

MORRIS COUNTY VOCATIONAL SCHOOL DISTRICT
BOARD OF EDUCATION

December 8, 2020

A regular meeting of the Morris County Vocational School District held by virtual meeting via Zoom on December 8, 2020 and was called to order by President Barbara Dawson at 6:30 p.m. with a salute to the flag.

Presiding Officer President Barbara Dawson read the following statement:

"I hereby announce that adequate notice of this meeting of the Board of Education of the Morris County Vocational School District was given as required by the "Open Public Meetings Act" as follows:

Pursuant to Section 5 of the Open Public Meetings Act, adequate written notice was given to the official newspapers, the Star Ledger and the Daily Record by email on December 2, 2020 and a copy of the notice was posted on the bulletin board in the Morris County School of Technology, Denville, New Jersey by the Secretary of this Board and a copy of the notice was likewise filed in the Secretary's Office and a copy sent to the Clerk of the Board of Chosen Freeholders of Morris County and the Clerk of the Township of Denville at the same time. Copies of this notice were mailed, by certified mail to all persons who have requested it, and the Secretary of this Board shall incorporate into the minutes of this meeting a copy of the notice as above set forth.

Due to the coronavirus and in accordance with Executive Order No. 107 issued March 21, 2020 by Governor Murphy and in accordance with the guidance issued by the Division of Local Government Services (DCA), this Board Meeting is being held by video conference via Zoom. The meeting agenda has been posted on the district's website for public review in advance of this meeting. In order to provide for public participation during this virtual meeting, the following guidelines must be adhered to for all of those who wish to provide comment during the public comment portion of tonight's meeting. All attendees will be muted by the Board Secretary for the duration of the meeting until the meeting is opened for public comment.

To provide public comment during the meeting via Zoom, an attendee must virtually raise their hand and when called upon state your name and address for the record.

Members of the public may provide written comment in letter form or email to the Board Secretary in advance of the meeting as indicated in the legal notice posted on the district's homepage. All written comments will be read aloud during the public comment portion of the meeting."

ROLL CALL

The following Board Members were present at roll call: Mrs. Barbara Dawson, Mr. Lawrence Colasurdo, Mr. John Hyland, Mrs. Hanna Roth Starr and Mr. Roger A. Jinks, Sr.

Also present were: Superintendent Scott Moffitt, Business Administrator/Board Secretary James Rollo and Board Attorney John Mills.

APPOINTMENT AND ELECTION OF OFFICERS

Mr. Roger A. Jinks, Sr. was appointed as a Trustee to the Morris County Vocational School District Board of Education and Mr. John Mills administered the oath of office.

CORRESPONDENCE - NONE

SUPERINTENDENT'S REPORT

- Presentation of 2019-2020 Comprehensive Annual- Highlights by Luisa Rodriguez of Nisivoccia. Ms. Rodriguez affirmed a clean audit with no findings.
- Ms. Charlene Peterson of NJ School Boards Association presented the Board Goals.

Information Only:

- Security and Fire Drill Logs and Student Incident Report
- HIB Report

COMMITTEE PROGRAMS- NONE

HEARING OF THE PUBLIC – NONE

MINUTES

The following motion made by Mr. Jinks, seconded by Mr. Hyland, was approved as submitted.

Approved the minutes of the Reorganization and Regular Session Meetings of the Board of Education of November 2, 2020 as submitted.

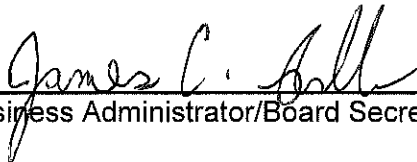
Roll Call Vote – Yes: 4 Mrs. Dawson, Mr. Colasurdo, Mr. Hyland and Mrs. Roth Starr
No: 0
Abstain: 1 Mr. Jinks
Motion Carried.

BUSINESS ADMINISTRATOR/BOARD SECRETARY'S REPORT and TREASURER'S REPORT

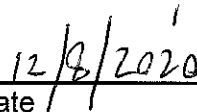
The following motions made by Mr. Jinks, seconded by Mr. Hyland, were approved as submitted.

1. Approved the Report of the Business Administrator/Board Secretary submitted pursuant to 18A:17-9 for the period ending and investments made during the month of October 2020. Further, pursuant to N.J.A.C. 6A:23A-16.10(c)4 the Board of Education certifies that as of October 31, 2020, after review of the Secretary's monthly financial report (appropriate section) and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Pursuant to N.J.A.C. 6A:23A-16.10(c)3, I certify that as of October 31, 2020 no budgetary line item account has been over expended in violation of N.J. A. C. 6A:23A-16.10.



Business Administrator/Board Secretary



Date

2. Approved the Report of the Treasurer submitted pursuant to N.J.S.A. 18A:17-36 for the period ending October 31, 2020.

Roll Call Vote – Yes: 4 Mrs. Dawson, Mr. Colasurdo, Mr. Hyland and Mrs. Roth Starr
No: 0
Abstain: 1 Mr. Jinks
Motion Carried.

FINANCE

The following motions made by Mr. Colasurdo, seconded by Mrs. Roth Starr, were recommended by the Superintendent of Schools to the Board of Education and approved as submitted.

1. Approved the payment of bills as attached.
2. Approved the following amendments to the 2020/2021 Current Expense anticipated revenue budget statement and the corresponding appropriations budget for Funds 11, 12, 13, 20, 30, 62, 63 and 66 as per listing attached.
3. Approved the attached list of travel and related costs which are educationally necessary, fiscally prudent, in compliance with state travel reimbursement guidelines, are related to and within the scope of the employee's current responsibilities and promote the delivery of instruction or further the efficient operation of the school district.
4. Approved Change Order #1 for an add of \$1,975.00 for Safeway Contracting which represents a charge for a materials restocking fee due to time constraints during the COVID-19 pandemic for the partial roof replacement project at Building #2 to be deducted from the contingency allowance. The final contract sum including this change order remains unchanged at \$313,000.00.
5. Confirmed and approved the attached revised Memorandum of Understanding between Rutgers School of Health Professions and Morris County Vocational School District effective July 1, 2020 (revised due to personnel changes at Rutgers School of Health Professions).
6. Confirm and approve the attached Memorandum of Understanding between Rutgers School of Health Professions and the Morris County Vocational School District in conjunction with Pequannock Township School District effective September 1, 2020.
7. Approved the following tuition rates for the LPN postsecondary program for the 2021-2022 school year (2% rate increase from 2020-2021):

Program	2020-2021 In County Rate	2021-2022 In County Rate	2020-2021 Out of County Rate	2021-2022 Out of County Rate
LPN	\$11,505	\$11,735	\$12,626	\$12,879

8. Accepted the 2019-2020 Comprehensive Annual Financial Report (Audit) as submitted by Nisivoccia & Company LLP.
9. Adopted the following resolution to certify an amount to be allocated by the County of Morris for a capital project:

WHEREAS, the Board of School Estimate of the Vocational School in the County of Morris adopted a resolution on March 25, 2020 to approve funding for the replacement of an HVAC unit, 6.1, in the amount of \$425,210.00; and

WHEREAS, at its bid opening conducted on October 7, 2020 for the replacement of HVAC 6.1, the lowest bid submitted and awarded at its next regular meeting on October 13, 2020 was \$538,750.00; and

WHEREAS, funding is available from unexpended funds through a 2019 bond ordinance previously approved by the County of Morris for capital projects at the Morris County Vocational School District.

NOW, THEREFORE, BE IT RESOLVED, that the Morris County Vocational School District Board of Education does hereby request that the County of Morris amend a 2019 bond ordinance to include the funding necessary to offset this unanticipated difference in funding for the replacement of HVAC 6.1 in

the amount of \$154,790.00.

10. Approved Katelyn Gaffney as a VPA Virtual Guest Artist for a maximum of two hours at the rate of \$75.00 per hour, with funding provided by the National Dance Honor Society Student Activities Account.
11. Approved the submission of an application for the NJ Electric Vehicle Charging Grant Program in the amount \$16,000.00.
12. Approved the following resolution:

WHEREAS, the Morris County Vocational School District Board of Education is the owner of certain surplus property which is no longer needed for public use; and

WHEREAS, the Board is desirous of selling said surplus property in an "as is" condition without express or implied warranties.

NOW THEREFORE BE IT RESOLVED by the Morris County Vocational School District Board of Education in the Township of Denville, County of Morris, as follows:

The sale of surplus property shall be conducted through GovDeals in accordance with the terms and conditions of the agreement entered into with GovDeals, available online at govdeals.com and also available from the Morris County Vocational School District Board of Education.

1. The sale will be conducted online, and the address of the auction site is govdeals.com.
2. The sale is being conducted pursuant to Local Finance Notice 2008-9.
3. A list of the surplus property to be sold is below.
4. The surplus property as identified shall be sold in an "as is" condition without express or implied warranties with the successful bidder concerning use of said property.
5. The Morris County Vocational School District Board of Education reserves the right to accept or reject any bid submitted.

Equipment to be Auctioned

Hunter Wheel Alignment System and Balancer
Snap-on Smoke Machine
Equipex Finishing Oven / Salamander
Greenlee 800 Hydraulic Conduit Bender
Connecticut Brakes Press Brake
Scotchman 6509-24M, 65-ton Ironworker
Pedigo Sealed Surgical Case Carts (quantity X2)

13. Amended the resolution of July 14, 2020 to approve the submission of FY21 ESEA Grant Application (Title II-A \$22,346.00 and Title IV Part A \$10,000.00) in the amount of \$32,346.00 for the period July 1, 2020 to June 30, 2021. (Title I-A funds must be refused because the district does not meet the eligibility requirements to access the funds.)
14. Refused funds for FY21 ESEA Grant Title I-A in the amount of \$67,153.00. Funds must be refused because our allocation does not meet eligibility requirements to access the funds.

Roll Call Vote – Yes: 4 Mrs. Dawson, Mr. Colasurdo, Mr. Hyland and Mrs. Roth Starr
No: 0
Abstain: 1 Mr. Jinks
Motion Carried.

CURRICULUM, INSTRUCTION, PROGRAMS, STUDENTS

The following motions made by Mr. Hyland, seconded by Mrs. Roth Starr, were recommended by the Superintendent of Schools to the Board of Education and approved as submitted.

1. Approved the senior Structured Learning Experiences for the 2020-2021 school year as per the attached list.
2. Approved the attached Nursing Services Plan for the 2020-2021 school year.

Roll Call Vote – Yes: 5 Mrs. Dawson, Mr. Colasurdo, Mr. Hyland, Mrs. Roth Starr and Mr. Jinks
No: 0
Abstain: 0
Motion Carried.

PERSONNEL

The following motions made by Mr. Colasurdo, seconded by Mr. Hyland, were recommended by the Superintendent of Schools to the Board of Education and approved as submitted.

1. Approved the appointment of Ruben Rosado as a Teacher of Visual Arts in the Academy for Design at MA Step 15 at the prorated annual salary of \$85,612.00 with an anticipated start date of December 15, 2020 through June 30, 2021, pending issuance of a teaching certificate as Teacher of Visual Arts (endorsement code #4106) by the New Jersey Department of Education.
2. Approved the appointment of Damaris Medina as Adult Continuing Education Program Manager at the prorated annual salary of \$100,000.00 with an anticipated start date of January 15, 2021 through June 30, 2021, pending successful completion of a criminal history background check and pre-employment physical examination.
3. Approved the appointment of Jessica Short as a Teacher of Art at BA Step 1 at the prorated annual salary of \$60,331.00 with an anticipated start date of January 13, 2021 through June 30, 2021, pending successful completion of a criminal history background check and pre-employment physical examination.
4. Approved the appointment of Lisa Peluso, Dance Teacher, to conduct dance auditions for incoming freshmen applicants for a maximum of seven hours at her hourly rate.
5. Approved the appointment of Kathleen Turnbull as a Home Instruction Tutor (Remote) for the 2020-2021 school year at the rate of \$60.00 per hour.
6. Approved an unpaid leave of absence for Thomas Randolph, Security Guard, under the Federal Family Medical Leave Act to begin on or about January 15, 2021 with an anticipated return-to work date of April 19, 2021.
7. Approved the appointment of the following individuals as Admissions Proctors for the 2020-2021 school year at the rate of \$33.00 per hour:

Dena Argo
Michael Bermel
Justin Jacobs
Erin Lowe
Kristen Maday
Catherine Mohrle
Michael Quaglio

Deirdre Romero
Samantha Shane
Laurie Sisto
Jennifer Skomial
Kathleen Turnbull
Gina Visconti
Adam Wirjosemito

8. Approved the appointment of Christopher Welch as a Substitute Teacher for the 2020-2021 school year.
9. Approved the appointment of the following faculty members as Curriculum Writers to create new interdisciplinary units per the 2020 New Jersey Student Learning Standards in the following areas at the rate of \$33.00 per hour for a maximum of 50 hours each with final approved product by June 1, 2021:

Curriculum	Name
English Department Humanities	Kevin Condrón
	Christine Hietanen
	Catherine Mohrle
	Megan Petrucelli
	Samantha Shane
	Gina Visconti
Social Studies Department Humanities	Gregory Cohen
	Robert Doran
	Justin Jacobs
	Tairran Moschella
	Kathleen Turnbull
	Adam Wirjosemito

10. Approved the appointment of Alfredo Aristy as a part-time Continuing Education Curriculum Writer for Auto Technology Year 1 with a stipend of \$1,325.00 for the period December 15, 2020 through May 31, 2021, with funding provided by FY21 Perkins Postsecondary Grant and final approved product by May 31, 2021.

Roll Call Vote – Yes: 4 Mrs. Dawson, Mr. Colasurdo, Mr. Hyland and Mrs. Roth Starr
No: 0
Abstain: 1 Mr. Jinks
Motion Carried.

HEARING OF THE PUBLIC

Deputy Freeholder Director Stephen Shaw expressed appreciation for the efforts of the district in continuing to manage operations during the pandemic.

Carlos Duarte, 83 Glenville Road, Denville, requested that satellite host districts be able to determine the decision to go virtual or not and that the parents receive communication directly from MCVSD.

Selva Prabhu, 33 Sterling Road, Parsippany, commented on the fact that the last cohort at Mountain Lakes could be isolated. Mr. Moffitt responded that MCVSD will keep that in mind and work to make them feel connected to other cohorts. Mr. Prabhu then asked about SLE goals during the pandemic. Mrs. Castelli shared that much of SLE work is being done virtually and the state is trying to figure out how to handle other SLE issues.

OLD BUSINESS

- Graduation: June 18, 2021

NEW BUSINESS

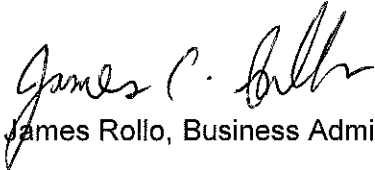
- Next Board Meeting: January 12, 2021 at 6:30 p.m.

ADJOURNMENT

Motion made by Mr. Colasurdo, seconded by Mr. Hyland, to adjourn the meeting at 7:07 p.m.

All present voted yes – Motion carried.

Respectfully submitted,



James Rollo, Business Administrator/Board Secretary