

MORRIS COUNTY VOCATIONAL SCHOOL DISTRICT
BOARD OF EDUCATION

REGULAR MEETING AGENDA

DATE: TUESDAY, OCTOBER 10, 2023

Time: _____

TIME: 6:30 P.M.

I. CALL TO ORDER

II. SALUTE TO THE FLAG

III. STATEMENT BY PRESIDING OFFICER

"I hereby announce that adequate notice of this meeting of the Board of Education of the Morris County Vocational School District was given as required by the "Open Public Meetings Act" as follows:

Pursuant to Section 5 of the Open Public Meetings Act, adequate written notice was given to the official newspapers, the Star Ledger and Daily Record, by email on November 2, 2022 and a copy of the notice was posted on the bulletin board in the Morris County School of Technology, Denville, New Jersey by the Secretary of this Board and a copy of the notice was likewise filed in the Secretary's Office and a copy sent to the Clerk of the Board of County Commissioners of Morris County and the Clerk of the Township of Denville at the same time. Copies of this notice were mailed, by certified mail to all persons who have requested it, and the Secretary of this Board shall incorporate into the minutes of this meeting a copy of the notice as above set forth."

IV. ROLL CALL

Board of Education: _____ Mrs. Barbara Dawson
_____ Mr. John Hyland
_____ Mr. Ray Menard
_____ Mrs. Hanna Roth Starr
_____ Dr. Nancy Gartenberg

Superintendent: _____ Mr. Scott Moffitt
Attorney for the Board of Education: _____ Mr. John Mills
Business Administrator/Board Secretary: _____ Mr. Michael Davison
Student Representative: _____ Mr. Ashwin Vaithiyalingam

Press: _____

Visitors: _____

V. CORRESPONDENCE

- Barbara Dawson Trustee Appointment (Attachment #1)

John Krickus, Commissioner Director
 Morris County Board of County
 Commissioners

VI. SUPERINTENDENT’S REPORT

- Student BOE Representative Report
- School Self-Assessment for Determining HIB Grades
- Student Safety Data System Report (January – June 2023)

Ashwin Vaithiyalingam
 Lynne Jackson
 Mark Menadier

Information Only:

- Security and Fire Drill Logs/Student Incident Reports (Attachment #2)

VII. COMMITTEE PROGRAMS

VIII. HEARING OF THE PUBLIC (related to agenda items only)

IX. MINUTES

1. Motion to approve the minutes of the Regular Session Meeting of the Board of Education of September 12, 2023 as submitted. (Attachment #3)

Motion by: _____ **Seconded by:** _____ **Roll Call:** _____

X. BUSINESS ADMINISTRATOR/BOARD SECRETARY’S REPORT AND TREASURER’S REPORT

1. Motion to approve the Report of the Business Administrator/Board Secretary submitted pursuant to 18A:17-9 for the period ending and investments made during the month of August 2023. Further, pursuant to N.J.A.C. 6A:23A-16.10(c)4 the Board of Education certifies that as of August 31, 2023, after review of the Secretary’s monthly financial report (appropriate section) and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year. (Attachment #4)

Pursuant to N.J.A.C. 6A:23A-16.10(c)3, I certify that as of August 31, 2023 no budgetary line item account has been over expended in violation of N.J.A.C. 6A:23A-16.10.

 Business Administrator/Board Secretary

 Date

2. Motion to approve the Report of the Treasurer submitted pursuant to N.J.S.A. 18A:17-36 for the period ending August 31, 2023. (Attachment #5)

Motion by: _____ **Seconded by:** _____ **Roll Call:** _____

XI. FINANCE

The following Resolutions have been recommended by the Superintendent of Schools to the Board of Education for approval:

1. Motion to approve the payment of bills as attached. (Attachment #6)
2. Motion to approve and authorize the Board Secretary to pay urgent and unforeseen bills and meet financial obligations for October 11, 2023 through the next Morris County Vocational School District Board of Education meeting.
3. Motion to approve the following amendments to the 2023/2024 Current Expense anticipated revenue budget statement and the corresponding appropriations budget for Funds 11, 12, 13, 20, 30, 62, 63 and 66 as per listing attached. (Attachment #7)
4. Motion to approve the attached list of travel and related costs which are educationally necessary, fiscally prudent, in compliance with state travel reimbursement guidelines, are related to and within the scope of the employee's current responsibilities and promote the delivery of instruction or further the efficient operation of the school district. (Attachment #8)
5. Motion to approve Change Order #1 for an add of \$44,081.30 for Brockwell and Carrington Contractors, Inc. which represents a charge to provide the construction manager with an onsite trailer for a period of fifteen months. The final contract sum including this change order increases to \$22,369,081.30. (Attachment #9)
6. Motion to approve the attached Grade 12 Option Agreement between Ramapo College of New Jersey and the Morris County Vocational School District to improve educational opportunities available to MCVSD students beginning with the 2023-2024 school year. (Attachment #10)

Motion by: _____ **Seconded by:** _____ **Roll Call:** _____

XII. CURRICULUM, INSTRUCTION, PROGRAMS, STUDENTS

The following Resolutions have been recommended by the Superintendent of Schools to the Board of Education for approval:

1. Motion to approve the senior Work-Based Learning Experiences for the 2023-2024 school year as per the attached list. (Attachment #11)
2. Motion to confirm and approve the senior Work-Based Learning Experiences for the 2023-2024 school year as per the attached list. (Attachment #12)
3. Motion to approve the attached list of field trips for the 2023-2024 school year. (Attachment #13)
4. Motion to approve the attached 2023-2024 School Safety and Security Plan. (Attachment #14: Confidential)
5. Motion to approve the attached 2023-2024 Crisis Response Plan. (Attachment #15)
6. Motion to approve the attached 2023-2024 Nursing Services Plan. (Attachment #16)
7. Motion to approve the attached Student Safety Data System report for the district for the period January 1 – June 30, 2023. (Attachment #17)

8. Motion to approve the School Self-Assessment for Determining HIB Grades as attached for the period July 1, 2022 through June 30, 2023 for the following district schools: (Attachment #18)

Morris County School of Technology
Academy for Athletic Training and Physical Therapy
Academy for Biotechnology
Academy for Environmental Science
Academy for Mathematics, Science and Engineering
Academy for Performing Arts

Motion by: _____ **Seconded by:** _____ **Roll Call:** _____

XIII. POLICIES AND PROCEDURES

The following Resolution has been recommended by the Superintendent of Schools to the Board of Education for approval:

1. Motion to approve the following revised policies:

4151.1/4251.1 Personal Illness and Injury/Health Hardship (Attachment #19)
5131.2 Harassment, Intimidation and Bullying (Attachment #20)
5131.5 Vandalism/Violence (Attachment #21)
6142.2 English as a Second Language; Bilingual Programs (Attachment #22)

Motion by: _____ **Seconded by:** _____ **Roll Call:** _____

XIV. PERSONNEL

The following Resolutions have been recommended by the Superintendent of Schools to the Board of Education for approval:

1. Motion to approve the appointment of Miriam Paz as a Spanish Language Translator for the MCVSD Information Sessions on October 21 and November 16, 2023 at the rate of \$33.00 per hour for a maximum of 8.5 hours.
2. Motion to approve the suspension of Employee #4449 with pay effective September 18, 2023.
3. Motion to accept the resignation of Colleen Pascale as Assistant Bowling Coach effective September 29, 2023.
4. Motion to approve the appointment of Colleen Pascale as Varsity Bowling Coach for the 2023-2024 school year.
5. Motion to approve the appointment of the following staff members as Club Competition Chaperones for the 2023-2024 school year:

Dirk Homberg
Justin Jacobs

6. Motion to approve the attached list of allocations for grant-funded positions for the 2023-2024 school year. (Attachment #23)

7. Motion to approve the appointment of Ryan Cotter from William Paterson University for Clinical Practice I as a Student Teacher in the English Department for the period October 11, 2023 through December 8, 2023 for three days per week and January 22, 2024 through May 10, 2024 for five days per week.
8. Motion to accept the resignation of Robert LoManto as a part-time ESL Instructor effective September 13, 2023.
9. Motion to confirm and approve the appointment of Vivian Gil-Botero as a part-time ESL Instructor effective September 16, 2023 through June 30, 2024 for a maximum of 157.5 hours at the rate of \$35.00 per hour, with funding provided by FY24 Consolidated Adult Basic Skills (ABS) and Integrated English Literacy and Civics Education (IELCE) Grant.
10. Motion to approve the appointment of James Hardison as a part-time ESL Instructor effective October 12, 2023 through June 30, 2024 for a maximum of 60 hours at the rate of \$35.00 per hour, with funding provided by FY24 Consolidated Adult Basic Skills (ABS) and Integrated English Literacy and Civics Education (IELCE) Grant.
11. Motion to approve the appointment of Cheri Costello as a part-time ESL Instructor effective October 12, 2023 through June 30, 2024 for a maximum of 210 hours at the rate of \$35.00 per hour, with funding provided by FY24 Consolidated Adult Basic Skills (ABS) and Integrated English Literacy and Civics Education (IELCE) Grant.

Motion by: _____ **Seconded by:** _____ **Roll Call:** _____

XV. FACILITIES

The following Resolution has been recommended by the Superintendent of Schools to the Board of Education for approval:

1. Motion to approve the use of the facilities by the Morris County Council of Education Associations to host a winter family fun fest in the Building #1 Cafeteria from 8:00 a.m. to 2:00 p.m. on Saturday, December 16, 2023.

Motion by: _____ **Seconded by:** _____ **Roll Call:** _____

XVI. HEARING OF THE PUBLIC

XVII. OLD BUSINESS

- NJ School Boards Annual Fall Workshop: October 23-26, 2023, Atlantic City

XVIII. NEW BUSINESS

- Next Board Meeting: **WEDNESDAY, NOVEMBER 1ST at 6:30 P.M.** (annual reorganization and regular business meeting)
- Information Sessions for Full-Time Academy Admissions:

Saturday, October 21, 2023: 10:00 a.m. and 1:00 p.m.
Thursday, November 16, 2023: 6:30 p.m.

XIX. SUNSHINE RESOLUTION

Motion to adopt the following sunshine resolution:

WHEREAS, this meeting is duly and properly called for a regular session meeting of this Body and adequate notice has been given as provided by the "Open Public Meetings Act" and,

WHEREAS, it is now necessary that the Board of Education of the Morris County Vocational School District consider the following matter:

Personnel Issue

which falls within the exceptions as set forth in the "Open Public Meetings Act" and therefore is a matter which this Body determines should be discussed at a closed meeting. It is anticipated that this closed session will last approximately **15 minutes**.

NOW, THEREFORE, BE IT RESOLVED BY THE Board of Education of the Morris County Vocational School District as follows:

That this Body shall at this time recess this meeting and conduct a closed meeting concerning the above referenced matter, which involves exceptions this Body hereby determines are of such a nature that they cannot be discussed at an open meeting and this Body is at this time unable to determine when the matter under discussion can be disclosed to the public. However, this Body will make such a disclosure when circumstances permit.

Motion by: _____ **Seconded by:** _____ **Roll Call:** _____

Time Recessed: _____ Time Reconvened: _____

Motion to return to public meeting.

Motion by: _____ **Seconded by:** _____ **Roll Call:** _____

ROLL CALL: _____ Mrs. Barbara Dawson
_____ Mr. John Hyland
_____ Mr. Ray Menard
_____ Mrs. Hanna Roth Starr
_____ Dr. Nancy Gartenberg

Motion to return to public meeting.

Motion by: _____ **Seconded by:** _____ **Roll Call:** _____

XX. ADDITIONAL BUSINESS

XXI. ADJOURNMENT

Motion to adjourn the meeting. Time: _____

Motion by: _____ **Seconded by:** _____ **Roll Call:** _____