

MORRIS COUNTY VOCATIONAL SCHOOL DISTRICT
BOARD OF EDUCATION

July 14, 2020

A regular meeting of the Morris County Vocational School District held via virtual meeting on July 14, 2020 and was called to order by President Barbara Dawson at 7:30 a.m. with a salute to the flag.

Presiding Officer President Barbara Dawson read the following statement:

"I hereby announce that adequate notice of this meeting of the Board of Education of the Morris County Vocational School District was given as required by the "Open Public Meetings Act" as follows:

Pursuant to Section 5 of the Open Public Meetings Act, adequate written notice was given to the official newspapers, the Star Ledger and Daily Record by email on July 1, 2020 and a copy of the notice was posted on the bulletin board in the Morris County School of Technology, Denville, New Jersey by the Secretary of this Board and a copy of the notice was likewise filed in the Secretary's Office and a copy sent to the Clerk of the Board of Chosen Freeholders of Morris County and the Clerk of the Township of Denville at the same time. Copies of this notice were mailed, by certified mail to all persons who have requested it, and the Secretary of this Board shall incorporate into the minutes of this meeting a copy of the notice as above set forth."

ROLL CALL

The following Board Members were present at roll call: Mrs. Barbara Dawson, Mr. Lawrence Colasurdo, Mr. John Hyland, Mrs. Hanna Roth Starr and Dr. Angelica Allen-McMillan.

Also present were: Superintendent Scott Moffitt and Business Administrator/Board Secretary James Rollo.

CORRESPONDENCE - None

SUPERINTENDENT'S REPORT

- Mr. Moffitt reported the QSAC Review Placement Scores for the review that was conducted in June. The district passed with no area below a 96% and 100% in most areas.
- Mr. Moffitt presented the FY20 School and District HIB Grade Reports.
- Mrs. Castelli and Mr. Rollo presented the Summer Program Plan and the framework for the School Restart and Recovery Plan.

Information Only: N/A

- Security/Fire Drill Logs and Student Incident Reports
- HIB Report

COMMITTEE PROGRAMS- NONE

HEARING OF THE PUBLIC - NONE

MINUTES

The following motion made by Mr. Colasurdo, seconded by Dr. Allen-McMillan, was approved as submitted.

Approved the minutes of the Regular Session Meeting of the Board of Education of June 9, 2020 as submitted.

Roll Call Vote – Yes: 5 Mrs. Dawson, Mr. Colasurdo, Mr. Hyland, Mrs. Roth Starr and Dr. Allen-McMillan
No: 0
Abstain: 0
Motion Carried.

BUSINESS ADMINISTRATOR/BOARD SECRETARY'S REPORT and TREASURER'S REPORT

The following motions made by Mr. Colasurdo, seconded by Dr. Allen-McMillan, were approved as submitted.

1. Approved the Report of the Business Administrator/Board Secretary submitted pursuant to 18A:17-9 for the period ending and investments made during the month of May 2020. Further, pursuant to N.J.A.C. 6A:23A-16.10(c)4 the Board of Education certifies that as of May 31, 2020, after review of the Secretary's monthly financial report (appropriate section) and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Pursuant to N.J.A.C. 6A:23A-16.10(c)3, I certify that as of May 31, 2020 no budgetary line item account has been over expended in violation of N.J. A. C. 6A:23A-16.10.

James C. Rollo

Business Administrator/Board Secretary

Jul 21, 2020

Date

2. Approved the Report of the Treasurer submitted pursuant to N.J.S.A. 18A:17-36 for the period ending May 31, 2020.

Roll Call Vote – Yes: 5 Mrs. Dawson, Mr. Colasurdo, Mr. Hyland, Mrs. Roth Starr and Dr. Allen-McMillan
No: 0
Abstain: 0
Motion Carried.

FINANCE

The following motions made by Mr. Colasurdo, seconded by Dr. Allen-McMillan, were recommended by the Superintendent of Schools to the Board of Education and approved as submitted.

1. Approved the payment of bills as attached.
2. Approved the following amendments to the 2019/2020 Current Expense anticipated revenue budget statement and the corresponding appropriations budget for Funds 11, 12, 13, 20, 30, 62, 63 and 66 as per listing attached.
3. Approved the attached list of travel and related costs which are educationally necessary, fiscally prudent, in compliance with state travel reimbursement guidelines, are related to and within the scope of the employee's current responsibilities and promote the delivery of instruction or further the efficient operation of the school district.

4. Confirmed and approved the attached Morris/Sussex/Warren Vendor Training Agreement between the County of Morris and the Morris County Vocational School District to implement Workforce Development programs for the New Jersey Department of Labor and Workforce Development effective July 1, 2020 through June 30, 2021.
5. Confirmed and approved Change Order #5 for an add of \$17,822.59 for Daskal, LLC which represents a charge for additional labor, materials and equipment to provide masonry repairs at Alternate #1 window as detailed in FB-02 and PCO #8. The final contract sum including this change order is increased to \$1,928,870.76.
6. Approved the attached Shared Services Agreement between Morris County Vocational School District Board of Education and Dover Board of Education for the provision of structured learning experience, operation of a preschool expansion program and use and occupancy of classroom space for the period September 1, 2020 through June 30, 2021.
7. Confirmed and approved the attached Memorandum of Understanding between Rutgers School of Health Professions and Morris County Vocational School District effective July 1, 2020.
8. Approved the attached amended Collaboration Agreement between Morris Hills Regional School District and Morris County Vocational School District for the period July 1, 2018 through June 30, 2022.
9. Approved the attached Dual Credit Program Articulation Agreement between Centenary University and Morris County Vocational School District for the period July 15, 2020 through July 14, 2021.
10. Approved the submission of FY21 ESEA Grant Application (Title I-A \$67,153.00, Title II-A \$22,346.00 and Title IV Part A \$10,000.00) in the amount of \$99,499.00 for the period July 1, 2020 to June 30, 2021.
11. Refused funds for FY21 ESEA Grant Title III in the amount of \$356.00. Funds must be refused because our allocation does not meet the \$10,000.00 minimum threshold required to access the funds.
12. Approved the acceptance of the Cares Act Elementary and Secondary School Emergency Relief (ESSER) Funds in the amount of \$64,451.00.

Roll Call Vote – Yes: 5 Mrs. Dawson, Mr. Colasurdo, Mr. Hyland, Mrs. Roth Starr and Dr. Allen-McMillan
No: 0
Abstain: 0
Motion Carried.

CURRICULUM, INSTRUCTION, PROGRAMS, STUDENTS

The following motions made by Mr. Hyland, seconded by Mr. Colasurdo, were recommended by the Superintendent of Schools to the Board of Education and approved as submitted.

1. Approved the application for the enrollment of the Morris County School of Technology as a member of the New Jersey State Interscholastic Athletic Association to participate in the approved interscholastic athletic program sponsored by the NJSIAA for the 2020-2021 school year. Pursuant to N.J.S.A. 18A:11-3 the Morris County Vocational School District Board of Education adopts as its own policy and agrees to be governed by the Constitution, Bylaws and Rules and Regulations of the NJSIAA.
2. Approved the attached 2020 Summer Program COVID-19 Operational Plan.

Roll Call Vote – Yes: 5 Mrs. Dawson, Mr. Colasurdo, Mr. Hyland, Mrs. Roth Starr and Dr. Allen-McMillan
No: 0
Abstain: 0
Motion Carried.

PERSONNEL

The following motions made by Mr. Colasurdo, seconded by Mr. Hyland, were recommended by the Superintendent of Schools to the Board of Education and approved as submitted.

1. Accepted the resignation of Adrienne MacKenzie, Teacher of Chemistry, effective June 30, 2020.
2. Approved the appointment of Ziella Farnese as a Teacher of Cosmetology at BA Step 5-6 at the annual salary of \$63,061.00 for the period September 1, 2020 through June 30, 2021, pending successful completion of a criminal history background check and pre-employment physical examination.
3. Approved advancement on the salary guide to MA for Peter Brillon, Teacher of Mathematics, effective September 1, 2020.
4. Amended the resolution of May 12, 2020 to approve the reappointment of Irene Schrader, Continuing Education Manager, for the 2020-2021 school year at the annual salary of \$122,401.40 (correction to salary).
5. Approved the appointment of Kathleen Harrington to revise the CTE Financial Literacy Infusion curriculum at the rate of \$33.00 per hour for a maximum of 18.75 hours, with final approved product by September 15, 2020.
6. Approved the appointment of the following Academy Admissions Test Developers at the rate of \$33.00 per hour with final approved product by October 31, 2020:

Name	Subject	# Hours
Michael Bermel	AMSE Math	50
Peter Brillon	Math	50
Laura Ingrassia	Math	50
Christine Hietanen	English	50
Samantha Shane	English	50

7. Approved the appointment of Peter Bedell as County Apprenticeship Coordinator for a maximum of 200 hours at the rate of \$40.00 per hour for the period July 20, 2020 through June 30, 2021, with funding provided by FY21 County Apprenticeship Network Coordinator Grant, pending funding decision by the New Jersey LWD.
8. Approved the appointment of the following ESL Instructors for remote classes for a maximum of 30 hours each at the rate of \$35.00 per hour for the period July 20, 2020 through August 30, 2020, with funding provided by FY21 Consolidated Adult Basic Skills (ABS) and Integrated English Literacy and Civics Education (IELCE) Grant, pending funding decision by the New Jersey LWD:

Theresa Whalen
Lauren Pannucci

9. Approved the appointment of Jill Tonzola as a Continuing Education Vet Assistant Instructor for a maximum of 30 hours at the rate of \$35.00 per hour for the period July 20 through August 30, 2020.
10. Approved the appointment of Jo Ann Carroll as a Continuing Education Health Occupation Instructor for a maximum of 90 hours at the rate of \$35.00 per hour for the period July 20 through August 30, 2020.
11. Approved the appointment of Joseph Eannetta as a Continuing Education Welding Instructor for a maximum of 30 hours at the rate of \$35.00 per hour for the period July 20 through August 30, 2020.

12. Approved the appointment of Susan Marotta as a Continuing Education Health Occupation Instructor for a maximum of 15 hours at the rate of \$40.00 per hour for the period July 20 through August 30, 2020.

Roll Call Vote – Yes: 5 Mrs. Dawson, Mr. Colasurdo, Mr. Hyland, Mrs. Roth Starr and Dr. Allen-McMillan
No: 0
Abstain: 0
Motion Carried.

HEARING OF THE PUBLIC – Dino Capello, 7 Edgewood Road in Denville, asked questions regarding masks for the upcoming school year. Mr. Capello inquired whether face shields could substitute for masks. Administration indicated that the Department of Health has explained that face shields cannot substitute for face masks. Mr. Capello asked when the plan would be available to parents.

OLD BUSINESS

- Presentation: Overview of MCST and Academies, Freeholder Work Session Meeting, September 23, 2020, at 4:30 p.m.
- New Jersey School Boards Association Fall Workshop 2020: October 20-22, 2020 (Virtual Conference)
Who would like to attend?

NEW BUSINESS

- Next Board Meeting: August 11, 2020 at **7:30 a.m.**
- Presentation: Fall Semester and COVID-19, Freeholder Work Session Meeting, August 12, 2020 at 4:30 p.m.

ADJOURNMENT

Motion made by Dr. Allen-McMillan, seconded by Mr. Hyland, to adjourn the meeting at 8:06 a.m.

All present voted yes – Motion carried.

Respectfully submitted,

James C. Rollo

James Rollo, Business Administrator/Board Secretary