

**MORRIS COUNTY VOCATIONAL SCHOOL DISTRICT
BOARD OF EDUCATION**

REGULAR MEETING AGENDA

DATE: TUESDAY, July 18, 2023

TIME: 7:30 A.M.

Time: _____

I. CALL TO ORDER

II. SALUTE TO THE FLAG

III. STATEMENT BY PRESIDING OFFICER

“I hereby announce that adequate notice of this meeting of the Board of Education of the Morris County Vocational School District was given as required by the “Open Public Meetings Act” as follows:

Pursuant to Section 5 of the Open Public Meetings Act, adequate written notice was given to the official newspapers, the Star Ledger and Daily Record, by email on November 2, 2022 and a copy of the notice was posted on the bulletin board in the Morris County School of Technology, Denville, New Jersey by the Secretary of this Board and a copy of the notice was likewise filed in the Secretary’s Office and a copy sent to the Clerk of the Board of County Commissioners of Morris County and the Clerk of the Township of Denville at the same time. Copies of this notice were mailed, by certified mail to all persons who have requested it, and the Secretary of this Board shall incorporate into the minutes of this meeting a copy of the notice as above set forth.”

IV. APPOINTMENT OF TRUSTEE

Appoint Mr. Ray Menard as a Trustee to the Morris County Vocational School District Board of Education and administer the oath of office.

V. ROLL CALL

Board of Education: _____ Mrs. Barbara Dawson
_____ Mr. John Hyland
_____ Mr. Ray Menard
_____ Mrs. Hanna Roth Starr
_____ Dr. Nancy Gartenberg

Superintendent: _____ Mr. Scott Moffitt
Attorney for the Board of Education: _____ Mr. John Mills
Business Administrator/Board Secretary: _____ Mr. Michael Davison
Student Representative: _____ Mr. Ashwin Vaithiyalingam

Press: _____

Visitors: _____

VI. CORRESPONDENCE

- Ray Menard Trustee Appointment (Attachment #1)

John Krickus, Commissioner Director
Morris County Board of County
Commissioners

VII. SUPERINTENDENT'S REPORT

Information Only:

- Security and Fire Drill Logs and Student Incident Reports (Attachment #2)

VIII. COMMITTEE PROGRAMS

IX. HEARING OF THE PUBLIC (related to agenda items only)

X. MINUTES

1. Motion to approve the minutes of the Regular Session Meeting of the Board of Education of June 13, 2023 as submitted. (Attachment #3)
2. Motion to approve the minutes of the Closed Session Meeting of the Board of Education of June 13, 2023 as submitted. (Attachment #4)

Motion by: _____ **Seconded by:** _____ **Roll Call:** _____

XI. BUSINESS ADMINISTRATOR/BOARD SECRETARY'S REPORT AND TREASURER'S REPORT

1. Motion to approve the Report of the Business Administrator/Board Secretary submitted pursuant to 18A:17-9 for the period ending and investments made during the month of May 2023. Further, pursuant to N.J.A.C. 6A:23A-16.10(c)4 the Board of Education certifies that as of May 31, 2023, after review of the Secretary's monthly financial report (appropriate section) and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. (Attachment #5)

Pursuant to N.J.A.C. 6A:23A-16.10(c)3, I certify that as of May 31, 2023 no budgetary line item account has been over expended in violation of N.J.A.C. 6A:23A-16.10.

Business Administrator/Board Secretary

Date

2. Motion to approve the Report of the Treasurer submitted pursuant to N.J.S.A. 18A:17-36 for the period ending May 31, 2023. (Attachment #6)

Motion by: _____ **Seconded by:** _____ **Roll Call:** _____

XII. FINANCE

The following Resolutions have been recommended by the Superintendent of Schools to the Board of Education for approval:

1. Motion to approve the payment of bills as attached. (Attachment #7)
2. Motion to approve and authorize the Board Secretary to pay urgent and unforeseen bills and meet financial obligations for July 19, 2023 through the next Morris County Vocational School District Board of Education meeting.
3. Motion to approve the following amendments to the 2022/2023 Current Expense anticipated revenue budget statement and the corresponding appropriations budget for Funds 11, 12, 13, 20, 30, 62, 63 and 66 as per listing attached. (Attachment #8)
4. Motion to approve the attached list of travel and related costs which are educationally necessary, fiscally prudent, in compliance with state travel reimbursement guidelines, are related to and within the scope of the employee's current responsibilities and promote the delivery of instruction or further the efficient operation of the school district. (Attachment #9)
5. Motion to confirm and approve the attached Morris/Sussex/Warren Vendor Training Agreement between the County of Morris and the Morris County Vocational School District to implement Workforce Development programs for the New Jersey Department of Labor and Workforce Development effective July 1, 2023 through June 30, 2024. (Attachment #10)
6. Motion to approve the fee for the Timekeeper at \$35.00 per game for the 2023-2024 school year.
7. Motion to approve the attached assignors fee schedule for the 2023-2024 school year. (Attachment #11)
8. Motion to approve the attached officials fee schedule for the 2023-2024 school year. (Attachment #12)
9. Motion to affirm the attached Agreement between the Morris County Vocational School District and the Township of Denville for School Resource Officer services for the 2023-2024 school year (2.25% increase from 2022-2023). (Attachment #13)
10. Motion to approve the attached Second Amendment to the Agreement between Fairleigh Dickinson University and the Morris County Vocational School District entered into on June 19, 2019 to participate in educational opportunities for MCVSD students for the period ending June 30, 2025. (Attachment #14)
11. Motion to approve the attached Dual Credit Program Articulation Agreement between Centenary University and the Morris County Vocational School District to improve educational opportunities available to MCVSD students for the period August 17, 2023 through June 30, 2024. (Attachment #15)

12. Motion to approve the submission of the FY24 IDEA Grant application in the amount of \$285,513.00 for the period of July 1, 2023 to June 30, 2024.
13. Motion to approve the submission of the FY24 Perkins Secondary Grant application as a member of a Consortium with Morris Hills Regional School District and Randolph Township Public School in the updated amount of \$469,885.00 (\$435,170.00 allocated for MCVSD, \$32,580.00 allocated for MHRSD, and \$2,135.00 allocated for RTPS) for the period of July 1, 2023 to June 30, 2024.
14. Motion to accept grant funding for FY24 Consolidated Adult Basic Skills and Integrated English Literacy and Civics Education Grant Program in the amount of \$812,365.00 to be shared as allocated between Morris, Sussex, and Warren Counties.
15. Motion to approve the following resolution:

WHEREAS, the Morris County Vocational School District Board of Education is the owner of one (1) 2012 Thomas GMC 051MS 24 Passenger School Bus which is no longer needed for public use; and

WHEREAS, the Board is desirous of selling said property in an "as is" condition without express or implied warranties; and

WHEREAS, in accordance with N.J.S.A. 18A:18A-45(c), the Board, by resolution, may authorize the sale of property to the United States, the State of New Jersey, another board of education, any body politic, any foreign nation which has diplomatic relations with the United States, or any governmental unit in these United States by private sale without advertising for bids.

NOW THEREFORE BE IT RESOLVED the Morris County Vocational School District Board of Education authorizes the sale of one (1) 2012 Thomas GMC 051MS 24 Passenger School Bus to Washington Township Board of Education, Long Valley, New Jersey in an "as is" condition for the amount of \$1,200.00.

16. Motion to approve the following resolution:

WHEREAS, on June 2, 2023, the Educational Services Commission of Morris County ("ESC"), on behalf of the Morris County Vocational School District ("District") held a public bid opening for Athletic Trip Transportation Services for the 2023-2024 School Year; and

WHEREAS, ESC received no bids at the public bid opening; and

WHEREAS, on June 15, 2023, ESC held a second public bid opening for Athletic Trip Transportation Services for the 2023-2024 School Year and received no bids at the public bid opening; and

WHEREAS, NJSA 18A:18A-5 permits a board of education to negotiate a contract when the board has, on at least two occasions, advertised for the receipt of bids and has not received any responsive bids in response thereto.

NOW, THEREFORE, BE IT RESOLVED, that in accordance with the provisions of NJSA 18A:18A-5, the District authorizes the Administration to negotiate a contract for Athletic Trip Transportation Services for the 2023-2024 School Year for District approval.

Motion by: _____ **Seconded by:** _____ **Roll Call:** _____

XIII. CURRICULUM, INSTRUCTION, PROGRAMS, STUDENTS

The following Resolutions have been recommended by the Superintendent of Schools to the Board of Education for approval:

1. Motion to approve the senior Work-Based Learning Experiences for the 2023-2024 school year as per the attached list. (Attachment #16)
2. Motion to approve the following resolution:

WHEREAS, the Morris County Vocational School District Board of Education received the Harassment, Intimidation and Bullying Report of the Superintendent dated June 13, 2023;

WHEREAS, the parties involved in the case(s) reported were notified of the results of the investigation, Superintendent's decision and the rights of those parties to request a hearing before the Board of Education; and

WHEREAS, no requests for a hearing before the Board of Education have been received; and

WHEREAS, the Anti-Bullying Bill of Rights provides the Board of Education the opportunity to affirm, modify or reject the Superintendent's decisions on reported cases of Harassment, Intimidation and Bullying;

NOW, THEREFORE, BE IT RESOLVED that the Board of Education **affirms** the Superintendent's decision in the case(s) listed in the HIB Investigation Reports reported to the Board at its regularly-scheduled Board of Education meeting on June 13, 2023. (Attachment #17)

3. Motion to approve the application for the enrollment of the Morris County School of Technology as a member of the New Jersey State Interscholastic Athletic Association to participate in the approved interscholastic athletic program sponsored by the NJSIAA for the 2023-2024 school year. Pursuant to N.J.S.A. 18A:11-3, the Morris County Vocational School District Board of Education adopts as its own policy and agrees to be governed by the Constitution, Bylaws and Rules and Regulations of the NJSIAA.
4. Motion to approve the attached Articulation Agreement between the Morris County Vocational School District Continuing Education Electrical Apprenticeship Program and Sussex County Vocational Technical School Electrical Trades Program. (Attachment #18)
5. Motion to approve the attached Guidance for Virtual or Remote Instruction Plan for the 2023-2024 school year. (Attachment #19)

Motion by: _____ **Seconded by:** _____ **Roll Call:** _____

XIV. PERSONNEL

The following Resolutions have been recommended by the Superintendent of Schools to the Board of Education for approval:

1. Motion to accept the resignation of Keymer Botero, Computer Information Sciences Academy Teacher, effective June 30, 2023.

2. Motion to accept the resignation of Michelle Drexler, Administrative Assistant to the Assistant Superintendent for Curriculum and Instruction, effective July 6, 2023.
3. Motion to rescind the appointment of Jennifer Skomial as a Summer Camp Teacher, Arts and Human Services Week, for the period July 1, 2023 through July 28, 2023.
4. Motion to approve the appointment of Richard Battista as a Teacher of Carpentry at BA+30 Step 10 for the period September 1, 2023 through June 30, 2024, pending successful completion of a criminal history background check and pre-employment physical examination and issuance of a Certificate of Eligibility as a Teacher of Carpentry (endorsement code #2522) by the New Jersey Department of Education.
5. Motion to approve the appointment of Rachel Ciottariello as a Learning Disabilities Teacher Consultant at MA+30 Step 12 to fulfill a leave of absence for the period September 1, 2023 through June 30, 2024, pending successful completion of a criminal history background check and pre-employment physical examination.
6. Motion to approve the appointment of Claire Dillon as an Adult Continuing Education Program Specialist at the annual salary of \$65,000.00 to be prorated for the period July 25, 2023 through June 30, 2024, pending successful completion of a criminal history background check and pre-employment physical examination.
7. Motion to approve the transfer of Samantha Shane from Teacher of English to Teacher for the Academy for Education and Learning at MA+30 Step 7 effective September 1, 2023 through June 30, 2024.
8. Motion to approve the appointment of David McBride as a full-time Permanent Substitute Teacher at the annual salary of \$27,000.00 for the period September 1, 2023 through June 30, 2024.
9. Motion to approve the appointment of Kristen Grawehr as Athletic Event Coordinator for the 2023-2024 school year with a stipend of \$15,000.00.
10. Motion to amend the resolution of September 14, 2021 to approve the appointment of Renee Vollmar as a Secretary in the Principal's Office at Step 4-7 with an anticipated start date of October 1, 2021 through June 30, 2022 (correction to salary guide placement step due to the timing of MCVTEA contract settlement).
11. Motion to approve a correction to salary guide placement step for Renee Vollmar, Secretary, for the 2022-2023 school year to Step 5-8 and for the 2023-2024 school year to Step 6-9 as a result of correction to initial salary guide placement step upon hire.
12. Motion to confirm and approve the appointment of Deirdre Romero as Summer Camp Teacher, Arts and Human Services Week, effective July 1, 2023, through July 28, 2023, for a maximum of 25 hours at her hourly rate, with funding provided by the FY24 Perkins Secondary Grant, pending final funding decision by the NJDOE.

- 13.** Motion to confirm and approve an additional five hours each for the following Summer Camp Teachers at their hourly rate, with funding provided by the FY24 Perkins Secondary Grant, pending final funding decision by the NJDOE:

Jennifer Grana
Alessandro Pizzo
Samantha Shane
Kathleen Whitehead
Jeffry Wierzbicki

- 14.** Motion to approve the appointment of the following faculty members as Summer Enrichment Program Math Instructors for a total of 6 days during the period August 15 – 24, 2023, for 3 hours per day, plus 3 hours planning time for a maximum total of 21 hours each at their hourly rate, with funding provided by ESSER III Grant:

Binah Ezra
Timothy Gordon

- 15.** Motion to approve the appointment of the following faculty members as Math Remediation Instructors for the period October 1, 2023 through June 30, 2024 for a maximum of 2.5 hours per day, 2 days per week for a maximum of 20 weeks at their hourly rate (total hours to be shared between all instructors), with funding provided by ESSER III Grant:

Binah Ezra
Timothy Gordon
Kathleen Harrington
Katherine Ilardi
Shoba Subbuswamy

- 16.** Motion to approve the appointment of Mary Ann George as a Substitute Secretary for the 2023-2024 school year.

- 17.** Motion to confirm and approve the appointment of the following faculty members to attend IEP meetings during the summer from July 1, 2023 through August 29, 2023 for a maximum of two hours each at their hourly rate:

Binah Ezra
Timothy Gordon
Marissa Levis
Lauren Martin
Samantha Shane
Laurie Sisto
Kathleen Turnbull
Gina Visconti
Adam Wirjosemito

18. Motion to approve the appointment of the following faculty members as Department Chairs for the 2023-2024 school year in the following subject areas, with a \$5,000.00 stipend each:

Name	Subject Area	Funding Source
Alessandro Pizzo	Academy CTE	FY24 Perkins Secondary Grant
Kevin Conover	Share Time CTE	FY24 Perkins Secondary Grant
Laura Ingrassia	Mathematics	ESSER III
Kristen Grawehr	PE/Health/Driver's Ed	ESSER III
Lauren Martin	Science	ESSER III
Justin Jacobs	Social Studies	ESSER III
Debra Romano	Special Education	ESSER III
Rocio Felix	World Language	ESSER III

19. Motion to approve the appointment of the following faculty members to write new and revised curricula at the rate of \$33.00 per hour for the 2023-2024 school year with final approved product due by September 1, 2023:

Name	Curriculum	Type	Maximum Hours	Funding Source
Debra Romano	Resource Room-Special Ed: Fundamentals of English 3	New	50	IDEA Grant FY24
Melissa Eckoff	Resource Room-Special Ed: Algebra/Geometry 3	New	50	IDEA Grant FY24
Melissa Eckoff	Resource Room-Special Ed: Physical Science Year 3	New	50	IDEA Grant FY24
Michael Quaglio	Resource Room-Special Ed: Fundamentals of US History 2	New	50	IDEA Grant FY24
Marianne Renna	Study Skills Grade 9	Revision	37.5	IDEA Grant FY24
Danah Younce	Study Skills Grade 10	Revision	37.5	IDEA Grant FY24
Melissa Eckoff	Study Skills Grade 11	Revision	37.5	IDEA Grant FY24
Cat Rogers	Biology	New	50	General Fund
Lauren Martin	Chemistry	New	50	General Fund
Adrienne MacKenzie	Chemistry Honors	New	50	General Fund
Stephen Gelb	Physics	New	50	General Fund
Chung-Yi Lin	Physics Honors	New	50	General Fund
Kurt Schubert	Welding 1	Revision	37.5	Perkins Secondary Grant FY24
Kurt Schubert	Welding 2	Revision	37.5	Perkins Secondary Grant FY24

20. Motion to approve the appointment of the following Athletic Coaches for the 2023-2024 school year:

Sport	Coach
Cross Country: Boys Varsity	Louis Rosso
Cross Country: Girls Varsity	Colleen Pascale
Soccer: Boys Varsity	Justin Jacobs
Soccer: Girls Varsity	Michael Harriott
Soccer: Boys Junior Varsity	Michael Quaglio
Soccer: Girls Junior Varsity	David McBride
Volleyball: Girls Varsity	Kathleen Turnbull
Volleyball: Girls Junior Varsity	Stephen Petonak
Basketball: Boys Varsity	Albert Prentice
Basketball: Girls Varsity	Timothy Gordon
Basketball: Girls Junior Varsity	Kevin Brophy
Bowling: Varsity	Louis Rosso
Baseball: Varsity	Kevin Brophy
Softball: Varsity	Michael Harriott
Softball: Junior Varsity	David McBride and Kathleen Turnbull (Co-Coaches)
Golf: Boys Varsity	Timothy Gordon
Golf: Girls Varsity	Albert Prentice

21. Motion to approve the appointment of the following Assistant Athletic Coaches for the 2023-2024 school year:

Sport	Assistant Coach
Boys Soccer	Jessica Klimas
Girls Soccer	Natalie Koeber and Amelia Wohlrob (Co-Coaches)
Baseball	Allen Kaye
Bowling	Colleen Pascale
Softball	Jessica Prentice

22. Motion to approve the appointment of the following Timekeepers for the 2023-2024 school year at the rate of \$35.00 per game:

Binah Ezra
 Timothy Gordon
 Kathleen Whitehead

23. Motion to approve the appointment of the following Athletic Site Managers for the 2023-2024 school at the rate of \$100.00 per event:

Michael Harriott
 Colleen Pascale
 Kathleen Turnbull
 Kathleen Whitehead
 Adam Wirjosemito

24. Motion to approve the appointment of the following Club Advisors for the 2023-2024 school year:

Club/Organization	Advisor
Art/Photography Club	Ruben Rosado
Chorus	Michael LeRose
Civic Engagement Club	Colleen Pascale
Class of 2024	Samantha Shane
Class of 2025	Megan Petrucelli
Class of 2026	Marissa Levis
Class of 2027	Kathleen Turnbull
DECA	Kimberly Delesky
DECA	Deirdre Romero
Environmental Action Club	Lauren Martin
ERASE Club	Samantha Shane
Fitness Club	Kevin Brophy (Fall Season)
Gender and Sexuality Alliance Club	Ashley Brooks and Jennifer Katz (co-advisors)
HOSA	Justin Jacobs
HOSA	Catherine Bienkowski
Jazz Band	Michael LeRose
Key Club	Lauren Martin
Literary Club	Kevin Condron, Catherine Mohrle, Gina Visconti (co-advisors)
Model UN	Kathleen Turnbull and Adam Wirjosemito (co-advisors)
Multicultural Club	Rocio Felix
National Dance Honor Society	Lisa Peluso
National Honor Society	Adam Wirjosemito
Peer Leader Club	Catherine Mohrle and Samantha Shane (co-advisors)
Red Cross	Stephen Petonak
Skills USA	Kevin Conover
Skills USA	Kimberly Delesky
STEM Club	Alessandro Pizzo
Student Ambassadors	Jessica Short

25. Motion to approve the appointment of the following Detention Monitors for the 2023-2024 school year at the rate of \$34.00 per hour:

Dale Bendsak
 Kathleen Harrington
 Chung-Yi Lin
 Lynn Mankofsky
 Deirdre Romero
 Laurie Sisto
 Kathleen Turnbull
 Kathleen Whitehead
 Adam Wirjosemito

26. Motion to approve the appointment of the following staff members as After School Student Advisors at the rate of \$33.00 per hour for 2.5 hours per day from 3:00 – 5:30 p.m. for 4 days per week for a maximum of 35 weeks (total hours to be shared between all advisors) for the 2023-2024 school year:

Dale Bendsak
James Hardison
Kathleen Harrington
Chung-Yi Lin
Carol Maffei
Lynn Mankofsky
Deirdre Romero
Laurie Sisto
Gina Visconti
Kathleen Whitehead
Adam Wirjosemito

27. Motion to confirm and approve a stipend for James Hardison, Global Commerce Teacher, to attend the Supply Chain Management Teachers Summer Training Online hosted by Rutgers University on July 10 - July 14, 2023 (5 days); July 17 - July 21 (5 days); and July 24 - July 28 (5 days) for a total of 15 days at \$110.00 per day, with funding provided by FY24 Perkins Secondary Grant.

28. Motion to approve the appointment of Peter Bedell as Adult Continuing Education Apprenticeship Coordinator for a maximum of 200 hours at the rate of \$40.00 per hour for the period July 20, 2023 through June 30, 2024.

29. Motion to confirm and approve an additional 15 instructional hours for part-time ESL Instructor Joan Pinto at the rate of \$35.00 per hour for the period June 1, 2023 through June 30, 2023 with funding provided by the FY23 Consolidated Adult Basic Skills (ABS) and Integrated English Literacy and Civics Education (IELCE) Grant.

30. Motion to approve the appointment of Bradford Schreffler as a part-time Continuing Education Summer Exploration Workshop Auto Instructor effective August 14 through August 17, 2023 for a maximum of 25 hours at the rate of \$35.00 per hour, pending successful completion of a criminal history background check.

31. Motion to confirm and approve the appointment of Kurt Schubert as a part-time Adult Continuing Education AWS SENSE Level 1 Welding Instructor for a maximum of 14 hours at the rate of \$35.00 per hour for the period July 3, 2023 through July 13, 2023.

Motion by: _____ **Seconded by:** _____ **Roll Call:** _____

XV. HEARING OF THE PUBLIC

XVI. OLD BUSINESS

- NJ School Boards Annual Fall Workshop: October 23-26, 2023, Atlantic City (Reservations at the Tropicana)

XVII. NEW BUSINESS

- Next Board Meeting: August 8, 2023 at **7:30 a.m.** (Student Hearing re Return to District Policy #5114.1)

XVIII. SUNSHINE RESOLUTION

Motion to adopt the following sunshine resolution:

WHEREAS, this meeting is duly and properly called for a regular session meeting of this Body and adequate notice has been given as provided for by the "Open Public Meetings Act" and,

WHEREAS, it is now necessary that the Board of Education of the Morris County Vocational School District consider the following matter:

Legal Matter

which falls within the exceptions as set forth in the "Open Public Meetings Act" and therefore is a matter which this Body determines should be discussed at a closed meeting. It is anticipated that this closed session will last approximately **15 minutes**.

NOW, THEREFORE, BE IT HEREBY RESOLVED BY THE Board of Education of the Morris County Vocational School District as follows:

That this Body shall at this time recess this meeting and conduct a closed meeting concerning the above referenced matter, which involves exceptions this Body hereby determines are of such a nature that they cannot be discussed at an open meeting and this Body is at this time unable to determine when the matter under discussion can be disclosed to the public. However, this Body will make such a disclosure when circumstances permit.

Motion by:_____ **Seconded by:**_____ **Roll Call:**_____

Time Recessed:_____ Time Reconvened:_____

Motion to return to public meeting.

Motion by:_____ **Seconded by:**_____ **Roll Call:**_____

ROLL CALL:

_____	Mrs. Barbara Dawson
_____	Mr. John Hyland
_____	Mr. Ray Menard
_____	Mrs. Hanna Roth Starr
_____	Dr. Nancy Gartenberg

XIX. ADDITIONAL BUSINESS

XX. ADJOURNMENT

Motion to adjourn the meeting. Time:_____

Motion by:_____ **Seconded by:**_____ **Roll Call:**_____