, Inc. by fax on November 3, 2014 and a copy of the notice was posted on the bulletin board in the Morris County School of Technology, Denville, New Jersey by the Secretary of this Board and a copy of the notice was likewise filed in the Secretary's Office and a copy sent to the Clerk of the Board of Chosen Freeholders of Morris County and the Clerk of the Township of Denville at the same time. Copies of this notice were mailed, by certified mail to all persons who have requested it, and the Secretary of this Board shall incorporate into the minutes of this meeting a copy of the notice as above set forth."

ROLL CALL

The following Board Members were present at roll call: President Dawson, Mr. Colasurdo, Dr. Lamonte, Mrs. Dougherty and Mr. Hyland.

Also present were: Superintendent Scott Moffitt, Business Administrator/Board Secretary Susan Young and Board Attorney John Mills.

CORRESPONDENCE -

Thank You Note to Judge Stanton

2014 Young Audiences Arts Champion

Thomas Mastrangelo
Freeholder Director
Diane Shoener
NJDOE

SUPERINTENDENT'S REPORT-

Man Lee from the Accounting firm Nisivoccia presented the 2013-2014 Comprehensive Annual Financial Report (Audit) noting there were no audit findings.

Information Only:

- Security Drill Log
- Student Incident Report

COMMITTEE PROGRAMS - None

HEARING OF THE PUBLIC (related to agenda items only) – **None**

MINUTES

The following motion made by Mr. Colasurdo, seconded by Mr. Hyland was approved as submitted.

Approved, the minutes of the Regular and Closed Session Meetings of the Board of Education of October 14, 2014 as submitted.

Roll Call Vote – Yes: 5 Mrs. Dawson, Mr. Colasurdo, Mrs. Dougherty, Dr. Lamonte and Mr. Hyland
No: 0
Abstain: 0
Motion Carried.

BUSINESS ADMINISTRATOR/BOARD SECRETARY'S REPORT and TREASURER'S REPORT

The following motions made by Mr. Colasurdo, seconded by Mr. Hyland were approved as submitted.

Approved, the Report of the Business Administrator/Board Secretary submitted pursuant to 18A:17-9 for the period ending and investments made during the month of October 2014. Further, pursuant to N.J.A.C. 6A:23A-16.10(c) 4 the Board of Education certifies that as of October 31, 2014, after review of the Secretary's monthly financial report (appropriate section) and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Pursuant to N.J.A.C. 6A:23A-16.10(c)3, I certify that as of October 31, 2014 no budgetary line item account has been over expended in violation of N.J. A. C. 6A:23A-16.10.



Business Administrator/Board Secretary

12-9-14

Date

Approved, the Report of the Treasurer submitted pursuant to N.J.S.A. 18A:17-36 for the period ending October 31, 2014.

Roll Call Vote – Yes: 5 Mrs. Dawson, Mr. Colasurdo, Mrs. Dougherty, Dr. Lamonte and Mr. Hyland
No: 0
Abstain: 0
Motion Carried.

FINANCE

The following motions made by Mr. Colasurdo, seconded by Mr. Hyland were approved as submitted.

- A.** Approved, upon the recommendation of the Superintendent, the payment of bills as attached.

Roll Call Vote – Yes: 5 Mrs. Dawson, Mr. Colasurdo, Mrs. Dougherty, Dr. Lamonte and Mr. Hyland
No: 0
Abstain: 0
Motion Carried.

- B.** Approved, upon the recommendation of the Superintendent, the following amendments to the 2014/2015 Current Expense anticipated revenue budget statement and the corresponding appropriations budget for Funds 11, 12, 13, 20, 30, 60, 61, 62, 63, 66 and 67 as per listing attached.

Roll Call Vote – Yes: 5 Mrs. Dawson, Mr. Colasurdo, Mrs. Dougherty, Dr. Lamonte and Mr. Hyland
No: 0
Abstain: 0
Motion Carried.

- C.** Approved, upon the recommendation of the Superintendent, the attached list of travel and related costs which are educationally necessary, fiscally prudent, in compliance with state travel reimbursement guidelines, are related to and within the scope of the employee's current responsibilities and promote the delivery of instruction or further the efficient operation of the school district.

Roll Call Vote – Yes: 4 Mrs. Dawson, Mr. Colasurdo, Mrs. Dougherty, Dr. Lamonte and Mr. Hyland
No: 0
Abstain: 1 Dr. Lamonte
Motion Carried.

- D.** Reaffirmed, upon the recommendation of the Superintendent, the Flexible Spending Account (FSA) plan limits administered through Horizon BCBSNJ as follows:

	<u>Minimum</u>	<u>Maximum</u>
Unreimbursed Medical Expenses	\$250.00	\$2,500.00
Dependent Care	\$500.00	\$5,000.00

Roll Call Vote – Yes: 5 Mrs. Dawson, Mr. Colasurdo, Mrs. Dougherty, Dr. Lamonte and Mr. Hyland
No: 0
Abstain: 0
Motion Carried.

- E.** Accepted, upon the recommendation of the Superintendent, a donation of plumbing supplies from Bernard Reidinger, Parsippany, New Jersey for use in the plumbing program, at an estimated value of \$1,250.00, with a letter of appreciation to the donor.

Roll Call Vote – Yes: 5 Mrs. Dawson, Mr. Colasurdo, Mrs. Dougherty, Dr. Lamonte and Mr. Hyland
No: 0
Abstain: 0
Motion Carried.

- F.** Accepted, upon the recommendation of the Superintendent, a donation of a 2002 Audi A6 from Dr. Damion Martins, Harding, New Jersey, for use in the auto program, at an estimated value of \$3,987.00, with a letter of appreciation to the donor.

Roll Call Vote – Yes: 5 Mrs. Dawson, Mr. Colasurdo, Mrs. Dougherty, Dr. Lamonte and Mr. Hyland
No: 0
Abstain: 0
Motion Carried.

- G.** Accepted, upon the recommendation of the Superintendent, the 2013-2014 Comprehensive Annual Financial Report (Audit) as submitted by Nisivoccia & Company LLP. (Separate Enclosure)

Roll Call Vote – Yes: 5 Mrs. Dawson, Mr. Colasurdo, Mrs. Dougherty, Dr. Lamonte and Mr. Hyland
No: 0
Abstain: 0
Motion Carried.

- H.** Approved, upon the recommendation of the Superintendent, Change Order #3 for TEO Technologies, which represents a credit for roofing work of \$5,780.00 and a credit for unused allowances of \$5,000.00, which decreases the contract sum to \$437,600.00.

Roll Call Vote – Yes: 5 Mrs. Dawson, Mr. Colasurdo, Mrs. Dougherty, Dr. Lamonte and Mr. Hyland
No: 0
Abstain: 0
Motion Carried.

- I.** Approved, upon the recommendation of the Superintendent, Change Order #4 for TEO Technologies, which represents a credit for damages of \$482.97, which decreases the contract sum to \$437,117.03.

Roll Call Vote – Yes: 5 Mrs. Dawson, Mr. Colasurdo, Mrs. Dougherty, Dr. Lamonte and Mr. Hyland
No: 0
Abstain: 0
Motion Carried.

- J.** Approved, upon the recommendation of the Superintendent, the acceptance of the Notice of Obligation for the FY2015 County Apprenticeship Coordinator Grant Program in the amount of \$19,000.00.

Roll Call Vote – Yes: 5 Mrs. Dawson, Mr. Colasurdo, Mrs. Dougherty, Dr. Lamonte and Mr. Hyland
No: 0
Abstain: 0
Motion Carried.

- K.** Approved, upon the recommendation of the Superintendent, the submission of the application for New Jersey Achievement Coaches Program Grant in the amount of \$34,995.00.

Roll Call Vote – Yes: 5 Mrs. Dawson, Mr. Colasurdo, Mrs. Dougherty, Dr. Lamonte and Mr. Hyland
No: 0
Abstain: 0
Motion Carried.

L. Approved, upon the recommendation of the Superintendent, the following resolution:

WHEREAS, the Morris County Vocational School District ("District") desired to enter into a contract with an insurance broker for dental insurance services; and

WHEREAS, pursuant to the Public School Contracts Law and its implementing regulations, providing a service requiring the approval of a board of education, which may or may not involve a fee, is considered to be a "concession" or may be awarded as an extraordinary unspecifiable service; and

WHEREAS, the District determined that it needed to award a contract for these services in order to provide dental insurance coverage that fits the needs of the District and to have the broker assist in the negotiation of the terms and conditions of any coverage; and

WHEREAS, the District determined that the benefits of the services to be provided by an insurance broker far outweigh any risk of the service, which the Board determines to be minimal; and

WHEREAS, the District proposes to award the services based upon price and other factors considered; and

WHEREAS, pursuant to N.J.S.A. 18A:18A-4.1, the District procured the services through the use of competitive contracting through a Request for Proposals;

NOW, THEREFORE, BE IT RESOLVED, that the District selects Brown & Brown Insurance as an insurance broker for dental insurance services on the basis of cost and other factors; and

BE IT FURTHER RESOLVED, that the District hereby authorizes the Business Administrator, with the assistance of the Board's legal counsel, to prepare all documents to execute the award of the contract.

Roll Call Vote – Yes: 5 Mrs. Dawson, Mr. Colasurdo, Mrs. Dougherty, Dr. Lamonte and Mr. Hyland

No: 0

Abstain: 0

Motion Carried.

M. Approved, upon the recommendation of the Superintendent, the following resolution:

WHEREAS, the Morris County Vocational School District ("District") desired to enter into a contract with a commercial real estate broker to identify potential properties and provide related real estate services in connection with the potential purchase of a building and/or property; and

WHEREAS, pursuant to the Public School Contracts Law and its implementing regulations, providing a service requiring the approval of a board of education, which may or may not involve a fee, is considered to be a "concession" or may be awarded as an extraordinary unspecifiable service; and

WHEREAS, the District determined that it needed to award a contract for these services in order to identify suitable buildings and/or properties that fit the needs of the District and to have the broker assist in the negotiation of the terms and conditions of any sale; and

WHEREAS, the District has determined that the benefits of the services to be provided by a real estate broker, including, but not limited to the streamlined process for identifying buildings and/or properties and evaluating the cost thereof, far outweigh any risk of the service, which the Board determines to be minimal; and

WHEREAS, the District issued a Request for Proposal for such services and received one such proposal; and

WHEREAS, the District proposes to award the services based upon price and other factors considered; and

WHEREAS, pursuant to N.J.S.A. 18A:18A-4.1, the District has determined to procure the services through the use of competitive contracting through a Request for Proposals.

NOW, THEREFORE, BE IT RESOLVED, that the District hereby awards the services to Transwestern to identify potential properties and provide related real estate services in connection with the potential purchase of a building and/or property, on the basis of cost and other factors; and

BE IT FURTHER RESOLVED, that the District hereby authorizes the Business Administrator, with the assistance of the Board's legal counsel, to prepare all documents and take all action pursuant to law necessary to engage Transwestern.

Roll Call Vote – Yes: 5 Mrs. Dawson, Mr. Colasurdo, Mrs. Dougherty, Dr. Lamonte and Mr. Hyland
No: 0
Abstain: 0
Motion Carried.

N. Approved, upon the recommendation of the Superintendent, the following resolution:

WHEREAS, on July 30, 2014, the Morris County Vocational School District ("District") held a public bid opening for the Physical Education Challenge project ("Project"); and

WHEREAS, the District received no bids at the public bid opening; and

WHEREAS, on October 22, 2014, the District held a second public bid opening for the Project and received no bids at the public bid opening; and

WHEREAS, on December 3, 2014, the District held a third public bid opening for the Project; and

WHEREAS, the District received one (1) bid, from Project Adventure, Beverly, Massachusetts; and

WHEREAS, the bid from Project Adventure contained numerous defects; and

WHEREAS, the Board has determined that the defects are material and non-waivable, and that Project Adventure is not a responsible bidder; and

WHEREAS, NJSA 18A:18A-5 permits a board of education to negotiate a contract when the board has, on at least two occasions, advertised for the receipt of bids and has not received any responsive bids in response thereto.

NOW, THEREFORE, BE IT RESOLVED, that the District hereby determines that Project Adventure is not a responsible bidder based upon the defects in its bid, and hereby rejects the bid of Project Adventure; and

BE IT FURTHER RESOLVED, that in accordance with the provisions of NJSA 18A:18A-5, the District authorizes the Administration to negotiate a contract for the Project for District approval.

Roll Call Vote – Yes: 5 Mrs. Dawson, Mr. Colasurdo, Mrs. Dougherty, Dr. Lamonte and Mr. Hyland
No: 0
Abstain: 0
Motion Carried.

- . Approved, upon the recommendation of the Superintendent, the following resolution:

WHEREAS, there exists a need for professional services for 2014-2015 and funds are available for these purposes; and

WHEREAS, the Public School Contracts Law (Chapter 114, Laws of 1977) requires that the Resolution authorizing the award of contracts for professional services without competitive bids be publicly adopted.

NOW THEREFORE BE IT RESOLVED by the Morris County Vocational School District that the following be engaged for professional services for DOE Submission/Project Applications for the following work as educational facility capital projects as described and in an amount not to exceed:

USA Architects Planners + Interior Designers

USA Project #2014-118 Water Main Replacement Building #4	\$7,000.00
USA Project #2014-129 Building Envelop (Stucco)	\$28,200.00
USA Project #2014-117 Flooring Upgrades	\$8,000.00

Roll Call Vote – Yes: 5 Mrs. Dawson, Mr. Colasurdo, Mrs. Dougherty, Dr. Lamonte and Mr. Hyland
No: 0
Abstain: 0
Motion Carried.

CURRICULUM, INSTRUCTION, PROGRAMS, STUDENTS

The following motions made by Mr. Hyland, seconded by Mrs. Dougherty were approved as submitted.

- A. Approved, upon the recommendation of the Superintendent, the senior internships for the 2014-2015 school year as per the attached list.

Roll Call Vote – Yes: 5 Mrs. Dawson, Mr. Colasurdo, Mrs. Dougherty, Dr. Lamonte and Mr. Hyland
No: 0
Abstain: 0
Motion Carried.

- B. Approved, upon the recommendation of the Superintendent, the attached Harassment, Intimidation and Bullying Report.

Roll Call Vote – Yes: 5 Mrs. Dawson, Mr. Colasurdo, Mrs. Dougherty, Dr. Lamonte and Mr. Hyland
No: 0
Abstain: 0
Motion Carried.

POLICIES AND PROCEDURES

The following motions made by Mr. Colasurdo, seconded by Mr. Hyland were approved as submitted.

- A.** Approved, upon the recommendation of the Superintendent, the following revised policies and procedures:

2121	Line of Responsibility
5111	Admission to Secondary Programs (Procedure)

Roll Call Vote – Yes: 5 Mrs. Dawson, Mr. Colasurdo, Mrs. Dougherty, Dr. Lamonte and Mr. Hyland
No: 0
Abstain: 0
Motion Carried.

PERSONNEL

The following motions made by Mr. Hyland, seconded by Mr. Colasurdo were approved as submitted.

- A.** Approved, upon the recommendation of the Superintendent, a leave of absence for Jennifer Skomial under the Federal Family Medical Leave Act with an anticipated start date of February 2, 2015 through March 13, 2015 using accumulated sick days followed by an unpaid leave of absence under the New Jersey Family Medical Leave Act for the period March 14, 2015 through May 8, 2015.

Roll Call Vote – Yes: 5 Mrs. Dawson, Mr. Colasurdo, Mrs. Dougherty, Dr. Lamonte and Mr. Hyland
No: 0
Abstain: 0
Motion Carried.

- B.** Amended, upon the recommendation of the Superintendent, the resolution of October 14, 2014 to approve a leave of absence for Megan Petrucelli under the Federal Family Medical Leave Act with an anticipated start date of January 26, 2015 through March 6, 2015 using accumulated sick days followed by an unpaid leave of absence under the New Jersey Family Medical Leave Act for the period March 7, 2015 through June 5, 2015, followed by an unpaid maternity leave of absence through June 30, 2015. (change to dates previously approved)

Roll Call Vote – Yes: 5 Mrs. Dawson, Mr. Colasurdo, Mrs. Dougherty, Dr. Lamonte and Mr. Hyland
No: 0
Abstain: 0
Motion Carried.

- C. Approved, upon the recommendation of the Superintendent, the appointment of Catherine Mohrle as a Teacher of Child Related Careers to fulfill a leave of absence with an anticipated start date of February 2, 2015 through May 8, 2015, at BA30 Step 3 pending successful completion of a pre-employment physical examination.

Roll Call Vote – Yes: 5 Mrs. Dawson, Mr. Colasurdo, Mrs. Dougherty, Dr. Lamonte and Mr. Hyland
No: 0
Abstain: 0
Motion Carried.

- D. Accepted, the resignation due to retirement of Lorraine Olano effective March 31, 2015.

Roll Call Vote – Yes: 5 Mrs. Dawson, Mr. Colasurdo, Mrs. Dougherty, Dr. Lamonte and Mr. Hyland
No: 0
Abstain: 0
Motion Carried.

- E. Approved, upon the recommendation of the Superintendent, the appointment of Dorothy Incledon as a substitute school nurse for the 2014-2015 school year.

Roll Call Vote – Yes: 5 Mrs. Dawson, Mr. Colasurdo, Mrs. Dougherty, Dr. Lamonte and Mr. Hyland
No: 0
Abstain: 0
Motion Carried.

- F. Approved, upon the recommendation of the Superintendent, the appointment of the following substitute teachers for the 2014-2015 school year:

James Kennedy
Lanette Odell

Roll Call Vote – Yes: 5 Mrs. Dawson, Mr. Colasurdo, Mrs. Dougherty, Dr. Lamonte and Mr. Hyland
No: 0
Abstain: 0
Motion Carried.

- G. Approved, upon the recommendation of the Superintendent, the appointment of the following VPA guest artists for the 2014-2015 school year:

<u>Name</u>	<u># Days/Session</u>	<u>Rate</u>	<u>Funding</u>
Chuck Cavanaugh	1 day	\$275.00 per day	General
Jared Harel	1 day	\$275.00 per day	General
Matt McClarty	1 day	\$275.00 per day	General
John Peed	1 day	\$275.00 per day	General
Justin Peed	1 day	\$275.00 per day	General
Lisa Peluso	1 day	\$275.00 per day	General
Jay Seldin	1 day	\$275.00 per day	General
Justin Smith	1 day	\$275.00 per day	General
Maxine Steinman	1 day	\$275.00 per day	General
Christian Von Howard	1 day	\$275.00 per day	General
Rutgers University			
Danceworks	1 session	\$275.00 per session	General
10HL Dance Company	1 session	\$300.00 per session	General

Roll Call Vote – Yes: 5 Mrs. Dawson, Mr. Colasurdo, Mrs. Dougherty, Dr. Lamonte and Mr. Hyland
No: 0
Abstain: 0
Motion Carried.

- H.** Approved, upon the recommendation of the Superintendent, the appointment of the following staff members to revise curriculum for the 2014-2015 school year at the rate of \$33.00 per hour for a total of 37.5 hours per curriculum, with funding provided by FY15 Perkins Secondary Grant:

<u>Name</u>	<u>Curriculum</u>
Eric Johnson	Buildings and Grounds Grade 11
Eric Johnson	Buildings and Grounds Grade 12
Scott Weems	Carpentry Grade 11
Scott Weems	Carpentry Grade 12
Kimberly Delesky	Food Services Grade 11
Kimberly Delesky	Food Services Grade 12

Roll Call Vote – Yes: 5 Mrs. Dawson, Mr. Colasurdo, Mrs. Dougherty, Dr. Lamonte and Mr. Hyland
No: 0
Abstain: 0
Motion Carried.

- I.** Approved, upon the recommendation of the Superintendent, the appointment of Kristen Castellano as a student teacher (clinical practice) from Rowan University in the Physical Education and Health Department for the period January 6, 2015 through April 13, 2015.

Roll Call Vote – Yes: 5 Mrs. Dawson, Mr. Colasurdo, Mrs. Dougherty, Dr. Lamonte and Mr. Hyland
No: 0
Abstain: 0
Motion Carried.

- J.** Accepted, the resignation due to retirement of Sylvia La Forgia, ESL Instructor, effective December 31, 2014.

Roll Call Vote – Yes: 5 Mrs. Dawson, Mr. Colasurdo, Mrs. Dougherty, Dr. Lamonte and Mr. Hyland
No: 0
Abstain: 0
Motion Carried.

- K.** Accepted, the resignation due to retirement of Jenifer Laviola, ESL Instructor, effective December 31, 2014.

Roll Call Vote – Yes: 5 Mrs. Dawson, Mr. Colasurdo, Mrs. Dougherty, Dr. Lamonte and Mr. Hyland
No: 0
Abstain: 0
Motion Carried.

- L.** Approved, upon the recommendation of the Superintendent, an additional 200 hours for Carmine Ricca, part-time Continuing Education Auto Technology Instructor, at the rate of \$33.00 per hour for the period December 10, 2014 through June 30, 2015.

Roll Call Vote – Yes: 5 Mrs. Dawson, Mr. Colasurdo, Mrs. Dougherty, Dr. Lamonte and Mr. Hyland
No: 0
Abstain: 0
Motion Carried.

- M.** Approved, upon the recommendation of the Superintendent, the appointment of Patrick Granitzki as a part-time Continuing Education Building Trades Instructor at the rate of \$33.00 per hour for a maximum of 40 hours for the period January 5, 2015 through June 30, 2015.

Roll Call Vote – Yes: 5 Mrs. Dawson, Mr. Colasurdo, Mrs. Dougherty, Dr. Lamonte and Mr. Hyland
No: 0
Abstain: 0
Motion Carried.

- N.** Approved, upon the recommendation of the Superintendent, the appointment of Mitzi Chaves as a part-time Continuing Education Drawing and Painting Instructor at the rate of \$33.00 per hour for a maximum of 40 hours for the period January 5, 2015 through June 30, 2015.

Roll Call Vote – Yes: 5 Mrs. Dawson, Mr. Colasurdo, Mrs. Dougherty, Dr. Lamonte and Mr. Hyland
No: 0
Abstain: 0
Motion Carried.

- O.** Approved, upon the recommendation of the Superintendent, the appointment of Christina Apruzzese as a part-time ABS Instructor effective December 10, 2014 through June 30, 2015, for a maximum of 133 hours at the rate of \$32.00 per hour with funding provided by FY15 ABS/IELCE Grant.

Roll Call Vote – Yes: 5 Mrs. Dawson, Mr. Colasurdo, Mrs. Dougherty, Dr. Lamonte and Mr. Hyland
No: 0
Abstain: 0
Motion Carried.

- P.** Approved, upon the recommendation of the Superintendent, the appointment of Joy Kelsch as a part-time ESL Instructor effective January 1, 2015 through June 30, 2015 for a maximum of 108 hours at the rate of \$32.00 per hour with funding provided by FY15 ABS/IELCE Grant.

Roll Call Vote – Yes: 5 Mrs. Dawson, Mr. Colasurdo, Mrs. Dougherty, Dr. Lamonte and Mr. Hyland
No: 0
Abstain: 0
Motion Carried.

- Q.** Approved, upon the recommendation of the Superintendent, the appointment of William Majerscak as a part-time ESL Instructor at Headstart effective January 1, 2015 through June 30, 2015, for a maximum of 129 hours at the rate of \$32.00 per hour with funding provided by FY15 ABS/IELCE Grant.

Roll Call Vote – Yes: 5 Mrs. Dawson, Mr. Colasurdo, Mrs. Dougherty, Dr. Lamonte and Mr. Hyland
No: 0
Abstain: 0
Motion Carried.

- R.** Approved, upon the recommendation of the Superintendent, the appointment of Lucille Kuser as a part-time ESL Instructor effective January 1, 2015 through June 30, 2015 for a maximum of 100 hours at the rate of \$32.00 per hour with funding provided by FY15 ABS/IELCE Grant.

Roll Call Vote – Yes: 5 Mrs. Dawson, Mr. Colasurdo, Mrs. Dougherty, Dr. Lamonte and Mr. Hyland
No: 0
Abstain: 0
Motion Carried.

- S.** Approved, upon the recommendation of the Superintendent, the appointment of Kevin Brophy as a Driver's Education Instructor for students from the Academy for Visual and Performing Arts for a maximum of 30 hours after school during the 2014-2015 school year at his hourly rate.

Roll Call Vote – Yes: 5 Mrs. Dawson, Mr. Colasurdo, Mrs. Dougherty, Dr. Lamonte and Mr. Hyland
No: 0
Abstain: 0
Motion Carried.

- T.** Approved, upon the recommendation of the Superintendent, the appointment of Erik Carolla as a Teacher of English to fulfill a leave of absence at MA Step 1 with an anticipated start date of January 26, 2015 through June 30, 2015, pending successful completion of a criminal history background check and pre-employment physical examination.

Roll Call Vote – Yes: 5 Mrs. Dawson, Mr. Colasurdo, Mrs. Dougherty, Dr. Lamonte and Mr. Hyland
No: 0
Abstain: 0
Motion Carried.

- U.** Approved, upon the recommendation of the Superintendent, the following resolution:

WHEREAS, the Superintendent has reviewed the organizational structure of the district; and

WHEREAS, based upon that review, the Superintendent recommends a reorganization of the structure of the district.

NOW THEREFORE BE IT RESOLVED, upon the recommendation of the Superintendent that, for reasons of economy, efficiency, change in the district organization, and other just cause, that a position of Secretary (10-Month) UPC#SECBOSUPT02 be abolished effective December 31, 2014.

Roll Call Vote – Yes: 5 Mrs. Dawson, Mr. Colasurdo, Mrs. Dougherty, Dr. Lamonte and Mr. Hyland
No: 0
Abstain: 0
Motion Carried.

V. Approved, upon the recommendation of the Superintendent, the following resolution:

WHEREAS, the Superintendent has reviewed the organizational structure of the Business Office; and

WHEREAS, the Superintendent recommends a reorganization of the Business Office.

NOW THEREFORE BE IT RESOLVED, upon the recommendation of the Superintendent, that the position of School Accountant be created effective January 1, 2015;

AND BE IT FURTHER RESOLVED, upon the recommendation of the Superintendent, that the board does approve the attached job description and it be made part of the minutes of this meeting.

Roll Call Vote – Yes: 5 Mrs. Dawson, Mr. Colasurdo, Mrs. Dougherty, Dr. Lamonte and Mr. Hyland
No: 0
Abstain: 0
Motion Carried.

HEARING OF THE PUBLIC- None

OLD BUSINESS- None

NEW BUSINESS

- Next Board Meeting: January 13, 2015 at 6:30 p.m.
- Joint Letter from Freeholder Director and MCVSD Board President to Denville Mayor Regarding Parking

SUNSHINE RESOLUTION

The following motion made by Mr. Colasurdo seconded by Dr. Lamonte was approved as submitted.

WHEREAS, this meeting is duly and properly called for a regular session meeting of this Body and adequate notice has been given as provided for by the "Open Public Meetings Act;" and,

WHEREAS, it is now necessary that the Board of Education of the Morris County Vocational School District consider the following matters:

- MCVTEA Negotiations
- LPS Contract Renewal

Which fall within the exceptions as set forth in the "Open Public Meetings Act" and therefore are matters which this Body determines should be discussed at a closed meeting. It is anticipated that this closed session will last approximately **20 minutes**. No formal action is anticipated.

NOW, THEREFORE, BE IT HEREBY RESOLVED BY THE Board of Education of the Morris County Vocational School District as follows:

That this Body shall at this time recess this meeting and conduct a closed meeting concerning the above referenced matter, which involves exceptions this Body hereby determines are of such a nature that they cannot be discussed at an open meeting and this Body is at this time unable to determine when the matter under discussion can be disclosed to the public. However, this Body will make such a disclosure when circumstances permit.

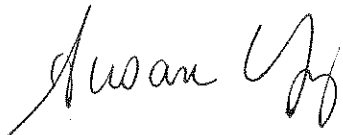
The meeting was recessed at 7:01 pm. and reconvened at 7:20 pm. with the following Board Members present: President Barbara Dawson, Mr. Colasurdo, Dr. Lamonte, Mrs. Dougherty and Mr. John Hyland. Also present were: Superintendent Scott Moffitt, Business Administrator/Board Secretary Susan Young and Board Attorney John Mills.

ADJOURNMENT

Motion made by Mrs. Dougherty seconded by Mr. Colasurdo to adjourn the meeting at 7:21 pm.

All present voted yes – Motion carried.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Susan Young".

Susan Young, Business Administrator/Board Secretary