March 2, 2020

Dear Parent/Guardian:

As we learn more information every day about the COVID-19 (Coronavirus Disease) outbreak, I want to share with you the precautionary measures our district is taking to keep our students and staff safe. The school's custodial staff is disinfecting all common areas of the school including enhanced daily cleaning of high-touch surfaces such as desks, banisters and door handles. The district has ordered a supply of hand sanitizer which will be available in all classrooms and offices.

To help reduce the risk of infection, follow good hygiene practices both at home and school, including but not limited to:

- Use soap and water and wash your hands for 20 seconds; or
- Use an alcohol-based gel hand sanitizer or alcohol-based hand wipes; rub these on the hands until the liquid or gel dries.
- Avoid touching your eyes, nose and mouth with unwashed hands.
- Cover your mouth and nose with a tissue when you cough or sneeze; put the used tissue in a waste basket and wash your hands.

Your cooperation is important to the success of these measures. Please keep your children at home if they are ill and report all symptoms of illness when reporting an absence.

At this point, we are not aware of any cases of COVID-19 in our community. However, rest assured MCVSD does have policies and procedures in place regarding the steps to be followed in any infectious situation and the control of communicable diseases.

For any health-related issues, the district will be guided by the directives from the Centers for Disease Control and the New Jersey Department of Health. For the most current information and if you have any questions or concerns, please visit the following websites:

- New Jersey Department of Health: https://www.nj.gov/health/cd/topics/ncov.shtml

We are waiting further guidance from the New Jersey Department of Education on possible options if there is a mandated, prolonged school shutdown.

We appreciate your cooperation as we work collaboratively to prevent and control the spread of viruses and communicable diseases.

Sincerely,

Scott Moffitt
Superintendent of Schools