

MORRIS COUNTY VOCATIONAL SCHOOL DISTRICT
BOARD OF EDUCATION

May 12, 2015

A regular meeting of the Morris County Vocational School District held on May 12, 2015 at the Morris County School of Technology, 400 East Main Street, Denville, New Jersey was called to order by President Barbara Dawson at 6:30 pm. with a salute to the flag.

Presiding Officer President Barbara Dawson read the following statement:

"I hereby announce that adequate notice of this meeting of the Board of Education of the Morris County Vocational School District was given as required by the "Open Public Meetings Act" as follows:

Pursuant to Section 5 of the Open Public Meetings Act adequate written notice was given to the official newspapers the Star Ledger and Daily Record/Morristown Newspapers, Inc. by fax on November 3, 2014 and a copy of the notice was posted on the bulletin board in the Morris County School of Technology, Denville, New Jersey by the Secretary of this Board and a copy of the notice was likewise filed in the Secretary's Office and a copy sent to the Clerk of the Board of Chosen Freeholders of Morris County and the Clerk of the Township of Denville at the same time. Copies of this notice were mailed, by certified mail to all persons who have requested it, and the Secretary of this Board shall incorporate into the minutes of this meeting a copy of the notice as above set forth."

ROLL CALL

The following Board Members were present at roll call: President Dawson, Vice President Colasurdo, and Mrs. Dougherty.

Also present were: Superintendent Scott Moffitt, Business Administrator/Board Secretary Susan Young and Board Attorney John Mills.

CORRESPONDENCE – NONE

SUPERINTENDENT'S REPORT-

Cosmetology Written Exam Results:

High School – 86% Pass Rate (37 of 43 students)
Continuing Education – 100% Pass Rate (13 of 13 students)

Mr. Moffitt described campus camera access by the Morris County Office of Emergency Management and Denville Police for Emergency Purposes.

SkillsUSA, HOSA and DECA State Conferences: Medal Winners to be honored at June meeting

Law & Public Safety Contract has been approved by both districts.

Mr. Moffitt thanked Officer Duda for his efforts in coordinating a pre-prom mock accident.

Information Only:

- Security Drill Log
- Student Incident Report

COMMITTEE PROGRAMS –

Ms. Castelli & Mrs. Hietanen describe a new mini grant process rolled out by the district called Innovate MCST. Several projects were highlighted.

HEARING OF THE PUBLIC (related to agenda items only)

Student Amanda Stover presented her position regarding conflicts between special education requirements and electives.

SUNSHINE RESOLUTION

The following motion made by Mrs. Dougherty seconded by Mr. Colasurdo was approved as submitted.

WHEREAS, this meeting is duly and properly called for a regular session meeting of this Body and adequate notice has been given as provided for by the "Open Public Meetings Act;" and,

WHEREAS, it is now necessary that the Board of Education of the Morris County Vocational School District consider the following matters:

- Staff Rehires for 2015-2016
- Personnel Issues

which fall within the exceptions as set forth in the "Open Public Meetings Act" and therefore are matters which this Body determines should be discussed at a closed meeting. It is anticipated that this closed session will last approximately **20 minutes** and that action will be taken upon recessing to open session.

NOW, THEREFORE, BE IT HEREBY RESOLVED by the Board of Education of the Morris County Vocational School District as follows:

That this Body shall at this time recess this meeting and conduct a closed meeting concerning the above referenced matters, which involve exceptions this Body hereby determines are of such a nature that they cannot be discussed at an open meeting and this Body is at this time unable to determine when the matters under discussion can be disclosed to the public. However, this Body will make such a disclosure when circumstances permit.

The meeting was recessed at 6:58 pm and reconvened at 7:19 pm with the following Board Members present: President Barbara Dawson, Mr. Colasurdo, and Mrs. Dougherty. Also present were: Superintendent Scott Moffitt, Business Administrator/Board Secretary Susan Young and Board Attorney John Mills.

MINUTES

The following motion made by Mrs. Dougherty, seconded by Mr. Colasurdo was approved as submitted.

Approved, the minutes of the Regular and Closed Session Meetings of the Board of Education of April 14, 2015 as submitted.

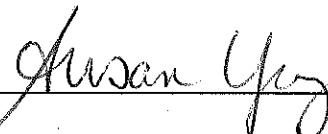
Roll Call Vote – Yes: 3 Mrs. Dawson, Mr. Colasurdo and Mrs. Dougherty
No: 0
Abstain: 0
Motion Carried.

BUSINESS ADMINISTRATOR/BOARD SECRETARY'S REPORT and TREASURER'S REPORT

The following motions made by Mrs. Dougherty, seconded by Mr. Colasurdo were approved as submitted.

Approved, the Report of the Business Administrator/Board Secretary submitted pursuant to 18A:17-9 for the period ending and investments made during the month of March 2015. Further, pursuant to N.J.A.C. 6A:23A-16.10(c) 4 the Board of Education certifies that as of March 31, 2015, after review of the Secretary's monthly financial report (appropriate section) and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Pursuant to N.J.A.C. 6A:23A-16.10(c)3, I certify that as of March 31, 2015 no budgetary line item account has been over expended in violation of N.J. A. C. 6A:23A-16.10.



Business Administrator/Board Secretary

5-12-15

Date

Approved, the Report of the Treasurer submitted pursuant to N.J.S.A. 18A:17-36 for the period ending March 31, 2015.

Roll Call Vote – Yes: 3 Mrs. Dawson, Mr. Colasurdo and Mrs. Dougherty
No: 0
Abstain: 0
Motion Carried.

FINANCE

The following motions made by Mr. Colasurdo, seconded by Mrs. Dougherty were approved as submitted.

- A.** Approved, upon the recommendation of the Superintendent, the payment of bills as attached.
- B.** Approved, upon the recommendation of the Superintendent, the following amendments to the 2014/2015 Current Expense anticipated revenue budget statement and the corresponding appropriations budget for Funds 11, 12, 13, 20, 30, 60, 61, 62, 63, 66 and 67 as per listing attached.
- C.** Approved, upon the recommendation of the Superintendent, the attached list of travel and related costs which are educationally necessary, fiscally prudent, in compliance with state travel reimbursement guidelines, are related to and within the scope of the employee's current responsibilities and promote the delivery of instruction or further the efficient operation of the school district.
- D.** Approved, upon the recommendation of the Superintendent, the attached list of tuition rates for the Adult Continuing Education part-time courses for the 2015-2016 school year.
- E.** Accepted, upon the recommendation of the Superintendent, the attached Lease Agreement between the Morris County Vocational School District and the County of Morris for the Adult Continuing Education LPN program for the period June 1, 2015 through July 31, 2016.

F. Confirmed and approved, upon the recommendation of the Superintendent, the attached Alliance for Post-Secondary Collaboration between the Morris County Vocational School District and the County College of Morris for the period August 1, 2014 through July 31, 2016.

G. Approved, upon the recommendation of the Superintendent, the following resolution:

WHEREAS, on May 1, 2015, the Morris County Vocational School District ("District") held a public bid opening for the Building #1 HVAC Upgrades for the Morris County School of Technology project ("Project"); and

WHEREAS, the District received six (6) bids at the public bid opening; and

WHEREAS, the lowest bid was submitted by Teo Technologies Ringwood, New Jersey, with a base bid, inclusive of a Five Thousand Dollar (\$5,000.00) Contingency Allowance, of Two Hundred Ninety-Six Thousand Dollars (\$296,000.00); and

WHEREAS, the District, in conjunction with its Design Professional, has determined Teo Technologies to be the lowest responsive and responsible bidder,

NOW, THEREFORE, BE IT RESOLVED, that the above recitals are incorporated herein by reference; and

BE IT FURTHER RESOLVED, that in accordance with the provisions of the Public School Contracts Law, N.J.S.A. 18A:18A-1, et. seq., the District awards a contract for the Project to Teo Technologies in the total amount of Two Hundred Ninety-Six Thousand Dollars (\$296,000.00) consisting of the base bid, inclusive of a Five Thousand Dollar (\$5,000.00) Contingency Allowance; and

BE IT FURTHER RESOLVED, that the District authorizes its legal counsel to prepare the contract for the Project, transmit same to Teo Technologies, and to obtain all documents required thereby; and

BE IT FURTHER RESOLVED, that because of the time constraints involved with the Project and the District's meeting schedule over the summer, the District hereby authorizes the Business Administrator to execute the contract on behalf of the District, and further appoints the Administration to act as the District's Representative during the construction of the Project.

H. Approved, upon the recommendation of the Superintendent, the following resolution:

WHEREAS, on May 1, 2015, the Morris County Vocational School District ("District") held a public bid opening for the Building #6 Exterior Replacement for the Morris County School of Technology project ("Project"); and

WHEREAS, the District received four (4) bids at the public bid opening; and

WHEREAS, the lowest bid was submitted by NEIE Construction Services Inc. Denville, New Jersey, with a base bid, inclusive of a Five Thousand Dollar (\$5,000.00) Contingency Allowance, of One Hundred Ninety-Five Thousand Seven Hundred Dollars (\$195,700.00); and

WHEREAS, the District, in conjunction with its Design Professional, has determined NEIE Construction Services Inc. to be the lowest responsive and responsible bidder,

NOW, THEREFORE, BE IT RESOLVED, that the above recitals are incorporated herein by reference; and

BE IT FURTHER RESOLVED, that in accordance with the provisions of the Public School Contracts Law, N.J.S.A. 18A:18A-1, et. seq., the District awards a contract for the Project to NEIE Construction Services Inc. in the total amount of One Hundred Ninety-Five Thousand Seven Hundred Dollars (\$195,700.00) consisting of the base bid, inclusive of a Five Thousand Dollar (\$5,000.00) Contingency Allowance; and

BE IT FURTHER RESOLVED, that the District authorizes its legal counsel to prepare the contract for the Project, transmit same to NEIE Construction Services Inc., and to obtain all documents required thereby; and

BE IT FURTHER RESOLVED, that because of the time constraints involved with the Project and the District's meeting schedule over the summer, the District hereby authorizes the Business Administrator to execute the contract on behalf of the District, and further appoints the Administration to act as the District's Representative during the construction of the Project.

I. Approved, upon the recommendation of the Superintendent, the following resolution:

WHEREAS, on May 1, 2015, the Morris County Vocational School District ("District") held a public bid opening for the Replacement of Water Main Service for the Morris County School of Technology project ("Project"); and

WHEREAS, the District received one (1) bid at the public bid opening; and

WHEREAS, the lowest and sole bid was submitted by Sunnyfield Corporation, Ocean, New Jersey, with a base bid, inclusive of a Five Thousand Dollar (\$5,000.00) Contingency Allowance, of Fifty-Nine Thousand Dollars (\$59,000.00); and

WHEREAS, the District, in conjunction with its Design Professional, has determined Sunnyfield Corporation to be the lowest responsive and responsible bidder,

NOW, THEREFORE, BE IT RESOLVED, that the above recitals are incorporated herein by reference; and

BE IT FURTHER RESOLVED, that in accordance with the provisions of the Public School Contracts Law, N.J.S.A. 18A:18A-1, et. seq., the District awards a contract for the Project to Sunnyfield Corporation in the total amount of Fifty-Nine Thousand Dollars (\$59,000.00) consisting of the base bid, inclusive of a Five Thousand Dollar (\$5,000.00) Contingency Allowance; and

BE IT FURTHER RESOLVED, that the District authorizes its legal counsel to prepare the contract for the Project, transmit same to Sunnyfield Corporation, and to obtain all documents required thereby; and

BE IT FURTHER RESOLVED, that because of the time constraints involved with the Project and the District's meeting schedule over the summer, the District hereby authorizes the Business Administrator to execute the contract on behalf of the District, and further appoints the Administration to act as the District's Representative during the construction of the Project.

J. Approved, upon the recommendation of the Superintendent, the following resolution:

WHEREAS, on May 7, 2015, the Morris County Vocational School District ("District") held a public bid opening for the Purchase and Installation of New Furniture and Technology for the Morris County School of Technology project ("Furniture"); and

WHEREAS, the District received one (1) bid at the public bid opening; and

WHEREAS, the lowest and sole bid was submitted by Arbee Associates, Piscataway, New Jersey, with a base bid of Ninety Thousand Five Hundred Seventy-Four Dollars and Sixty Cents (\$90,574.60), and a bid of Forty-Six Thousand Seven Hundred Thirty-Five Dollars and Forty-Three Cents (\$46,735.43) on Alternate #1 (Provision of Technology Infrastructure and All Labor); and

WHEREAS, the District has determined Arbee Associates to be the lowest responsive and responsible bidder,

NOW, THEREFORE, BE IT RESOLVED, that the above recitals are incorporated herein by reference; and

BE IT FURTHER RESOLVED, that in accordance with the provisions of the Public School Contracts Law, N.J.S.A. 18A:18A-1, et. seq., the District awards a contract for the Furniture and associated labor to Arbee Associates in the total amount of Ninety Thousand Five Hundred Seventy-Four Dollars and Sixty Cents (\$90,574.60) consisting of the base bid only; and

BE IT FURTHER RESOLVED, that the District authorizes its Business Administrator to prepare the purchase order for the Furniture, transmit same to Arbee Associates, and to obtain all documents required thereby.

K. Approved, upon the recommendation of the Superintendent, the following resolution:

WHEREAS, on May 6, 2015, the Morris County Vocational School District ("District") held a public bid opening for the Building #4 Exterior Envelope Upgrade for the Morris County School of Technology project ("Project"); and

WHEREAS, the District received two (2) bids at the public bid opening; and

WHEREAS, the lowest was submitted by Spartan Construction Oakhurst, New Jersey, with a base bid, inclusive of a Five Thousand Dollar (\$5,000.00) Contingency Allowance, of One Hundred Fifty-Five Thousand Dollars (\$155,000.00), plus a bid of Seven Thousand Five Hundred Dollars (\$7,500.00) on Alternate #1 (Painting at Clerestories), plus a bid of Ten Thousand Dollars (\$10,000.00) on Alternate #2 (Remove/Replace Overhead Sectional Doors), for a total contract price of One-Hundred Seventy-Two Thousand Five Hundred Dollars (\$172,500.00); and

WHEREAS, the District, in conjunction with its Design Professional, has determined Spartan Construction to be the lowest responsive and responsible bidder,

NOW, THEREFORE, BE IT RESOLVED, that the above recitals are incorporated herein by reference; and

BE IT FURTHER RESOLVED, that in accordance with the provisions of the Public School Contracts Law, N.J.S.A. 18A:18A-1, et. seq., the District awards a contract for the Project to Spartan Construction in the total amount of One-Hundred Seventy-Two Thousand Five Hundred Dollars (\$172,500.00) consisting of the base bid of One Hundred Fifty-Five Thousand Dollars (\$155,000.00), inclusive of a Five Thousand Dollar (\$5,000.00) Contingency Allowance and a bid of Seven Thousand Five Hundred Dollars (\$7,500.00) on Alternate #1 (Painting at Clerestories), a bid of Ten Thousand Dollars (\$10,000.00) on Alternate #2 (Remove/Replace Overhead Sectional Doors); and

BE IT FURTHER RESOLVED, that the District authorizes its legal counsel to prepare the contract for the Project, transmit same to Spartan Construction, and to obtain all documents required thereby; and

BE IT FURTHER RESOLVED, that because of the time constraints involved with the Project and the District's meeting schedule over the summer, the District hereby authorizes the Business Administrator to execute the contract on behalf of the District, and further appoints the Administration to act as the District's Representative during the construction of the Project.

L. Official Newspaper

Designated the Star Ledger as the official legal newspaper of the Board of Education and designate the Daily Record as the second newspaper for open public meetings law/sunshine notices for 2015-2016.

M. Official Depository

Designated the Provident Bank as the official depository for 2015-2016 for the following accounts:

3 Signatures Required: President, Vice President, Secretary or Treasurer
General Account

2 Signatures Required: Secretary, Superintendent or Treasurer
Payroll and Payroll Agency, Student Activities, Tuition, and Supermarkets Class Accounts
Scholarship Savings Accounts: Butler Rotary Club, Ginty, LPN Recognition Award, Catapano, Goldblatt, Morris County Beauty Culture and Wyatt
SUI Account
12 Month Pay Option Account
Flex Spending Account
Financial Aid Account

N. Petty Cash Funds

Approved the petty cash funds for the 2015-2016 school year as listed below:

<u>Fund</u>	<u>Amount</u>
Petty Cash	\$600.00
Business Office Cash Box	\$300.00
Adult Ed Cash Box	\$100.00
Cosmetology 2	\$50.00
Culinary	\$40.00
Cosmetology I	\$25.00
Supermarkets	\$20.00

O. Wire Transfers

Approved, upon the recommendation of the Superintendent, that the Morris County Vocational School District Board of Education authorize the wire transfer money for the 2015-2016 school year between the following accounts with authorized signatures as listed below:

<u>Account</u>	<u>Wire Transfer</u>	<u>Authorized Signature</u>
Provident Payroll Agency Account	Horizon Wells Fargo 1339 Chestnut Street Philadelphia, PA 19107 ABA # 121000248 To further Credit BCBSNJ 3 Penn Plaza East Newark, NJ 07105-2200 ACCT # 20162-000383-14	Business Administrator Superintendent

Provident Payroll Agency
Account

Visions Federal Credit Union
24 McKinley Ave
Endicott, NY 13760
ABA# 221375378
ACCT # 221375378

Business Administrator
Superintendent

P. Public Agency Compliance Officer

Designated Susan Young to serve as a Public Agency Compliance Officer (P.A.C.O.) and to act as liaison for the district in accordance with P.L. 1975 c. 127 (N.J.A.C.17:27) for the 2015-2016 school year.

Q. Purchasing Agent

Appointed the Business Administrator/Board Secretary as the Qualified Purchasing Agent for the Morris County Vocational School District for the 2015-2016 school year with the associated threshold authorizations.

R. Award of Purchases, Contracts or Agreements

Approved, in accordance with Title 18A:18A-37c, the authorization of the Business Administrator to award contracts for the 2015-2016 school year that are in the aggregate less than 15 percent of the bid threshold without soliciting competitive quotes.

S. Authorization of Procurement of Goods/Services through State Contracts for 2015-2016 School Year

WHEREAS Title 18A:18A-10 provides that, "A Board of Education, without advertising for bids, or after having rejected all bids obtained pursuant to advertising therefore, by resolution may purchase any goods or services pursuant to a contract or contracts for such goods or services entered into on behalf of the state by the Division of Purchase and Property, and

WHEREAS, the Morris County Vocational School District has the need, on a timely basis, to procure goods and services utilizing State Contracts, and

WHEREAS, the Morris County Vocational School District desires to authorize its purchasing agent for the 2015-2016 school year to make any and all purchases necessary to meet the needs of the school district throughout the school year,

NOW THEREFORE BE IT RESOLVED that the Morris County Vocational School District Board of Education does hereby authorize the district purchasing agent to make purchases of goods and services entered into on behalf of the State by the Division of Purchase and Property utilizing various vendors as listed below:

<u>Commodity/Service</u>	<u>Vendor</u>	<u>State Contract #</u>
Technology	Apple Computer	70259
Technology	Dell Marketing LP	70256
Technology	Hewlett Packard	70262
Office Supplies	Staples	77249
Maint/Custodial Supplies	Grainger	79875
Furniture Office	Krueger	81720
Park/Playground Equipment	BSN	81413
Automotive Equipment	Mohawk Resources LTD	80129
Data Communications Equipment	Cisco	87720
Maintenance/Custodial Supplies	MSC Industrial Supply Co., Inc.	79874
Trucks	DFFLM LLC	82304
		88211
Auto Parts	Lawson Products	76910

		85850
		73736
Auctioneering Services:	GovDeals Inc.	83453
Internet Auctions to Sell		
Surplus Property		
Advertising	Mary Pomerantz Advertising	84646
Library Supplies, School Supplies	W.B. Mason Company Inc.	80975
and Teaching Aids		
AV Supplies and Equipment	Tele-Measurements	81123
Furniture: Office, Lounge	Steelcase Inc.	81639

T. Authorization of Procurement of Goods/Services through Joint Purchasing Agreements for 2015-2016 School Year

WHEREAS Title 18A:18A-11 provides that the Boards of Education of two or more districts may provide jointly by agreement for the provision and performance of goods and services for their respective districts, or one or more boards of education may provide for such provision or performance of goods or services by joint agreement with the governing body of any municipality or county, and

WHEREAS, the Morris County Vocational School District has the need, on a timely basis, to procure goods and services utilizing Joint Purchasing Agreements, and

WHEREAS, the Morris County Vocational School District desires to authorize its purchasing agent for the 2015-2016 school year to make any and all purchases necessary to meet the needs of the school district throughout the school year,

NOW THEREFORE BE IT RESOLVED that the Morris County Vocational School District Board of Education does hereby authorize the district purchasing agent to make purchases of goods and services utilizing joint purchasing agreements.

U. Professional Services

Approved, upon the recommendation of the Superintendent, the following resolution:

WHEREAS, there exists a need for the retention of an Auditor,

WHEREAS, funds are available for this purpose, and

WHEREAS, contracts for "Professional Services" under Local Public Contracts Law (N.J.S.A. 18A:18A 5) require an award by the Board of Education by resolution at a public meeting.

WHEREAS the Board of Education has received, reviewed and evaluated the attached external peer/quality report;

The President and Secretary are hereby authorized and directed to execute an agreement with:

Nisivoccia & Company to serve as Auditor for the Board of Education for the 2015-2016 school year at a fee not to exceed \$44,000.00 (*Auditor for 2014-2015: Nisivoccia & Company; \$825.00 increase from 2014-2015*).

This contract is awarded without competitive bidding as a "Professional Service" under the provisions of the Local Contracts Law because:

The Auditors are considered as a "Professional Service" and bids are not required pursuant to N.J.S.A.18A:18A-5.

V. Professional Services

Approved, upon the recommendation of the Superintendent, the following resolution:

WHEREAS, there exists a need for the retention of Counsel and Labor Relations, Construction and Special Education Counsel and

WHEREAS, funds are available for these purposes, and

WHEREAS, contracts for "Professional Services" under Local Public Contracts Law (N.J.S.A.18A:18A 5) require an award by the Board of Education by resolution at a public meeting.

The President and Secretary are hereby authorized and directed to execute an agreement with:

- A. John M. Mills, III of Mills & Mills to serve as Counsel to the Board of Education for the 2015-2016 school year at \$140.00 per hour and \$300.00 per Board of Education Meeting. *(Attorney for 2014-2015: John M .Mills,III of Mills & Mills; \$0 per hour rate increase from 2014-2015.)*
- B. Schwartz Simon Edelstein & Celso LLC to serve as Labor Relations, Construction and Special Education Counsel for the Board of Education for the 2015-2016 school year at \$165.00 per hour for attorneys and \$100.00 per hour for law clerks and paralegals. *(Labor and Relations Construction Counsel for the 2014-2015: Schwartz Simon Edelstein & Kelso LLC; \$5.00 per hour increase in attorney rate for 2015-2016; no rate increase for law clerks and paralegals.)*

These contracts are awarded without competitive bidding as a "Professional Service" under the provisions of the Local Contracts Law because:

The legal services of Counsel are considered as a "Professional Service" under the provisions of the Local Public Contracts Law because such services are of such qualitative nature as will not reasonably permit the drawing of specifications or the receipt of competitive bids.

The services of a Labor Relations, Construction and Special Education Counsel are considered as a "Professional Service" under the provisions of the Local Public Contracts Law because such services are of such qualitative nature as will not reasonably permit the drawing of specifications or the receipt of competitive bids.

W. Architect of Record

Approved USA Architects Planners + Interior Designers as the Architect of Record for the 2015-2016 school year as per attached rate schedule.

X. Tax Payment Schedule

Approved the tax payment schedule for the 2015-2016 school year as per attached.

Y. Chart of Accounts

Approved the Chart of Accounts for the 2015-2016 school year as per attached.

Z. Flexible Spending Account

Approved, upon the recommendation of the Superintendent, the Flexible Spending Account (FSA) administered through Horizon BCBSNJ for the 2015-2016 school year as follows:

	<u>Minimum</u>	<u>Maximum</u>
Unreimbursed Medical Expenses	\$250.00	\$2,550.00
Dependent Care	\$500.00	\$5,000.00

AA. Dental Plan

Approved, upon the recommendation of the Superintendent, the renewal of the dental plan with Delta Dental for the period July 1, 2015 through June 30, 2016 at a super composite rate of \$104.44 per month (no change from previous year).

BB. Health Benefits Broker

Approved, upon the recommendation of the Superintendent, the appointment of Frenkel Benefits, LLC as Health Benefits Broker of Record for the 2015-2016 school year.

CC. Dental Benefits Broker

Approved, upon the recommendation of the Superintendent, the appointment of Brown & Brown Metro, Inc. as Dental Benefits Broker of Record for the 2015-2016 school year. (This is the first year renewal of a two-year renewal option).

DD. Tax Shelter Annuities

Approved the following 403(b) tax shelter annuity companies for the 2015-2016 school year:

VALIC Financial Advisors, Inc.
AXA Equitable
Lincoln Financial Advisors Corp
MetLife Resources
Primerica Financial Services

EE. Approved, upon the recommendation of the Superintendent, the purchase of an anatomage table, associated library and warranty in connection with the Sports Medicine and associated programs at a price not to exceed \$90,000 under the exception to bidding of 18A:18A-5a.5 library and educational goods and services for the 2015-2016 year.

Roll Call Vote – Yes: 3 Mrs. Dawson, Mr. Colasurdo and Mrs. Dougherty

No: 0

Abstain: 0

Motion Carried.

CURRICULUM, INSTRUCTION, PROGRAMS, STUDENTS

The following motions made by Mrs. Dougherty, seconded by Mr. Colasurdo were approved as submitted.

A. Approved, upon the recommendation of the Superintendent, the senior internships for the 2014-2015 school year as per the attached list.

B. Approved upon the recommendation of the Superintendent, the attached Harassment, Intimidation and Bullying Report.

- C. Confirmed and approved, upon the recommendation of the Superintendent, a field trip for the LPN Continuing Education students to Pines Manor, Edison, New Jersey on April 29, 2015 to participate in New Jersey League of Nursing Practical Nurse Student Education Day.
- D. Approved, upon the recommendation of the Superintendent, the attached list of field trips for the 2014-2015 school year.
- E. Approved, upon the recommendation of the Superintendent, a field trip for the girls varsity and junior varsity soccer teams to Camp Echo Lake in Warrensburg, New York on August 24-27, 2015, pending availability of sufficient funding.
- F. Approved, upon the recommendation of the Superintendent, the following new curriculum:
 - AP Calculus AB
- G. Approved, upon the recommendation of the Superintendent, the following revised curricula:
 - Auto Body Grade 11 and 12
 - Carpentry Grade 11 and 12
 - Law and Public Safety Grade 12
 - Plumbing Grade 11 and 12
 - Building and Grounds Grade 11 and 12
 - Welding Grade 11 and 12
- H. Approved, upon the recommendation of the Superintendent, a field trip for cosmetology students to DePasquale Salon Systems in Fair Lawn, New Jersey, on May 18, 2015.

Roll Call Vote – Yes: 3 Mrs. Dawson, Mr. Colasurdo and Mrs. Dougherty
No: 0
Abstain: 0
Motion Carried.

PERSONNEL

The following motions made by Mr. Colasurdo, seconded by Mrs. Dougherty were approved as submitted.

- A. Approved, upon the recommendation of the Superintendent, the reappointment of staff for the 2015-2016 school year as listed on the attached roster.
- B. Approved, upon the recommendation of the Superintendent, the reappointment of Nancy Kucinski as Instructional Aide for the 2015-2016 school year for a maximum of 800 hours at an hourly rate to be determined following conclusion of MCVTEA negotiations.
- C. Approved, upon the recommendation of the Superintendent, the reappointment of Patricia Mackenzie as Treasurer of School Moneys for the period July 1, 2015 through June 30, 2016 at an annual salary to be determined following conclusion of MCVTEA negotiations.
- D. Approved the attached employment contract for Scott Moffitt, Superintendent, for the period July 1, 2015 through June 30, 2020, as approved by the Interim Executive Morris County Superintendent on May 8, 2015.
- E. Approved, upon the recommendation of the Superintendent, the appointment of Gina Parascando as a substitute teacher for the 2014-2015 school year.

- F.** Approved, upon the recommendation of the Superintendent, the appointment of the following individuals to chaperone the cosmetology state board practice exam on May 30, 2015:

Dana Dandino
Tina Flechsig
Patrice O'Keefe

- G.** Approved, upon the recommendation of the Superintendent, the appointment of Barbara Frasca as Adult Continuing Education Cosmetology Instructor with annual salary to be determined following conclusion of MCVTEA negotiations and prorated to the actual number of days worked defined by the program needs, for the period September 1, 2015 through June 30, 2016.
- H.** Approved, upon the recommendation of the Superintendent, the appointment of Lisa Peluso from Rutgers University as a student teacher in the VPA Dance Academy for the period September 1, 2015 through December 18, 2015.
- I.** Amended the resolution of December 9, 2014 to appoint Catherine Mohrle as a Teacher of Child Related Careers to fulfill a leave of absence with an anticipated start date of February 2, 2015 through May 8, 2015, at BA Step 3 corrected to BA30 Step 3, pending successful completion of a pre-employment physical examination.
- J.** Approved, upon the recommendation of the Superintendent, the appointment of the following individuals as Athletic Coaches for the fall sports for the 2015-2016 school year:

<u>Name</u>	<u>Sport</u>
Timothy Lopriato	Boys Varsity Cross Country
Emily Bohn-Drake	Girls Varsity Cross Country
Scott Malagold	Boys Varsity Soccer
Kevin Conover	Boys Junior Varsity Soccer
Michael Harriott	Girls Varsity Soccer
Jessica Prentice	Girls Junior Varsity Soccer
Tina Flechsig	Girls Varsity Volleyball
Richard Duda	Girls Junior Varsity Volleyball

- K.** Approved, upon the recommendation of the Superintendent, the appointment of Robert Whiteman as a substitute custodian for the 2014-2015 school year, pending successful completion of a criminal history background check.
- L.** Accepted the resignation due to retirement of Jeffrey Krauss, Custodian, effective July 1, 2015.
- M.** Approved, upon the recommendation of the Superintendent, the appointment of Thomas Roskop, Jr. as a part-time Engineering Technology Teacher at MA30 Step 5 for the period September 1, 2015 through June 30, 2016, pending issuance of a Certificate of Eligibility as a Teacher of Engineering Technology by the New Jersey Department of Education and successful completion of a criminal history background check and pre-employment physical examination.
- N.** Approved, upon the recommendation of the Superintendent, the appointment of the following VPA Guest Artists for the 2014-2015 school year:

<u>Name</u>	<u>Rate</u>	<u># Sessions</u>	<u>Funding Source</u>
Tara Bellardini	\$100.00 per session	1	NHSDA Student Activities Account
Eli Kababa	\$100.00 per session	1	NHSDA Student Activities Account
Jessica Mantell	\$100.00 per session	1	NHSDA Student Activities Account

- O.** Approved, upon the recommendation of the Superintendent, the termination of employee #4826 effective May 12, 2015.
- P.** Approved, upon the recommendation of the Superintendent, the appointment of William Mickley as Supervisor of Buildings and Grounds at an annual salary of \$85,000.00 for the period July 1, 2015 through June 30, 2016.
- Q.** Approved, upon the recommendation of the Superintendent, the appointment of Christopher Faulkner as a full-time Evening Custodian at Step 1 Grade A for the period May 18, 2015 through June 30, 2015, pending successful completion of a pre-employment physical examination.
- R. Board Secretary**
Approved the appointment of Susan Young as Board Secretary for the 2015-2016 school year.
- S. Affirmative Action Officer**
Approved the appointment of the Director of Student Personnel Services and Special Education as Affirmative Action Officer for the 2015-2016 school year.
- T. 504 Compliance Officer**
Approved the appointment of Director of Student Personnel Services and Special Education as 504 Compliance Officer for the 2015-2016 school year.
- U. Title IX Officer**
Approved the appointment of Director of Student Personnel Services and Special Education as Title IX Officer for the 2015-2016 school year.
- V. Custodian of School Records**
Approved the appointment of the Business Administrator/Board Secretary as the Records Custodian in accordance with the State of New Jersey Open Public Records Act (P.L. 2001,c.404,N.J.S.A. 47:1A-1 et seq.) for the 2015-2016 school year.
- W. Asbestos Management Officer**
Approved the appointment of the Supervisor of Buildings and Grounds as the Asbestos Management Officer for the district for the 2015-2016 school year.
- X. Indoor Air Quality Officer**
Approved the appointment of the Supervisor of Buildings and Grounds as the Indoor Air Quality Officer for the district for the 2015-2016 school year.
- Y. Integrated Pest Management Officer**
Approved the appointment of the Supervisor of Buildings and Grounds as the Integrated Pest Management Officer for the district for the 2015-2016 school year.
- Z. Right to Know Officer**
Approved the appointment of the Supervisor of Buildings and Grounds as the Right to Know Officer for the district for the 2015-2016 school year.
- AA. AHERA Coordinator**
Approved the appointment of the Supervisor of Buildings and Grounds as the AHERA Coordinator for the district for the 2015-2016 school year.
- BB. Chemical Hygiene Officer**
Approved the appointment of the Supervisor of Science, Technology, Engineering and Mathematics as the Chemical Hygiene Officer for the 2015-2016 school year.

CC. Anti-Bullying Specialist

Approved the appointment of Robin Ravotto as the Anti-Bullying Specialist for the 2015-2016 school year.

DD. Anti-Bullying Coordinator

Approved the appointment of Athena Borzeka as the Anti-Bullying Coordinator for the 2015-2016 school year.

EE. Approved, upon the recommendation of the Superintendent, the revised job description for Assistant Supervisor of Buildings and Grounds.

FF. Approved, upon the recommendation of the Superintendent, the appointment of Barbara Frasca as a Cosmetology Instructor to provide remedial instruction to Adult Continuing Education Cosmetology students for a maximum of 30 hours at her hourly rate for the period June 15 – 30, 2015.

GG. Approved, upon the recommendation of the Superintendent, the appointment of the following VPA guest artists to provide VPA exit test adjudication:

<u>Name</u>	<u># Days</u>	<u>Rate</u>	<u>Funding Source</u>
Jessica Mantell	1 day	\$275.00 per day	General Fund
Scott Tyler	1 day	\$275.00 per day	General Fund
Scott Tyler	1.5 days	\$275.00 per day	VPA Drama Student Activities Account

Roll Call Vote – Yes: 3 Mrs. Dawson, Mr. Colasurdo and Mrs. Dougherty
No: 0
Abstain: 0
Motion Carried.

HEARING OF THE PUBLIC- Mrs. Donahue announced the new officers of MCVTEA and announced she was leaving office. She stated she admires the board's commitment and that working with Mr. Moffitt was a pleasure. Mr. Moffitt expressed the same sentiments in regards to working with Mrs. Donahue.

OLD BUSINESS-

- Sports Banquet: Zeris Inn, May 27, 2015, 6:00 p.m.
- Completer Ceremony: June 17, 2015 at 8:30 a.m. and 1:00 p.m.
- Graduation: Mennen Arena, June 22, 2015, 3:00 p.m.
- Academic Achievement Award Dinner June 9, 2015

NEW BUSINESS

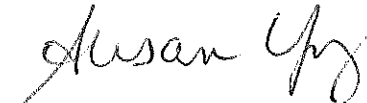
- Next Board Meeting (Date Change): **Thursday, June 11, 2015 at 6:30 p.m.** (Student Awards Ceremony)
- New Jersey School Boards Association Fall Workshop 2015: October 27-29, 2015

ADJOURNMENT

Motion made by Mr. Colasurdo, seconded by Mrs. Dougherty to adjourn the meeting at 7:37 pm.

All present voted yes – Motion carried.

Respectfully submitted,

A handwritten signature in cursive script that reads "Susan Young". The signature is written in black ink and is positioned above the printed name.

Susan Young, Business Administrator/Board Secretary