

MORRIS COUNTY VOCATIONAL SCHOOL DISTRICT
BOARD OF EDUCATION

February 10, 2016

A regular meeting of the Morris County Vocational School District held on February 10, 2016 at the Morris County School of Technology, 400 East Main Street, Denville, New Jersey was called to order by President Barbara Dawson at 6:30 p.m. with a salute to the flag.

Presiding Officer President Barbara Dawson read the following statement:

"I hereby announce that adequate notice of this meeting of the Board of Education of the Morris County Vocational School District was given as required by the "Open Public Meetings Act" as follows:

Pursuant to Section 5 of the Open Public Meetings Act adequate written notice was given to the official newspapers the Star Ledger and Daily Record/Morristown Newspapers, Inc. by fax on January 20, 2016 and a copy of the notice was posted on the bulletin board in the Morris County School of Technology, Denville, New Jersey by the Secretary of this Board and a copy of the notice was likewise filed in the Secretary's Office and a copy sent to the Clerk of the Board of Chosen Freeholders of Morris County and the Clerk of the Township of Denville at the same time. Copies of this notice were mailed, by certified mail to all persons who have requested it, and the Secretary of this Board shall incorporate into the minutes of this meeting a copy of the notice as above set forth."

ROLL CALL

The following Board Members were present at roll call: Mrs. Barbara Dawson, Mr. Lawrence Colasurdo, Mrs. Mary Dougherty, Mr. John Hyland, and Mr. Roger A. Jinks, Sr.

Also present were: Superintendent Scott Moffitt, Business Administrator/Board Secretary Susan Young and Board Attorney John Mills.

CORRESPONDENCE - NONE

SUPERINTENDENT'S REPORT -

Reports:

- 2015-2016 Violence and Vandalism Report (September-December 2015) presented by Neil Torino who reported only five instances which is lower than the previous year.
- Preliminary approval of the County Vocational Competitive Grant was announced by Scott Moffitt for the startup of the Environmental Science Academy as well as the confirmed approval of the NJ Achievement Coaches Grant in the amount of \$55,497.00.

Information Only:

- Security Drill Log
- Student Incident Report

COMMITTEE PROGRAMS -

- Budget Committee, a preliminary meeting with county Freeholders and administration was discussed by Susan Young

HEARING OF THE PUBLIC (related to agenda items only) – NONE

MINUTES

The following motion made by Mr. Colasurdo, seconded by Mr. Hyland, was approved as submitted.

Approved the minutes of the Regular and Closed Session Meetings of the Board of Education of January 12, 2016 as submitted.


Roll Call Vote – Yes: 3 Mr. Colasurdo, Mrs. Dougherty and Mr. Jinks.
No: 0
Abstain: 2 Mrs. Dawson and Mr. Hyland
Motion Carried.

BUSINESS ADMINISTRATOR/BOARD SECRETARY'S REPORT and TREASURER'S REPORT

The following motions made by Mr. Colasurdo, seconded by Mr. Hyland, were approved as submitted.

- A. Approved the Report of the Business Administrator/Board Secretary submitted pursuant to 18A:17-9 for the period ending and investments made during the month of December 2015. Further, pursuant to N.J.A.C. 6A:23A-16.10(c)4 the Board of Education certifies that as of December 31, 2015, after review of the Secretary's monthly financial report (appropriate section) and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Pursuant to N.J.A.C. 6A:23A-16.10(c)3, I certify that as of December 31, 2015 no budgetary line item account has been over expended in violation of N.J. A. C. 6A:23A-16.10.



Business Administrator/Board Secretary

2-10-16

Date

Approved the Report of the Treasurer submitted pursuant to N.J.S.A. 18A:17-36 for the period ending December 31, 2015.

Roll Call Vote – Yes: 4 Mrs. Dawson, Mr. Colasurdo, Mrs. Dougherty and Mr. Hyland.
No: 0
Abstain: 1 Mr. Jinks
Motions Carried.

FINANCE

The following motions made by Mr. Colasurdo, seconded by Mr. Hyland, were approved as submitted.

- A. Approved, upon the recommendation of the Superintendent, the payment of bills as attached.
- B. Approved, upon the recommendation of the Superintendent, the following amendments to the 2015/2016 Current Expense anticipated revenue budget statement and the corresponding appropriations budget for Funds 11, 12, 13, 20, 30, 60, 61, 62, 63, 66 and 67 as per listing attached.
- C. Approved, upon the recommendation of the Superintendent, the attached list of travel and related costs which are educationally necessary, fiscally prudent, in compliance with state travel

reimbursement guidelines, are related to and within the scope of the employee's current responsibilities and promote the delivery of instruction or further the efficient operation of the school district.

- D.** Approved, upon the recommendation of the Superintendent, the waiver of the district's participation in the SEMI program for the 2016-2017 school year:

WHEREAS, N.J.A.C. 6A:23A-5.3(b)2 provides that a school district may request a waiver of compliance with respect to the district's participation in the Special Education Medicaid Initiative (SEMI) Program for the 2016-2017 school year; and

WHEREAS, the Morris County Vocational School District Board of Education desires to apply for this waiver due to the fact that it projects having fewer than forty Medicaid eligible full-time classified students;

NOW, THEREFORE, BE IT RESOLVED, that the Morris County Vocational School District Board of Education hereby authorizes the Superintendent of Schools to submit to the Executive County Superintendent of Schools in the County of Morris an appropriate waiver of the requirements of N.J.A.C. 6A:23A-5.3 for the 2016-2017 school year.

- E.** Accepted, upon the recommendation of the Superintendent, the Notice of Obligation to extend the FY2015 County Apprenticeship Coordinator Grant Program period of performance and to provide an additional \$9,500.00 in additional funding. The additional funding will increase the FY2015 allocation from \$28,500.00 to \$38,000.00 and extend the contract to June 30, 2016.
- F.** Approved, upon the recommendation of the Superintendent, the submission of a budget amendment to FY15 IDEA Grant to reallocate \$22,247.00 in order to properly expend funds.
- G.** Approved, upon the recommendation of the Superintendent, a pre-school tuition rate for the 2016-2017 school year of \$1,350.00 per child for the Education and Learning pre-school program (no increase from the 2015-2016 school year).
- H.** Approved, upon the recommendation of the Superintendent, the following tuition rates for the post secondary programs for the 2016-2017 school year (2% rate increase from 2015-2016):

Program	2015-2016 In County Rate	2016-2017 In County Rate	2015-2016 Out of County Rate	2016-2017 Out of County Rate
Cosmetology	\$8,172	\$8,335	\$9,172	\$9,335
HVAC	\$8,406	\$8,575	\$9,406	\$9,575
LPN	\$10,124	\$10,325	\$11,124	\$11,325

- I.** Approved, upon the recommendation of the Superintendent, the following tuition rates for full-time and share-time secondary students for the 2016-2017 school year:

	In-County	% Change	Out-of-County*	% Change
Full-Time General Education	\$ 9,100	1.11%	\$13,100	7.42%
Full-Time Special Education	\$14,000	7.69%	\$18,000	36.36%
Share-Time General Education	\$ 4,550	1.11%	\$ 6,550	7.41%
Share-Time Special Education	\$ 7,000	7.69%	\$ 9,000	36.36%

*Includes a \$4,000 (Full-Time) or \$2,000 (Share-Time) capital and operating expense charge per 18A:54-23.4 for non-resident students.

Roll Call Vote – Yes: 4 Mrs. Dawson, Mr. Colasurdo, Mrs. Dougherty and Mr. Hyland.
No: 0

Abstain: 1 Mr. Jinks
Motions Carried.

CURRICULUM, INSTRUCTION, PROGRAMS, STUDENTS

The following motions made by Mr. Hyland, seconded by Mr. Colasurdo, were approved as submitted.

- A.** Approved, upon the recommendation of the Superintendent, the senior internships for the 2015-2016 school year as per the attached list.
- B.** Approved, upon the recommendation of the Superintendent, the attached list of field trips for the 2015-2016 school year.
- C.** Approved, upon the recommendation of the Superintendent, the 2015-2016 Violence and Vandalism Report for the period September 1, 2015 – December 31, 2015.

Roll Call Vote – Yes: 4 Mrs. Dawson, Mr. Colasurdo, Mrs. Dougherty and Mr. Hyland.
No: 0
Abstain: 1 Mr. Jinks
Motions Carried.

POLICIES AND PROCEDURES

The following motions made by Mr. Colasurdo, seconded by Mr. Hyland, were approved as submitted.

- A.** Approved, upon the recommendation of the Superintendent, the following revised policy:

4112.8/4212.8 Nepotism

- B.** Approved, upon the recommendation of the Superintendent, the first reading of the following new policy:

5141.22 Medical Marijuana

Roll Call Vote – Yes: 5 Mrs. Dawson, Mr. Colasurdo, Mrs. Dougherty, Mr. Hyland and Mr. Jinks.
No: 0
Abstain: 0
Motions Carried.

PERSONNEL

The following motions made by Mr. Colasurdo, seconded by Mr. Hyland, were approved as submitted.

- A.** Accepted the resignation of Eric Mason, Law Enforcement Teacher, effective February 21, 2016.
- B.** Accepted the resignation due to retirement of George S. Remillard, Food Services Instructor, effective July 1, 2016.
- C.** Accepted the resignation due to retirement of Wen-Ing Pien, Physical Science Teacher, effective June 30, 2016.
- D.** Approved, upon the recommendation of the Superintendent, advancement on the salary guide for Danah Younce, Teacher of Special Education, from MA to MA+30 effective February 1, 2016.

- E.** Approved, upon the recommendation of the Superintendent, a leave of absence for Jennifer Katz, School Counselor, under the Federal Family Medical Leave Act with an anticipated start date of April 4, 2016 through June 12, 2016 using accumulated sick days followed by an unpaid leave of absence under the New Jersey Family Medical Leave Act for the period June 13, 2016 through June 24, 2016 and September 1, 2016 through November 9, 2016, followed by an unpaid maternity leave of absence through December 31, 2016.
- F.** Confirmed and approved, upon the recommendation of the Superintendent, the appointment of Lisa Peluso to conduct dance auditions for prospective VPA candidates for a maximum of four hours at her hourly rate on January 16, 2016.
- G.** Confirmed and approved, upon the recommendation of the Superintendent, the appointment of Kyle Bay from William Paterson University as a student teacher in the English Department from January 21, 2016 through May 5, 2016.
- H.** Accepted the resignation of Kerry Eberhardt as Advisor for the Girl Up Club.
- I.** Approved, upon the recommendation of the Superintendent, the appointment of Tarrain Moschella as Advisor for the Girl Up Club with no stipend (year of inception).
- J.** Approved, upon the recommendation of the Superintendent, the appointment of Anthony Fania as a Substitute Teacher for the 2015-2016 school year.
- K.** Approved, upon the recommendation of the Superintendent, the appointment of the following individuals to write curriculum for the 2015-2016 school year at the rate of \$33.00 per hour, with funding provided by FY16 Perkins Secondary Grant:

<u>Name</u>	<u>Curriculum</u>	<u># Hours</u>
Kathleen Whitehead	Sports Medicine Grade 10 (New)	50
Kathleen Whitehead	Sports Medicine Grade 11 (New)	50
Catherine Bienkowski	Health Care Grade 9 (Revision)	37.5
Marilynn Donahue	Health Care Grade 10 (Revision)	37.5
Marilynn Donahue	Health Care Grade 11 (Revision)	37.5
Catherine Bienkowski	Health Care Grade 12 (Revision)	37.5
Dale Bendsak	Design Grade 9 (Revision)	37.5
Dale Bendsak	Design Grade 10 (Revision)	37.5
Dale Bendsak	Design Grade 11 (Revision)	37.5
Regina McNeill	Culinary Grade 9 (Revision)	37.5
April Stearns	Culinary Grade 10 (Revision)	37.5
April Stearns	Culinary Grade 11 (Revision)	37.5

- L.** Approved, upon the recommendation of the Superintendent, the appointment of the following Chaperones for the 2015-2016 school year:

<u>Name</u>	<u>Club</u>
Peter Brillon	HOSA
Robert Doran	SkillsUSA
Julie Ioannou	DECA
David Keidel	SkillsUSA
Scott Kindler	SkillsUSA
Edward Netherland	SkillsUSA
Lanette Odell	HOSA
Wen-Ing Pien	HOSA
Daniel Riccio	DECA; HOSA; SkillsUSA
Louis Rosso	SkillsUSA

M. Confirmed and approved, upon the recommendation of the Superintendent, the appointment of Carlo Pagano as a part-time Continuing Education Culinary Instructor at the rate of \$35.00 per hour for a maximum of 150 hours for the period February 1, 2016 through June 30, 2016.

N. Approved, upon the recommendation of the Superintendent, the appointment of Nona Seid as a part-time Substitute Continuing Education Culinary Instructor at the rate of \$35.00 per hour for a maximum of 22 hours for the period February 17, 2016 through June 30, 2016.

Roll Call Vote – Yes: 5 Mrs. Dawson, Mr. Colasurdo, Mrs. Dougherty, Mr. Hyland and Mr. Jinks.
No: 0
Abstain: 0
Motions Carried.

FACILITIES

The following motions made by Mr. Colasurdo, seconded by Mr. Hyland, were approved as submitted.

A. Approved, upon the recommendation of the Superintendent, the use of facility by the Morris County Clerk's Office for an appreciation breakfast in the Building #4 Culinary Dining Room from 9:30 a.m. – 11:30 a.m. on Friday, March 18, 2016.

B. Approved, upon the recommendation of the Superintendent, the use of facility by the Denville Seniors for a luncheon in the Building #4 Culinary Dining Room from 12:00 p.m. – 2:00 p.m. on Wednesday, April 20, 2016.

Roll Call Vote – Yes: 5 Mrs. Dawson, Mr. Colasurdo, Mrs. Dougherty, Mr. Hyland and Mr. Jinks.
No: 0
Abstain: 0
Motions Carried.

HEARING OF THE PUBLIC- NONE

OLD BUSINESS

- Academic Achievement Award Dinner: June 8, 2016
- Completers Ceremony: June 17, 2016
- Graduation: June 23, 2016

NEW BUSINESS

- Next Board Meeting: March 8, 2016 at 6:30 p.m.

Mrs. Dougherty left the meeting.

SUNSHINE RESOLUTION

The following motion made by Mr. Colasurdo, seconded by Mr. Hyland, was approved as submitted.

WHEREAS, this meeting is duly and properly called for a regular session meeting of this Body and adequate notice has been given as provided for by the "Open Public Meetings Act." and,

WHEREAS, it is now necessary that the Board of Education of the Morris County Vocational School District consider the following matters:

- Admissions Issue Update
- Office of Civil Rights Decision
- BMS Contractor Dispute
- MCVTEA Negotiations Update
- Academy for Environmental Science Collaboration Agreement

which fall within the exceptions as set forth in the "Open Public Meetings Act" and, therefore, are matters which this Body determines should be discussed at a closed meeting. It is anticipated that this closed session will last approximately **25 minutes**.

NOW, THEREFORE, BE IT HEREBY RESOLVED BY THE Board of Education of the Morris County Vocational School District as follows:

That this Body shall at this time recess this meeting and conduct a closed meeting concerning the above referenced matters, which involve exceptions this Body hereby determines are of such a nature that they cannot be discussed at an open meeting and this Body is at this time unable to determine when the matters under discussion can be disclosed to the public. However, this Body will make such a disclosure when circumstances permit.

The meeting was recessed at 6:50 p.m. and reconvened at 7:20 p.m. with the following Board Members present: Mrs. Barbara Dawson, Mr. Lawrence Colasurdo, Mr. John Hyland, and Mr. Roger Jinks. Also present were: Superintendent Scott Moffitt, Business Administrator/Board Secretary Susan Young, and Board Attorney John Mills.

The following motion made by Mr. Hyland, seconded by Mr. Colasurdo, was approved as submitted.

Approved, upon the recommendation of the Superintendent, the attached Collaboration Agreement for the Academy for Environmental Science between Morris County Vocational School District and Jefferson Township Public Schools for the period July 1, 2016 through June 30, 2021.

Roll Call Vote – Yes: 3 Mr. Colasurdo, Mr. Hyland and Mr. Jinks.
No: 0
Abstain: 0
Recused: 1 Mrs. Dawson
Motion Carried.

ADJOURNMENT

Motion made by Mr. Colasurdo, seconded by Mr. Hyland, to adjourn the meeting at 7:22 p.m.

All present voted yes – Motion carried.

Respectfully submitted,


Susan Young, Business Administrator/Board Secretary