

MORRIS COUNTY VOCATIONAL SCHOOL DISTRICT  
BOARD OF EDUCATION

**May 10, 2016**

A regular meeting of the Morris County Vocational School District held on May 10, 2016 at the Morris County School of Technology, 400 East Main Street, Denville, New Jersey was called to order by President Barbara Dawson at 6:30 pm. with a salute to the flag.

Presiding Officer President Barbara Dawson read the following statement:

"I hereby announce that adequate notice of this meeting of the Board of Education of the Morris County Vocational School District was given as required by the "Open Public Meetings Act" as follows:

Pursuant to Section 5 of the Open Public Meetings Act adequate written notice was given to the official newspapers the Star Ledger and Daily Record/Morristown Newspapers, Inc. by fax on November 3, 2015 and a copy of the notice was posted on the bulletin board in the Morris County School of Technology, Denville, New Jersey by the Secretary of this Board and a copy of the notice was likewise filed in the Secretary's Office and a copy sent to the Clerk of the Board of Chosen Freeholders of Morris County and the Clerk of the Township of Denville at the same time. Copies of this notice were mailed, by certified mail to all persons who have requested it, and the Secretary of this Board shall incorporate into the minutes of this meeting a copy of the notice as above set forth."

**ROLL CALL**

The following Board Members were present at roll call: President Barbara Dawson, Vice President Lawrence Colasurdo, and Mrs. Mary Dougherty.

Also present were: Superintendent Scott Moffitt, Business Administrator/Board Secretary Susan Young and Board Attorney John Mills.

**CORRESPONDENCE – NONE**

**SUPERINTENDENT'S REPORT-**

**Reports:**

- Morris County School Boards Association - Dr. Karen Cortellino, MCSBA President described activities of MCSBA and encouraged board participation in their meetings.
- PARCC Participation Rates described by Scott Moffitt as improving to 93% in the current year from 88% in the prior year. A corrective action plan is required by the state for participation rates under 95%.

**Information Only:**

- Security Drill Log
- Student Incident Report

**COMMITTEE PROGRAMS – NONE**

**HEARING OF THE PUBLIC - NONE**

## **SUNSHINE RESOLUTION**

The following motion made by Mrs. Dougherty seconded by Mr. Colasurdo was approved as submitted.

WHEREAS, this meeting is duly and properly called for a regular session meeting of this Body and adequate notice has been given as provided for by the "Open Public Meetings Act;" and,

WHEREAS, it is now necessary that the Board of Education of the Morris County Vocational School District consider the following matters:

- Staff Rehires for 2016-2017
- Personnel Issues
- MCVTEA Contract

which fall within the exceptions as set forth in the "Open Public Meetings Act" and therefore are matters which this Body determines should be discussed at a closed meeting. It is anticipated that this closed session will last approximately **20 minutes** and that action will be taken upon recessing to open session.

NOW, THEREFORE, BE IT HEREBY RESOLVED by the Board of Education of the Morris County Vocational School District as follows:

That this Body shall at this time recess this meeting and conduct a closed meeting concerning the above referenced matters, which involve exceptions this Body hereby determines are of such a nature that they cannot be discussed at an open meeting and this Body is at this time unable to determine when the matters under discussion can be disclosed to the public. However, this Body will make such a disclosure when circumstances permit.

The meeting was recessed at 6:48 pm and reconvened at 7:08 pm with the following Board Members present: Mrs. Dawson, Mr. Colasurdo, and Mrs. Dougherty. Also present were: Superintendent Scott Moffitt, Business Administrator/Board Secretary Susan Young and Board Attorney John Mills.

## **MINUTES**

The following motion made by Mr. Colasurdo, seconded by Mrs. Dougherty was approved as submitted.

Approved, the minutes of the Regular Meeting of the Board of Education of April 12, 2016 as submitted.

Roll Call Vote – Yes: 2 Mrs. Dawson and Mr. Colasurdo  
No: 0  
Abstain: 1 Mrs. Dougherty  
Motion Carried.

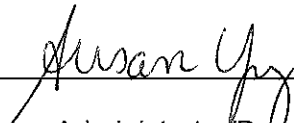
## **BUSINESS ADMINISTRATOR/BOARD SECRETARY'S REPORT and TREASURER'S REPORT**

The following motions made by Mr. Colasurdo, seconded by Mrs. Dougherty were approved as submitted.

Approved, the Report of the Business Administrator/Board Secretary submitted pursuant to 18A:17-9 for the period ending and investments made during the month of March 2016. Further, pursuant to N.J.A.C. 6A:23A-16.10(c) 4 the Board of Education certifies that as of March 31, 2016, after review of the Secretary's monthly financial report (appropriate section) and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10

and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Pursuant to N.J.A.C. 6A:23A-16.10(c)3, I certify that as of March 31, 2016 no budgetary line item account has been over expended in violation of N.J. A. C. 6A:23A-16.10.

  
\_\_\_\_\_  
Business Administrator/Board Secretary

5-10-16  
\_\_\_\_\_  
Date

Approved, the Report of the Treasurer submitted pursuant to N.J.S.A. 18A:17-36 for the period ending March 31, 2016.

Roll Call Vote – Yes: 3 Mrs. Dawson, Mr. Colasurdo and Mrs. Dougherty  
No: 0  
Abstain: 0  
Motion Carried.

**FINANCE**

The following motions made by Mr. Colasurdo, seconded by Mrs. Dougherty were approved as submitted.

- A. Approved, upon the recommendation of the Superintendent, the payment of bills as attached.
- B. Approved, upon the recommendation of the Superintendent, the following amendments to the 2015/2016 Current Expense anticipated revenue budget statement and the corresponding appropriations budget for Funds 11, 12, 13, 20, 30, 60, 61, 62, 63, 66 and 67 as per listing attached.
- C. Approved, upon the recommendation of the Superintendent, the attached list of travel and related costs which are educationally necessary, fiscally prudent, in compliance with state travel reimbursement guidelines, are related to and within the scope of the employee's current responsibilities and promote the delivery of instruction or further the efficient operation of the school district.
- D. Rescinded, upon the recommendation of the Superintendent, the motion of April 12, 2016 to accept the donation of a 2000 Subaru Forester from Lisa Saladino, Kinnelon, New Jersey, with an estimated value of \$1,200.00 for use in the auto programs.
- E. Accepted, upon the recommendation of the Superintendent, a donation of miscellaneous items from the Academy for Visual and Performing Arts Educational Foundation with a value of \$5,283.73 for use in the VPA Multimedia Academy, with a letter of appreciation to the donor.
- F. Approved, upon the recommendation of the Superintendent, the attached list of tuition rates for the Adult Continuing Education part-time courses for the 2016-2017 school year.
- G. Approved, upon the recommendation of the Superintendent, in accordance with N.J.A.C. 6A:23A-5.2, the increase of the professional legal services budget for the 2015-2016 school year from \$65,000.00 to \$180,000.00.
- H. Approved, upon the recommendation of the Superintendent, the attached School Physician Agreement between Atlantic Health Services Hospital Corporation and Morris County Vocational School District for the period July 1, 2016 through June 30, 2017.

- I. Approved, upon the recommendation of the Superintendent, the attached Athletic Trainer Agreement between Atlantic Health Services Hospital Corporation and Morris County Vocational School District for the 2016-2017 school year.
- J. Approved, upon the recommendation of the Superintendent, the acceptance of FY16 Perkins Postsecondary Grant funds in the amount of \$127,478.00
- K. Approved, upon the recommendation of the Superintendent, the submission of a budget amendment for FY16 Perkins Secondary Grant to reallocate \$7,800.00 in order to properly expend funds.
- L. Approved, upon the recommendation of the Superintendent, the appointment of the following VPA guest artists as adjudicators for the 2015-2016 school year:

<u>Name</u>	<u>Department</u>	<u>Rate</u>	<u># Days</u>
Scott Tyler	Theater	\$275.00 per day	2
Joseph Castelli	Multimedia	\$275.00 per day	2
Tammy Klinck	Dance	\$275.00 per day	2
Alex Biegelson	Dance	\$275.00 per day	2

- M. Approved, upon the recommendation of the Superintendent, in accordance with N.J.S.A. 18A:18A-4 et seq., the award of the competitive contract to provide school financial software integrated with human resources and payroll software systems to Computer Solutions, Inc. as recommended and supported by the attached report and management agreement.
- N. **Official Newspaper**  
Designated, upon the recommendation of the Superintendent, the Star Ledger as the official legal newspaper of the Board of Education and designate the Daily Record as the second newspaper for open public meetings law/sunshine notices for 2016-2017.

- O. **Official Depository**  
Designated, upon the recommendation of the Superintendent, the Provident Bank as the official depository for 2016-2017 for the following accounts:

3 Signatures Required: President, Vice President, Secretary or Treasurer  
General Account

2 Signatures Required: Secretary, Superintendent or Treasurer  
Payroll and Payroll Agency, Student Activities, Tuition, and Supermarkets Class Accounts  
Scholarship Savings Accounts: Butler Rotary Club, Ginty, LPN Recognition Award, Catapano, Goldblatt, Morris County Beauty Culture and Wyatt  
SUI Account, 12 Month Pay Option Account, Flex Spending Account, Financial Aid Account

- P. **Petty Cash Funds**  
Approved, upon the recommendation of the Superintendent, the petty cash funds for the 2016-2017 school year as listed below:

<u>Fund</u>	<u>Amount</u>
Petty Cash	\$600.00
Business Office Cash Box	\$300.00
Adult Ed Cash Box	\$100.00
Cosmetology 2	\$50.00
Culinary	\$40.00
Cosmetology I	\$25.00
Supermarkets	\$20.00

**Q. Wire Transfers**

Approved, upon the recommendation of the Superintendent, that the Morris County Vocational School District Board of Education authorize the wire transfer money for the 2016-2017 school year between the following accounts with authorized signatures as listed below:

<u>Account</u>	<u>Wire Transfer</u>	<u>Authorized Signature</u>
Provident Payroll Agency Account	Horizon Wells Fargo 1339 Chestnut Street Philadelphia, PA 19107 ABA # 121000248 To further Credit BCBSNJ 3 Penn Plaza East Newark, NJ 07105-2200 ACCT # 20162-000383-14	Business Administrator Superintendent
Provident Payroll Agency Account	Visions Federal Credit Union 24 McKinley Ave Endicott, NY 13760 ABA# 221375378 ACCT # 221375378	Business Administrator Superintendent

**R. Public Agency Compliance Officer**

Designated, upon the recommendation of the Superintendent, Susan Young to serve as a Public Agency Compliance Officer (P.A.C.O.) and to act as liaison for the district in accordance with P.L. 1975 c. 127 (N.J.A.C.17:27) for the 2016-2017 school year.

**S. Purchasing Agent**

Appointed, upon the recommendation of the Superintendent, the Business Administrator/Board Secretary as the Qualified Purchasing Agent for the Morris County Vocational School District for the 2016-2017 school year, and to set the bid threshold amount of \$40,000.00 for the board of education, and to authorize the Business Administrator/Board Secretary to award contracts, in full accordance with N.J.S.A. 18A:18A-3(a), for those purchases that do not exceed the established bid threshold amount.

**T. Award of Purchases, Contracts or Agreements**

Approved, upon the recommendation of the Superintendent, and in accordance with Title 18A:18A-37c, the authorization of the Business Administrator to award contracts for the 2016-2017 school year that are in the aggregate less than 15 percent of the bid threshold without soliciting competitive quotes.

**U. Authorization of Procurement of Goods/Services through State Contracts for 2016-2017 School Year**

Approved, upon the recommendation of the Superintendent, the following resolution:

WHEREAS Title 18A:18A-10 provides that, "A Board of Education, without advertising for bids, or after having rejected all bids obtained pursuant to advertising therefore, by resolution may purchase any goods or services pursuant to a contract or contracts for such goods or services entered into on behalf of the state by the Division of Purchase and Property, and

WHEREAS, the Morris County Vocational School District has the need, on a timely basis, to procure goods and services utilizing State Contracts, and

WHEREAS, the Morris County Vocational School District desires to authorize its purchasing agent

for the 2016-2017 school year to make any and all purchases necessary to meet the needs of the school district throughout the school year,

NOW THEREFORE BE IT RESOLVED that the Morris County Vocational School District Board of Education does hereby authorize the district purchasing agent to make purchases of goods and services entered into on behalf of the State by the Division of Purchase and Property utilizing various vendors as listed below:

Vendor	Commodity	Contract #	Expiration
Mohawk Resources	Vehicle Lifts & Equipment	80129	6/14/2016
Lawson Products	Parts & Repairs for Lawn & Grounds Equipment	76910	6/28/2016
Mary Pomerantz	Advertising Media and Placement Services for Recruitment	84646	7/31/2016
Krueger	Furniture – Unassembled/Unfinished	85297	10/31/2016
Krueger	Keyboard Trays & Acoustical Privacy Panels	86311	10/31/2016
DFFLM	Vehicles, Cargo Vans, Class 1/2/3 Regular Extended	88211	12/1/2016
GovDeals	Auctioneering Services: Internet Auctions to Sell Surplus	83453	1/28/2017
Lawson Products	Parts & Repair for Road Maintenance Equipment	85850	1/29/2017
Grainger	Industrial/MRO Supplies & Equip	79875	2/28/2017
MSC	Industrial Supplies & Equip	79874	2/28/2017
W.B. Mason	Library Supplies, School Supplies & Teaching Aids	80975	2/28/2017
Dell	Naspo Valuepoint Computer	89967	3/31/2017
H.P.	Naspo Valuepoint Computer	40116	3/31/2017
Cisco	Naspo Valuepoint Computer	89966	3/31/2017
Tele Measurements	Video Teleconferencing Equipment & Services	81123	3/31/2017
Krueger	Furniture: Office, Lounge	81720	7/31/2017
Steelcase	Furniture: Office, Lounge	81639	7/31/2017
W.B. Mason	Office Supplies & Recycled Copy Paper Statewide	88839	5/6/2018
Dell	Data Communications Equipment	88796	5/31/2019
H.P.	Data Communications Equipment	88130	5/31/2019
Cisco	Data Communications Equipment	87720	5/31/2019
Dell	Software License & Related Services	89850	6/30/2020

**V. Authorization of Procurement of Goods/Services through Joint Purchasing Agreements for 2016-2017 School Year**

Approved, upon the recommendation of the Superintendent, the following resolution:

WHEREAS Title 18A:18A-11 provides that the Boards of Education of two or more districts may provide jointly by agreement for the provision and performance of goods and services for their respective districts, or one or more boards of education may provide for such provision or performance of goods or services by joint agreement with the governing body of any municipality or county, and

WHEREAS, the Morris County Vocational School District has the need, on a timely basis, to procure goods and services utilizing Joint Purchasing Agreements, and

WHEREAS, the Morris County Vocational School District desires to authorize its purchasing agent for the 2016-2017 school year to make any and all purchases necessary to meet the needs of the school district throughout the school year,

NOW THEREFORE BE IT RESOLVED that the Morris County Vocational School District Board of Education does hereby authorize the district purchasing agent to make purchases of goods and services utilizing joint purchasing agreements.

**W. Professional Services**

Approved, upon the recommendation of the Superintendent, the following resolution:

WHEREAS, there exists a need for the retention of an Auditor,

WHEREAS, funds are available for this purpose, and

WHEREAS, contracts for "Professional Services" under Local Public Contracts Law (N.J.S.A. 18A:18A 5) require an award by the Board of Education by resolution at a public meeting.

WHEREAS the Board of Education has received, reviewed and evaluated the attached external peer/quality report;

The President and Secretary are hereby authorized and directed to execute an agreement with:

Nisivoccia & Company to serve as Auditor for the Board of Education for the 2016-2017 school year at a fee not to exceed \$44,500.00. (*Auditor for 2015-2016: Nisivoccia & Company; \$500.00 increase from 2015-2016.*)

This contract is awarded without competitive bidding as a "Professional Service" under the provisions of the Local Contracts Law because:

The Auditors are considered as a "Professional Service" and bids are not required pursuant to N.J.S.A.18A:18A-5.

**X. Professional Services**

Approved, upon the recommendation of the Superintendent, the following resolution:

WHEREAS, there exists a need for the retention of Counsel and Labor Relations, Construction and Special Education Counsel and

WHEREAS, funds are available for these purposes, and

WHEREAS, contracts for "Professional Services" under Local Public Contracts Law (N.J.S.A.18A:18A 5) require an award by the Board of Education by resolution at a public meeting.

The President and Secretary are hereby authorized and directed to execute an agreement with:

A. John M. Mills, III of Mills & Mills to serve as Counsel to the Board of Education for the 2016-2017 school year at \$140.00 per hour and \$300.00 per Board of Education Meeting. (*Attorney for 2015-2016: John M. Mills, III of Mills & Mills; \$0 per hour rate increase from 2015-2016.*)

B. Schwartz Simon Edelstein & Celso LLC to serve as Labor Relations, Construction and Special Education Counsel for the Board of Education for the 2016-2017 school year at \$165.00 per hour for attorneys and \$100.00 per hour for law clerks and paralegals. (*Labor and Relation, Construction and Special Education Counsel for 2015-2016: Schwartz Simon Edelstein & Celso LLC; \$0 per hour rate increase for attorneys, law clerks and paralegals from 2015-2016.*)

These contracts are awarded without competitive bidding as a "Professional Service" under the provisions of the Local Contracts Law because:

The legal services of Counsel are considered as a "Professional Service" under the provisions of the Local Public Contracts Law because such services are of such qualitative nature as will not reasonably permit the drawing of specifications or the receipt of competitive bids.

The services of a Labor Relations, Construction and Special Education Counsel are considered as a "Professional Service" under the provisions of the Local Public Contracts Law because such services are of such qualitative nature as will not reasonably permit the drawing of specifications or the receipt of competitive bids.

**Y. Architect of Record**

Approved, upon the recommendation of the Superintendent, USA Architects Planners + Interior Designers as the Architect of Record for the 2016-2017 school year as per attached rate schedule.

**Z. Tax Payment Schedule**

Approved, upon the recommendation of the Superintendent, the tax payment schedule for the 2016-2017 school year as per attached.

**AA. Chart of Accounts**

Approved, upon the recommendation of the Superintendent, the Chart of Accounts for the 2016-2017 school year as per attached.

**BB. Flexible Spending Account**

Approved, upon the recommendation of the Superintendent, the Flexible Spending Account (FSA) administered through Horizon BCBSNJ for the 2016-2017 school year as follows:

	<u>Minimum</u>	<u>Maximum</u>
Unreimbursed Medical Expenses	\$250.00	\$2,550.00
Dependent Care	\$500.00	\$5,000.00

**CC. Dental Plan**

Approved, upon the recommendation of the Superintendent, the two year renewal of the dental plan with Delta Dental for the period July 1, 2016 through June 30, 2018 at a super composite rate of \$98.17 per month (6% decrease from 2015-2016 with a two-year rate lock).

**DD. Health Benefits Broker**

Approved, upon the recommendation of the Superintendent, the appointment of Frenkel Benefits, LLC as Health Benefits Broker of Record for the 2016-2017 school year.

**EE. Dental Benefits Broker**

Approved, upon the recommendation of the Superintendent, the appointment of Brown & Brown Metro, Inc. as Dental Benefits Broker of Record for the 2016-2017 school year. (This is the second year of a two-year renewal option.)

**FF. Tax Shelter Annuities**

Approved, upon the recommendation of the Superintendent, the following 403(b) tax shelter annuity companies for the 2015-2016 school year:

VALIC Financial Advisors, Inc.  
AXA Equitable  
Lincoln Financial Advisors Corp



MetLife Resources  
Primerica Financial Services

**GG. Long Term Disability Plan**

Approved, upon the recommendation of the Superintendent, the extension of the long term disability plan (Policy # 603278 001) for Administrators and Non-Represented Employees with Unum at the current rates through June 30, 2016.

**HH.** Approved, upon the recommendation of the Superintendent, the following resolution:

WHEREAS, the Morris County Vocational School District, in the County of Morris, New Jersey, (the "Board"), desires to proceed with an "other capital project," generally consisting of the installation of a new lay-in acoustical ceiling and miscellaneous improvements to the Law and Public Safety Classroom at the School of Technology; and

WHEREAS, the Board now seeks to take steps in order to proceed with the project and comply with N.J.A.C. 6A:26-5.2 and 5.3 and related sections of the code; and

WHEREAS, the New Jersey Department of Education reviews and approves other capital outlay projects.

WHEREAS, the District is NOT seeking ROD Grant Funding or Debt Service Aid. ROD Grant Funding and Debt Service Aid are NOT available for this project and as required by NJDOE, this statement shall be included within the resolution.

NOW THEREFORE, BE IT RESOLVED, that the Morris County Vocational School District Board of Education does hereby authorize and direct the architectural firm of USA Planners + Interior Designers and the School Business Administrator, as applicable, to prepare the Department of Education Submission Package in connection with the project.

That the Architect and the School Business Administrator, as applicable, are hereby authorized to prepare an amendment to the district's Long Range Facility Plan in connection with the project.

That the Architect, the School Business Administrator, Bond Counsel, and Board Attorney, as applicable, are hereby authorized to undertake all related actions necessary in connection with the project.

BE IT FURTHER RESOLVED, that the Morris County Vocational School District Board of Education authorizes the submission of the project to the New Jersey Department of Education for consideration and approval.

Roll Call Vote – Yes: 3 Mrs. Dawson, Mr. Colasurdo and Mrs. Dougherty  
No: 0  
Abstain: 0  
Motion Carried.

**CURRICULUM, INSTRUCTION, PROGRAMS, STUDENTS**

The following motions made by Mrs. Dougherty, seconded by Mr. Colasurdo were approved as submitted.

**A.** Approved, upon the recommendation of the Superintendent, the senior internships for the 2016-2017 school year as per the attached list.

- B.** Approved, upon the recommendation of the Superintendent, the attached list of field trips for the 2015-2016 school year.
- C.** Approved, upon the recommendation of the Superintendent, a field trip for the girls Varsity and Junior Varsity soccer teams to Camp Echo Lake in Warrensburg, New York, on August 21-24, 2016, pending availability of sufficient funds and contract approval.
- D.** Approved, upon the recommendation of the Superintendent, the designation of the Red Cross Club as a Category 1 club (year of inception completed 2015-2016).

Roll Call Vote – Yes: 3 Mrs. Dawson, Mr. Colasurdo and Mrs. Dougherty  
No: 0  
Abstain: 0  
Motion Carried.

## **PERSONNEL**

The following motions made by Mrs. Dougherty, seconded by Mr. Colasurdo, were approved as submitted.

- A.** Approved, upon the recommendation of the Superintendent, the reappointment of staff for the 2016-2017 school year as listed on the attached roster.
- B.** Approved, upon the recommendation of the Superintendent, the transfer of Regina McNeill from Teacher of Culinary Arts to Teacher of Food Services effective September 1, 2016 through June 30, 2017.
- C.** Approved, upon the recommendation of the Superintendent, the reappointment of Kristin Denny as a School Counselor to fulfill a leave of absence for the period September 1, 2016 through December 31, 2016.
- D.** Accepted the resignation of Christopher Tappen, Assistant Supervisor of Buildings and Grounds, effective May 25, 2016.
- E.** Accepted the resignation of Amanda Montani, School Psychologist, effective June 24, 2016.
- F.** Approved, upon the recommendation of the Superintendent, a leave of absence for Danah Younce, Special Education Teacher, under the Federal Family Medical Leave Act with an anticipated start date of September 6, 2016 through September 25, 2016 using 14 accumulated sick days, followed by an unpaid leave of absence under the New Jersey Family Medical Leave Act for the period September 26, 2016 through December 18, 2016, followed by an unpaid maternity leave of absence through June 30, 2017.
- G.** Approved, upon the recommendation of the Superintendent, an unpaid leave of absence for Jessica Prentice, Physical Education Teacher, under the New Jersey Family Medical Leave Act for the period September 6, 2016 through November 28, 2016.
- H.** Approved, upon the recommendation of the Superintendent, the attendance of the following individuals at the SkillsUSA National Conference from June 20-26, 2016 in Louisville, Kentucky:

<u>Students</u>	<u>Advisors</u>	<u>Interpreter</u>
Anirudh Bahl	Kevin Conover	Coleen Buckley
Madeline Berzak	Kimberly Delesky	

Aaron Chan  
Claire Donahue  
Jimmy Henriquez  
Alissa Kogan  
Leidy Nizama  
Kush Patel  
Samantha Rosenstein  
Milan Sheth

- I.** Approved, upon the recommendation of the Superintendent, the attendance of the following individuals at the HOSA National Competition from June 21-26, 2016 in Nashville, Tennessee:

<u>Students</u>	<u>Students</u>	<u>Advisor/Chaperones</u>
Sivani Alla	Vidhi Maisuria	Gayle Adler
Akhila P Archakam	Jaimie Mayor	Wen-Ing Pien
Stephanie Bajek	Steven Munoz	Daniel Riccio
Christa George	Vidisha Naini	
Adrianna Hohil	Leha Nayini	
Rachel Israel	Sumaarg Pandya	
Shubha Kapuganti	Sruthi Sathya	
Rishi Konkesa	Chintan Thakore	
Akhil Koppiseti	Timothy Uhrig	
Muralimadhav Kovvur	Justice Victoriano	
Catherine Leckie	Tracy Vu	
Raelynn Li	Emily Walsh	

- J.** Approved, upon the recommendation of the Superintendent, the appointment of the following individuals as Achievement Coaches for the period May 11, 2016 through November 30, 2016, with funding being provided by the FY16 New Jersey Achievement Coaches Grant:

Lisa Adams  
Kerry Eberhardt  
Katherine Ilardi  
Scott Malagold  
Melissa Sevola

- K.** Approved, upon the recommendation of the Superintendent, the attached revised job description for Education and Learning Instructional Aide.
- L.** Approved, upon the recommendation of the Superintendent, the appointment of the following individuals to chaperone the cosmetology state board practice exam on May 21, 2016:

Dana Dandino  
Tina Giraldi  
Patrice O'Keefe

- M.** Approved, upon the recommendation of the Superintendent, the appointment of Jill Tonzola to revise the Veterinary Assistant curriculum at the rate of \$33.00 per hour for a maximum of 37.5 hours effective May 11, 2016, with final approved product due by June 1, 2016.

**N. Board Secretary**

Approved, upon the recommendation of the Superintendent, the appointment of Susan Young as Board Secretary for the 2016-2017 school year.

**O. Affirmative Action Officer**

Approved, upon the recommendation of the Superintendent, the appointment of the Director of Student Personnel Services and Special Education and the Grants Program Manager as Affirmative Action Officers for the 2016-2017 school year.

**P. 504 Compliance Officer**

Approved, upon the recommendation of the Superintendent, the appointment of Director of Student Personnel Services and Special Education as 504 Compliance Officer for the 2016-2017 school year.

**Q. Title IX Officer**

Approved, upon the recommendation of the Superintendent, the appointment of Director of Student Personnel Services and Special Education as Title IX Officer for the 2016-2017 school year.

**R. Custodian of School Records**

Approved, upon the recommendation of the Superintendent, the appointment of the Business Administrator/Board Secretary as the Records Custodian in accordance with the State of New Jersey Open Public Records Act (P.L. 2001,c.404,N.J.S.A. 47:1A-l et seq.) for the 2016-2017 school year.

**S. Asbestos Management Officer**

Approved, upon the recommendation of the Superintendent, the appointment of the Supervisor of Buildings and Grounds as the Asbestos Management Officer for the district for the 2016-2017 school year.

**T. Indoor Air Quality Officer**

Approved, upon the recommendation of the Superintendent, the appointment of the Supervisor of Buildings and Grounds as the Indoor Air Quality Officer for the district for the 2016-2017 school year.

**U. Integrated Pest Management Officer**

Approved, upon the recommendation of the Superintendent, the appointment of the Supervisor of Buildings and Grounds as the Integrated Pest Management Officer for the district for the 2016-2017 school year.

**V. Right to Know Officer**

Approved, upon the recommendation of the Superintendent, the appointment of the Supervisor of Buildings and Grounds as the Right to Know Officer for the district for the 2016-2017 school year.

**W. AHERA Coordinator**

Approved, upon the recommendation of the Superintendent, the appointment of the Supervisor of Buildings and Grounds as the AHERA Coordinator for the district for the 2016-2017 school year.

**X. Chemical Hygiene Officer**

Approved, upon the recommendation of the Superintendent, the appointment of the Supervisor of Science, Technology, Engineering and Mathematics as the Chemical Hygiene Officer for the 2016-2017 school year.

**Y. Anti-Bullying Specialist**

Approved, upon the recommendation of the Superintendent, the appointment of Robin Ravotto as the Anti-Bullying Specialist for the 2016-2017 school year.

**Z. Anti-Bullying Coordinator**

Approved, upon the recommendation of the Superintendent, the appointment of Athena Borzeka as the Anti-Bullying Coordinator for the 2016-2017 school year.

- AA.** Approved, upon the recommendation of the Superintendent and the Negotiations Committee of the Board, the contractual agreement between the Morris County Vocational-Technical Education Association and the Morris County Vocational School District Board of Education for the period July 1, 2015 through June 30, 2018.
- BB.** Approved, upon the recommendation of the Superintendent, the addition of the title "Education and Learning Instructional Aide" to the MCVTEA's bargaining unit in accordance with Article I:A (Recognition of the Association) of the contractual agreement between the Morris County Vocational-Technical Education Association and the Morris County Vocational School District Board of Education.

Roll Call Vote – Yes: 3 Mrs. Dawson, Mr. Colasurdo and Mrs. Dougherty  
No: 0  
Abstain: 0  
Motion Carried.

## **15. FACILITIES**

The following motion made by Mrs. Dougherty, seconded by Mr. Colasurdo, was approved as submitted.

- A.** Approved, upon the recommendation of the Superintendent, the use of the facility by the American Welding Society, New Jersey Section, for a Boy Scout merit badge workshop in the welding classroom and welding shop from 8:30 a.m. – 2:30 p.m. on Saturday, May 21, 2016 (pending the receipt of a certificate of insurance).

Roll Call Vote – Yes: 3 Mrs. Dawson, Mr. Colasurdo and Mrs. Dougherty  
No: 0  
Abstain: 0  
Motion Carried.

## **HEARING OF THE PUBLIC- NONE**

## **OLD BUSINESS-**

- Sports Banquet: May 25, 2016, 6:00 p.m., Zeris Inn  
Attending: Larry Colasurdo, Mary Dougherty, John Hyland
- Academic Achievement Award Dinner: June 8, 2016 at 6:00 p.m., Hanover Marriott Attending:  
Barbara Dawson, Larry Colasurdo, John Hyland, Roger Jinks
- Completer Ceremony: June 17, 2016 at 8:30 a.m. and 1:00 p.m.  
Attending: Barbara Dawson (A.M.); Larry Colasurdo (P.M.)
- Graduation: June 23, 2016, 3:00 p.m., Mennen Arena  
Attending: Barbara Dawson, Larry Colasurdo, Mary Dougherty, Roger Jinks

## **NEW BUSINESS**

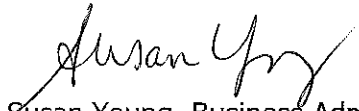
- Next Board Meeting: Tuesday, June 14, 2016 at 6:30 p.m. (Student Awards Ceremony)
- New Jersey School Boards Association Fall Workshop 2016: October 25-27, 2016

## **ADJOURNMENT**

Motion made by Mrs. Dougherty, seconded by Mr. Colasurdo to adjourn the meeting at 7:18 p.m.

All present voted yes – Motion carried.

Respectfully submitted,

A handwritten signature in cursive script that reads "Susan Young". The signature is written in black ink and is positioned above the printed name.

Susan Young, Business Administrator/Board Secretary