

MORRIS COUNTY VOCATIONAL SCHOOL DISTRICT  
BOARD OF EDUCATION

**January 12, 2021**

A regular meeting of the Morris County Vocational School District held on January 12, 2021 at the Morris County School of Technology, 400 East Main Street, Denville, New Jersey was called to order by President Barbara Dawson at 6:32 p.m. with a salute to the flag.

Presiding Officer Mrs. Barbara Dawson read the following statement:

"I hereby announce that adequate notice of this meeting of the Board of Education of the Morris County Vocational School District was given as required by the "Open Public Meetings Act" as follows:

Written notice was given to the official newspapers, the Star Ledger and Daily Record by email or on November 2, 2020 and a copy of the notice was posted on the bulletin board in the Morris County School of Technology, Denville, New Jersey by the Secretary of this Board and a copy of the notice was likewise filed in the Secretary's Office and a copy sent to the Clerk of the Board of Chosen Freeholders of Morris County and the Clerk of the Township of Denville at the same time. Copies of this notice were mailed, by certified mail to all persons who have requested it, and the Secretary of this Board shall incorporate into the minutes of this meeting a copy of the notice as above set forth."

**ROLL CALL**

The following Board Members were present at roll call: Mrs. Barbara Dawson, Mr. John Hyland and Mrs. Hanna Roth Starr.

Also present were: Superintendent Scott Moffitt, Business Administrator/Board Secretary James Rollo and Board Attorney John Mills.

**CORRESPONDENCE - NONE**

**SUPERINTENDENT'S REPORT**

- 2021-2022 Board Goals - Mr. Moffitt noted the goals as previously developed were incorporated into the Board packet.
- Securing our Children's Future Bond Act Presentation – Ms. Castelli and Mr. Rollo detailed the grant requirements and proposed building plan along with the industry targets the proposed programs will serve.

**Information Only:**

- Security and Fire Drill Logs and Student Incident Report
- HIB Report

**COMMITTEE PROGRAMS- NONE**

**HEARING OF THE PUBLIC** – John Murphy, Denville Council President, commented on the bond act presentation and inquired about its impact on the Denville campus site. Mr. Murphy also commented on NJ Transit plans to close the crossing.

## MINUTES

The following motion made by Mr. Hyland, seconded by Mrs. Roth Starr, was approved as submitted.

Approved the minutes of the Regular Session Meeting of the Board of Education of December 8, 2020 as submitted.

Roll Call Vote – Yes: 3 Mrs. Dawson, Mr. Hyland and Mrs. Roth Starr  
No: 0  
Abstain: 0  
Motion Carried.

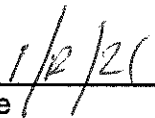
## BUSINESS ADMINISTRATOR/BOARD SECRETARY'S REPORT and TREASURER'S REPORT

The following motions made by Mr. Hyland, seconded by Mrs. Roth Starr, were approved as submitted.

1. Approved the Report of the Business Administrator/Board Secretary submitted pursuant to 18A:17-9 for the period ending and investments made during the month of November 2020. Further, pursuant to N.J.A.C. 6A:23A-16.10(c)4 the Board of Education certifies that as of November 30, 2020, after review of the Secretary's monthly financial report (appropriate section) and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Pursuant to N.J.A.C. 6A:23A-16.10(c)3, I certify that as of November 30, 2020 no budgetary line item account has been over expended in violation of N.J. A. C. 6A:23A-16.10.

  
\_\_\_\_\_  
Business Administrator/Board Secretary

  
\_\_\_\_\_  
Date

2. Approved the Report of the Treasurer submitted pursuant to N.J.S.A. 18A:17-36 for the period ending November 30, 2020.

Roll Call Vote – Yes: 3 Mrs. Dawson, Mr. Hyland and Mrs. Roth Starr  
No: 0  
Abstain: 0  
Motion Carried.

## FINANCE

The following motions made by Mr. Hyland, seconded by Mrs. Roth Starr, were recommended by the Superintendent of Schools to the Board of Education and approved as submitted.

1. Approved the payment of bills as attached.
2. Approved the following amendments to the 2020/2021 Current Expense anticipated revenue budget statement and the corresponding appropriations budget for Funds 11, 12, 13, 20, 30, 62, 63 and 66 as per listing attached.
3. Approved the attached list of travel and related costs which are educationally necessary, fiscally prudent, in compliance with state travel reimbursement guidelines, are related to and within the scope of the employee's current responsibilities and promote the delivery of instruction or further the efficient operation of the school district.

4. Approved the following tuition rates for full-time and share-time secondary students for the 2021-2022 school year:

	In-County 21-22 Rate	19-20 DOE Certified Cost per Pupil	Out-of-County 21-22 Rate*
Full-Time General Education	\$9,364 (2% increase)	\$8,803	\$13,364 (1.38% increase)
Full-Time Special Education	\$9,751.20 (12.3% decrease)	\$9,560	\$13,751.20 (9.04% decrease)
Share-Time General Education	\$4,630 (2% increase)	\$4,401.50	\$6,630 (1.39% increase)
Share-Time Special Education	\$4,876 (11.47% decrease)	\$4,780	\$6,876 (8.42% decrease)

\*Includes a \$4,000 (Full-Time) or \$2,000 (Share-Time) capital and operating expense charge per 18A:54-23.4 for non-resident students.

5. Accepted a donation from the Computer Science Foundation Booster Club Inc., Denville, New Jersey, for items supplied for the MCST Hackathon event to be held virtually on January 30, 2021 (T-shirts, sweatshirts, prizes and incidentals) with a total estimated value of \$5,000.00, with a letter of appreciation to the donor.
6. Approved Eiana Fishbein as a Drama Guest Artist to conduct a maximum of 4 classes at the rate \$125.00 per class, with funding provided by Student Activities Drama Account.
7. Approved the following resolution:

WHEREAS, the Morris County Vocational School District, in the County of Morris, New Jersey, (the "Board"), desires to proceed with a "school facilities project," generally consisting of renovations to the former auto body shop into a Biotechnology Lab and related improvements at the School of Technology; and

WHEREAS, the Board now seeks to take steps in order to proceed with the project and comply with NJAC 6A:26-5.2 and 5.3 and related sections of the code; and

WHEREAS, the New Jersey Department of Education reviews and approves school facilities projects and this project is eligible for 40% funding through New Jersey Debt Service Aid; and

WHEREAS, the District is seeking Debt Service Aid for this project as provided by NJDOE and related state agencies and this statement shall be included within the resolution.

NOW, THEREFORE, BE IT RESOLVED that the Morris County Vocational School District Board of Education does hereby authorize and direct the architectural firm of USA Architects, Planners + Interior Designers and the School Business Administrator, as applicable, to prepare the Department of Education Submission Package in connection with the project.

That the Architect and the School Business Administrator, as applicable, to prepare a minor amendment to the district's Long Range Facility Plan in connection with the project.

That the Architect, School Business Administrator, Bond Counsel, and Board Attorney as applicable, are hereby authorized to undertake all related actions necessary in connection with the project.

BE IT FURTHER RESOLVED that the Morris County Vocational School District Board of Education authorizes the submission of the project to the New Jersey Department of Education for consideration

and approval.

8. Approved the following resolution:

WHEREAS, pursuant to PL 2018, chapter 119, New Jersey voters approved the Securing Our Children's Future ballot question in November of 2018, authorizing \$500 million in state bonding to expand career and technical education and improve school security and drinking water infrastructure; and

WHEREAS, the Securing Our Children's Future Bond Act will provide grants to county vocational-technical school districts and county colleges for the purpose of increasing the capacity to prepare students for high-demand, technically skilled careers in key industry sectors; and

WHEREAS, the New Jersey Department of Education has given notice that funds are available from the Career and Technical Education ("CTE") Program Expansion Grants to be used by county vocational school districts to increase the capacity to offer CTE programs which prepare students for high-demand, technically skilled careers aligned with labor market demands and economic development goals; and

WHEREAS, the CTE Program Expansion Grants will award a "small project" grant of 75% of the cost of new construction, renovation, and equipment purchases, up to a maximum of \$25 million, with a required County match of 25%; and

WHEREAS, regional employers cannot expand and prosper without a technically-trained workforce to fill current job vacancies and expected retirements; and

WHEREAS, there is growing demand for career-focused education, including opportunities that prepare young people for well-paying careers that do not necessarily require a four-year degree; and

WHEREAS, an investment in the expansion of the Morris County Vocational School District, will address the workforce needs of county businesses, boost our regional economy, and expand opportunities for students; and

WHEREAS, the Morris County Vocational School District ("MCVSD") seeks to submit an application for CTE Program Expansion Grants in conformance with the Securing Our Children's Future Bond Act and regulations at N.J.A.C. 6A:26A; and

WHEREAS, the Morris County Vocational School District understands and agrees that any funds received as a result of the application will be subject to the conditions and regulations of the granting authority, and acknowledges that funding distribution is competitive and will be awarded to the applications with the highest rubric score in each group and among all districts, and divided into two groups based on estimated costs, with a grant award of 75% of project costs and a required 25% match by the County;

NOW, THEREFORE, BE IT RESOLVED that the Morris County Vocational School District seeks the collaboration and support of the County College of Morris Board of Trustees for a long-term lease agreement to utilize land located on the campus of the County College of Morris, 214 Center Grove Road, Randolph, New Jersey, for construction of a new building to house MCVSD's new CTE programs.

9. Approved the following resolution:

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WHEREAS, the Securing Our Children's Future Bond Act will provide grants to county vocational-technical school districts and county colleges for the purpose of increasing the capacity to prepare

students for high-demand, technically skilled careers in key industry sectors; and

WHEREAS, the New Jersey Department of Education has given notice that funds are available from the Career and Technical Education (“CTE”) Program Expansion Grants to be used by county vocational school districts to increase the capacity to offer CTE programs which prepare students for high-demand, technically skilled careers aligned with labor market demands and economic development goals; and

WHEREAS, the CTE Program Expansion Grants will award a “small project” grant of 75% of the cost of new construction, renovation, and equipment purchases, up to a maximum of \$25 million, with a required County match of 25%; and

WHEREAS, regional employers cannot expand and prosper without a technically-trained workforce to fill current job vacancies and expected retirements; and

WHEREAS, there is growing demand for career-focused education, including opportunities that prepare young people for well-paying careers that do not necessarily require a four-year degree; and

WHEREAS, an investment in the expansion of the Morris County Vocational School District, will address the workforce needs of county businesses, boost our regional economy, and expand opportunities for students; and

WHEREAS, the Morris County Vocational School District (“MCVSD”) seeks to submit an application for CTE Program Expansion Grants in conformance with the Securing Our Children’s Future Bond Act and regulations at N.J.A.C. 6A:26A; and

WHEREAS, the Morris County Vocational School District understands and agrees that any funds received as a result of the application will be subject to the conditions and regulations of the granting authority, and acknowledges that funding distribution is competitive and will be awarded to the applications with the highest rubric score in each group and among all districts, and divided into two groups based on estimated costs, with a grant award of 75% of project costs and a required 25% match by the County;

NOW, THEREFORE, BE IT RESOLVED that the Morris County Vocational School District seeks the support and endorsement of the Morris County Commissioner Board to provide county funding for a total project cost of \$24,694,995, with 75% of the total project cost eligible for reimbursement by the CTE Program Expansion Grant in the amount of \$18,596,246 and 25% of the total project cost in the amount of \$6,098,749 being the required local share, as well as any necessary contingency funding that may arise in the event of unanticipated cost overruns that exceed the grant amount.

Roll Call Vote – Yes: 3 Mrs. Dawson, Mr. Hyland and Mrs. Roth Starr  
No: 0  
Abstain: 0  
Motion Carried.

## **CURRICULUM, INSTRUCTION, PROGRAMS, STUDENTS**

The following motions made by Mr. Hyland, seconded by Mrs. Roth Starr, were recommended by the Superintendent of Schools to the Board of Education and approved as submitted.

1. Approved the senior Structured Learning Experiences for the 2020-2021 school year as per the attached list.
2. Affirmed the attached Harassment, Intimidation and Bullying Report of December 8, 2020.

3. Confirmed and approved the attached Agreement for Educational Affiliation between Pfizer Inc. and the Morris County Vocational School District to provide structured learning experience training for students during the 2020-2021 school year.
4. Approved the attached Experiential Learning Program Agreement between Morris County Vocational School District and Walgreens Company for the period February 1, 2021 through January 31, 2024.
5. Approved the attached list of new and revised curricula as aligned to the designated New Jersey Student Learning Standards.

CIS Software Design  
Exercise Science 1  
Financial Literacy Infusion

Roll Call Vote – Yes: 3 Mrs. Dawson, Mr. Hyland and Mrs. Roth Starr  
No: 0  
Abstain: 0  
Motion Carried.

## PERSONNEL

The following motions made by Mrs. Roth Starr, seconded by Mr. Hyland, were recommended by the Superintendent of Schools to the Board of Education and approved as submitted.

1. Approved advancement on the salary guide to MA+30 for Kevin Brophy, Teacher of Health and Physical Education, effective February 1, 2021.
2. Approved the appointment of Brianna O'Halloran as Multimedia Production Director for the 2020-2021 school year.
3. Approved the appointment of the following students from William Paterson University as student teachers at Morris County School of Technology for the period January 21 – May 6, 2021:

<u>Name</u>	<u>Assignment</u>
Jenna Falzon	Physical Education/Health Department
Stephen Giercyk	Music Department

4. Approved the appointment of the following faculty members as CTE Instructors for Remediation for program assessments and certification exams for the period January 13, 2021 through June 1, 2021 for a maximum of 25 hours each at their regular hourly rate, with funding provided by FY21 Perkins Secondary Grant:

<u>Instructor</u>	<u>Assignment</u>
Kevin Conover	Electrical
Kurt Schubert	Welding
Kathleen Whitehead	Sports Medicine

5. Approved the appointment of Michael Romano as a part-time Adult Continuing Education Mentor (to non-traditional adult students) at a rate of \$35.00 per hour for a maximum of 40 hours for the period January 15, 2021 through May 31, 2021, with funding provided by FY21 Perkins Postsecondary Grant.
6. Approved an additional 20 hours for John Publik, part-time Continuing Education Electrical Instructor, at the rate of \$35.00 per hour for the period of January 19, 2021 through June 30, 2021.

7. Approved an additional 20 hours for Lee Gootblatt, part-time Continuing Education Pharmacy Tech Instructor, at the rate of \$35.00 per hour for the period of January 19, 2021 through June 30, 2021.
8. Approved an additional 45 hours for Christopher Ponzi, part-time Continuing Education Electrical Instructor, at the rate of \$35.00 per hour for the period of January 19, 2021 through June 30, 2021.
9. Approved an additional 30 hours for Michael Gallo, part-time Continuing Education Electrical Instructor, at the rate of \$35.00 per hour for the period of January 19, 2021 through June 30, 2021.
10. Approved an additional 60 hours for Richard Poline, part-time Continuing Education Plumbing Instructor, at the rate of \$35.00 per hour for the period of January 19, 2021 through June 30, 2021.

Roll Call Vote – Yes: 3 Mrs. Dawson, Mr. Hyland and Mrs. Roth Starr  
No: 0  
Abstain: 0  
Motion Carried.

**HEARING OF THE PUBLIC - NONE**

**OLD BUSINESS**

- Graduation: June 18, 2021

**NEW BUSINESS**

- Next Board Meeting: February 9, 2021 at **6:30 p.m.**

**ADJOURNMENT**

Motion made by Mrs. Roth Starr, seconded by Mr. Hyland, to adjourn the meeting at 7:16 p.m.

All present voted yes – Motion carried.

Respectfully submitted,



James Rollo, Business Administrator/Board Secretary